

April 15, 2014
City Commission Room, 700 N. Jefferson, Junction City KS 66441

Mayor Cecil Aska
Vice Mayor Pat Landes
Commissioner Mick McCallister
Commissioner Jim Sands
Commissioner Michael Ryan
City Manager Gerald Smith
Assistant City Manager Cheryl Beatty
City Attorney Catherine Logan
City Clerk Tyler Ficken

1. 7:00 P.M. - CALL TO ORDER

- a. Moment of silence
- b. Pledge of Allegiance

2. PUBLIC COMMENT: The Commission requests that comments be limited to a maximum of five minutes for each person.

3. CONSENT AGENDA: All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- a. Consideration of Appropriation Ordinance A-7 dated March 26 to April 7, 2014 in the amount of \$891,754.87.
- b. Consideration of City Commission Minutes for April 1, 2014.
- c. Consideration to submit application and administer Kansas Housing Resources Corporation grant on behalf of the Open Door for general operations.
- d. Consideration of a temporary Cereal Malt Beverage license to Sundown Salute for the Mud Bogg that will be held in the 900-1000 block of Grant Ave on May 3, 2014.
- e. Objective: Approval of this item will allow the Mayor to sign the Operations & Maintenance Assurance Statement for the Land Water Conservation Fund.
- f. Consideration of request for street closing and other services for the "Run for the Wall" event on May 18, 2014.

4. SPECIAL PRESENTATIONS:

- a. Presentation by the Junction City Fire Department in recognition of new Firefighter/EMT's.

- b. Certificate of Appreciation to Clarence Mahieu, Engineering Technician on his over 30 years of service to the City of Junction City.
- c. Child Abuse Prevention Month 2014 proclamation.
- d. Proclamation Declaring National Drinking Water Week May 4 - 10, 2014 in the City of Junction City.
- e. Proclamation for Arbor Day in the City of Junction City, April 25, 2014.

5. **NEW BUSINESS:**

- a. Election of Mayor.
- b. Election of Vice Mayor.
- c. Appointment of Commissioners to City Boards.
- d. Commission appointment of Official City Newspaper (Daily Union).
- e. Consideration of a revolving loan fund application in the amount of \$100,000 for the purpose of expanding current home-based Top Office Products.
- f. Consideration of an Ordinance S-3124 granting a Special Use Permit to Todd Godfrey, Godfrey Indoor Shooting and Archery Range, LLC, to authorize the manufacturing of ammunition on the property at 920 North Washington Street.
- g. Consideration of an ordinance rezoning certain property on either side of the 100 block of East Spruce Street between Washington Street and Franklin Street from "CG" General Commercial and "MH" Manufactured Home Park to "RM" Multiple Family Residential District.
- h. Consideration of the modified Interlocal Agreement between Junction City, Milford and Geary County, Kansas, reestablishing the Metropolitan Planning Commission and providing staff support for Planning and Zoning and Building Code Enforcement as required by the Kansas Attorney General's Office.
- i. Consideration and approval of the installation of street lighting on 1400 Block of Pearl Drive, west of Valley View Drive.
- j. Consideration and Award of Bid for FEMA Storm System Repairs - Sutter Woods and Tom Neal Industrial Park.
- k. Consideration and Approval of a Professional Services Contract with Cartegraph for a Water and Sanitary Asset Management Systems

- l. Consideration and Approval of an Event Agreement for a National Biplane Fly-In Event, June 5-8, 2014 at the Junction City Freeman Field Airport.
- m. Consideration and Approval of Professional Engineering Contract with HDR Engineering - Amour Eckrich/ SW WWTP Improvements.
- n. Consideration and Approval of a Variance of the City Engineering Design Standards - 439 W. Elm Street Driveway.
- o. Request to Schedule a Workshop for the Water and Sewer Financial Business Plan and Water & Sewer Rate Recommendation Summary
- p. Consideration of the purchase of two Police vehicles.

6. EXECUTIVE SESSION:

- a. Discussion of personnel matters of nonelected personnel and attorney client privilege.

7. COMMISSIONER COMMENTS:

8. STAFF COMMENTS:

9. ADJOURNMENT:

Backup material for agenda item:

- a. Consideration of Appropriation Ordinance A-7 dated March 26 to April 7, 2014 in the amount of \$891,754.87.

City of Junction City

City Commission

Agenda Memo

April 15th 2014

From: Cynthia Sinkler, Water Billing and Accounts Payable Manager
To: City Commissioners
Subject: Consideration of Appropriation Ordinance A-7 dated—Mar 26-Apr 7 2014 in the amount of \$ 891,754.87

Background: Attached is a listing of the Appropriations for Mar 26th-Apr 7th 2014

Appropriations ———Mar 26- Apr 7th 2014

Vendors due (ACH)

Veolia Water	\$276,776.82
Dorothy Library	\$41,214.27
Visa Card	\$37,277.95
Kansas Treasurer	\$6,481.21

Vendors due before next commission meeting

Alonzo Range	\$5,000.00
Consolidated Printing	\$795.00
Joshua Douglas (4/15/14)	\$2,500.00
GE Public Works (Fuel Bill)	\$25,456.11
Roadside Ventures LLC	\$1250.00(Deposit for Spin City Billboard)
Central National Bank	\$21,131.12

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	FEDERAL WITHHOLDING	30,711.24
			4/04/14	SOCIAL SECURITY WITHHOLDIN	6,288.08
			4/04/14	MEDICARE WITHHOLDING	4,032.35
		ING LIFE INSURANCE & ANNUITY COMPANY	4/04/14	ING	3,826.45
		JUNCTION CITY FIREFIGHTERS AID ASSOCIA	4/07/14	FIREFIGHTERS AID ASSOCIATI	130.00
		JAN HAMILTON, CH.13 TRUSTEE-	4/04/14	12-41834	600.00
		CITY OF JUNCTION CITY PETTY CASH 10743	3/31/14	RAILROAD MEDICARE AMB REG	380.87
			3/31/14	J. L. REF AMB OVERPMT	25.00
		KANSAS PAYMENT CENTER	4/04/14	GARNISHMENT	546.62
			4/04/14	KANSAS PAYMENT CENTER	603.39
		W H GRIFFIN, TRUSTEE	4/04/14	12-22755-13	696.93
		PAYLOGIX	4/04/14	PAYCHECK DIRECT	14.42
		FIREMEN'S RELIEF ASSOCIATION	4/07/14	FIREMANS RELIEF	230.88
		GEARY COUNTY SHERIFF	4/01/14	BOOKING FEE MARCH 2014	1,969.00
		JUNCTION CITY FIRE FIGHTERS ASSOCIATIO	4/07/14	I.A.F.F. LOCAL 3309	1,470.00
		JCPOA	4/07/14	JCPOA	860.00
		KANSAS DEPT OF REVENUE	4/04/14	STATE WITHHOLDING	9,592.12
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	2,247.65
			4/04/14	KP&F	14,862.21
			4/04/14	KPERS #2	2,801.43
		CITY OF JC FLEX SPENDING ACCT 1074334	4/04/14	FLEX SPENDING-1074334	2,384.84
		ROLLING MEADOWS GOLF COURSE	4/04/14	ROLLING MEADOWS GOLF COURS	67.53
		UNITED WAY OF JUNCTION CITY-GEARY COUN	4/04/14	UNITED WAY	193.29
		MISC USD 475	3/26/14	USD 475:	296.25
		WALMART	3/26/14	WALMART:	240.00
				TOTAL:	85,070.55
GENERAL FUND	GENERAL FUND	CITY OF JUNCTION CITY PETTY CASH 10743	3/31/14	VD WOLTERS, RICHARD PAYCHE	486.23-
			3/31/14	OWENS, DON ACH PAYCHECK RE	1,129.78
			3/31/14	WOLTERS, R FINAL PAYCHECK	486.23
				TOTAL:	1,129.78
INFORMATION TECHNOLOGY GENERAL FUND	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	46.44
			4/04/14	MEDICARE WITHHOLDING	10.86
		VERIZON WIRELESS	3/12/14	IT Director	61.65
			3/12/14	IT Technician	51.65
			3/24/14	GVP CELL MARCH 2014	80.02
		THREATTRACK SECURITY	4/04/14	GEEM - AV Renewal	90.45
			4/04/14	GESO - AV Renew	814.05
			4/04/14	AV Renewal - 2 years	542.70
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	74.17
		INCODE	4/01/14	Web Publishing Fees	200.00
				TOTAL:	1,971.99
ADMINISTRATION	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	292.18
			4/04/14	MEDICARE WITHHOLDING	68.35
		VERIZON WIRELESS	3/24/14	785-307-8966=CITY MANAGER	61.65
			3/24/14	620-532-1756=FINANCE DIR	54.65
			3/24/14	210-7021=CITY CLERK	51.65
			3/24/14	210-5380-HR DIRECTOR	51.65
			3/24/14	323-7174-CITY ATTORNEY	51.65
		CDW GOVERNMENT INC	3/17/14	Computer - GF Receipt	816.19
		TELEPLUS SOLUTIONS	3/15/14	FAX Server DID Trunk Cost	73.38
		CENTURY BUSINESS TECHNOLOGIES	4/02/14	Copier Print Charges	824.97
		STAPLES ADVANTAGE	4/07/14	FOLD HANG,INK ROLLER,HOLDE	38.01
		CITY OF JUNCTION CITY PETTY CASH 10743	3/31/14	STATE OF KS TAX APPEALS	300.00-

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			3/31/14	SCHNURR, J REIMB POSTAGE	22.62
			3/31/14	THOMPSON, A COM, DPT HD PH	300.00
			3/31/14	GE CO EXT OFFICE WALK KS E	245.00
			3/31/14	FICKEN, T MILEAGE TO KERIT	137.76
		AGENDAPAL CORPORATION	3/17/14	AGENDAPAL	449.00
		THREATTRACK SECURITY	4/04/14	Anti Virus Renewal	126.63
		CONSOLIDATED PRINTING	3/24/14	JC VISITORS GUIDE 2014	795.00
		ING 401A RETIREMENT	4/04/14	ING 401A RETIREMENT CONTR	250.00
		NATIONAL BUSINESS INSTITUTE	4/01/14	LAND LAW SEMINAR	329.00
		WESTAR ENERGY	4/07/14	617 N WASHINGTON	24.53
			4/07/14	700 N JEFFERSON	1,465.88
			4/07/14	MUNICIPAL BLDG-POLE LIGHT	30.67
			4/07/14	221 W 7TH-OLD COURT HOUSE	46.63
			4/07/14	225 W 7TH-COURT-PARKING LG	12.90
			4/07/14	2718 INDUSTRIAL-VENTRIA	5,175.82
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	254.65
			4/04/14	KPERS #2	206.49
		LEAGUE OF KANSAS MUNICIPALITIES	3/25/14	SANDS MUNICIPAL FINANCE CL	75.00
			1/13/14	KS TAX RATE & DATA BOOK	11.92
		LATHROP & GAGE LLP	3/12/14	GENERAL LABOR & EMPLOYMENT	1,683.00
			3/14/14	ANTHONY PFAMATTER	3,531.00
			3/17/14	GENERAL BUSINESS MATTERS	11,489.00
				TOTAL:	28,746.83
BUILDING MAINTENANCE	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	177.76
			4/04/14	MEDICARE WITHHOLDING	41.58
		MBV MASONRY	3/31/14	STONE FACIA MUNI BLD	2,500.00
		VERIZON WIRELESS	3/31/14	210-6618-BUILD MAINT	68.05
			3/31/14	223-1761=CHUCK WRIGHT	51.65
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	118.99
			4/04/14	KPERS #2	172.06
				TOTAL:	3,130.09
PARKS	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	543.69
			4/04/14	MEDICARE WITHHOLDING	127.16
		GAME TIME ATHLETICS	4/02/14	REPLACE BASES AT CLEARY PA	152.99
		VERIZON WIRELESS	3/31/14	210-7130=PARKS WORKER	32.06
			3/31/14	210-7131=PARKS/REC DIRECTO	61.65
			3/31/14	223-1324=PARKS WORKER	32.06
		TELEPLUS SOLUTIONS	3/15/14	WUPD Office	25.07
			3/15/14	WUPD Internet	12.50
		CENTURY BUSINESS TECHNOLOGIES	3/31/14	CENTURY BUSINESS TECHNOLOG	315.00
		THREATTRACK SECURITY	4/04/14	AV Renewal - 2 years	90.45
		WESTAR ENERGY	4/07/14	2307 N JACKSON-POLE LIGHTS	328.87
			4/07/14	1021 GRANT-FEMA LAND	27.30
			4/07/14	100 GRANT-WASH-MONT PLAZA	104.21
			4/07/14	CORONADO PARK BATHROOMS	31.05
			4/07/14	CORONADO PARK LIGHTS	16.58
			4/07/14	CORONADO PARK TENNIS LIGHT	21.00
			4/07/14	RIMROCK PARK LIGHTS	115.43
			4/07/14	RIMROCK PARK LIGHTS	322.67
			4/07/14	NORTH PARK LIGHTS	29.64
			4/07/14	NORTH PARK LIGHTS	145.46
			4/07/14	SOUTH PARK LIGHTS	96.27
			4/07/14	SOUTH PARK LIGHTS	82.86
			4/07/14	SOUTH PARK BATHROOM	23.96

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			4/07/14	FILBY PARK LIGHTS	75.53
			4/07/14	5TH ST PARK-TENNIS	108.61
			4/07/14	5TH&WASHINGTON-HERITAGE	41.01
			4/07/14	5TH ST PARK LIGHT POLES	210.67
			4/07/14	5TH ST PARK LIGHT POLES	177.86
			4/07/14	420 GRANT-BRAMLAGE	111.23
			4/07/14	SERTOMA PARK LIGHTS	21.00
			4/07/14	CLEARY PARK LIGHTS	424.44
			4/07/14	CLEARY PLAYGROUND LIGHTS	28.85
			4/07/14	CLEARY PARK BATHROOM	21.00
			4/07/14	1020 W 11TH 1/2-CLEARY BLD	67.83
			4/07/14	RATHERT FIELD LIGHTS	55.10
			4/07/14	RATHERT FIELD	252.81
			4/07/14	RATHERT FIELD LIGHTS	118.58
			4/07/14	1200 N FRANKLIN ST	63.54
			4/07/14	200 N EISENHOWER-SIGN	21.00
			4/07/14	PAWNEE PARK LIGHT	28.85
			4/07/14	NORTH PARK-CONCESSION	158.81
			4/07/14	302 W 18TH-BUFFALO SOLDIER	316.49
			4/07/14	2301 SVR-PLANTERS	20.00
			4/07/14	930 E GUNNER-PATH LIGHT	73.45
			4/07/14	920 E GUNNER-PATH LIGHT	86.30
			4/07/14	145 E ASH-RIVER WALK	210.92
			4/07/14	1821 CAROLINE AVE-BLUFFS	23.16
			4/07/14	900 W 12TH-PARK LIGHT	26.51
			4/07/14	5TH & EISENHOWER-SIGN	111.16
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	660.40
			4/04/14	KPERS #2	199.53
		ONE ACCORD	3/31/14	REPAIR SOUTHPARK DOG FENCE	250.00
			3/31/14	REMOVE TREE LIMB ABOVE 5TH	350.00
		VAN DIEST SUPPLY CO	4/02/14	ROUND-UP WEED KILLER	585.00
			4/02/14	PRAMITOL WEED KILLER/STERI	328.00
				TOTAL:	7,965.57
SWIMMING POOL	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	10.88
			4/04/14	MEDICARE WITHHOLDING	2.54
		TELEPLUS SOLUTIONS	3/15/14	Pool Internet	6.00
		THREATTRACK SECURITY	4/04/14	AV Renewal - 2 years	54.27
		WESTAR ENERGY	4/07/14	5TH ST POOL	43.05
				TOTAL:	116.74
SPIN CITY	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	385.37
			4/04/14	MEDICARE WITHHOLDING	90.13
		TELEPLUS SOLUTIONS	3/15/14	Spin City Phones	11.38
			3/15/14	Spin City Internet	8.50
		CITY OF JUNCTION CITY PETTY CASH 10743	3/31/14	NEWMAN, D REF DEP SPIN CIT	75.00
		THREATTRACK SECURITY	4/04/14	AV Renewal - 2 years	90.45
		WESTAR ENERGY	4/07/14	915 S WASHINGTON-GOLF-SPIN	49.01
			4/07/14	915 S WASHINGTON-SPIN CITY	773.02
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	133.16
		SNACK EXPRESS	4/07/14	FUNYONS,CHEETOS,GATORADE	171.00
		RC SPORTS INC	4/01/14	SKATE MATES SMALL/MEDIUM	360.00
				TOTAL:	1,427.02
AIRPORT	GENERAL FUND	TELEPLUS SOLUTIONS	3/15/14	Airport Internet	6.00
		WESTAR ENERGY	4/07/14	540 W 18TH-AIRPORT MAIN	298.21

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			4/07/14	AIRPORT FLASHER LIGHTS	50.07
				TOTAL:	354.28
GOLF COURSE	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	444.33
			4/04/14	MEDICARE WITHHOLDING	103.94
		JOHN DEERE LANDSCAPES/LESCO	3/28/14	IRIGATION REPAIR PARTS	90.01
			4/06/14	DIRECT BURY GTSR W/YELLOW	12.05
		REGELMAN LIQUOR STORE	4/06/14	LIQUOR SUPPLIES	29.95
			4/06/14	LIQUOR SUPPLIES	44.95
		WINFIELD SOLUTIONS LLC	4/06/14	WF AQUIFLO	350.00
		CITY OF JUNCTION CITY PETTY CASH 10743	3/31/14	KDOR LIQUOR LIC GOLF COURS	2,010.00
		THREATTRACK SECURITY	4/04/14	AV Renewal - 2 years	126.63
		DEXTER PUMP SERVICE	3/28/14	IRIGATION SYST REPAIR/PART	1,080.78
		CONSOLIDATED PRINTING	4/06/14	JC VISITORS GUIDE ADVERT.	1,000.00
		CROWN DISTRIBUTORS, INC.	4/06/14	BEER SUPPLIES	92.45
			4/06/14	BEER SUPPLIES	23.11
			4/06/14	BEER SUPPLIES	277.34
		RILEY COUNTY CONSERVATION DISTRICT	3/28/14	DRILL RENTAL FOR SEEDING	80.00
		C&H GOLF BALL	4/06/14	RANGE BALLS	170.00
		COX MEDIA KANSAS	4/07/14	ADVERTISING	105.00
			4/07/14	ADVERTISING	160.00
			4/07/14	ADVERTISING	15.00
		FLINT HILLS BEVERAGE LLC	4/06/14	BEER SUPPLIES	139.43
			4/06/14	BEER SUPPLIES	52.54
			4/06/14	BEER SUPPLIES	418.55
		TITLEIST	3/28/14	GOLF BALLS	192.42
		GEARY COUNTY RWD #4	4/06/14	RURAL WATER SUPPLY	51.20
		KS DEPT OF REVENUE	3/26/14	GOLF-2 YEAR ALCOHOL LIC FE	2,010.00
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	157.06
			4/04/14	KPERS #2	296.42
		NIKE USA, INC	4/06/14	SPECIAL ORDER MERCH.	43.93
			4/06/14	SPECIAL ORDER MERCH	25.50
			4/06/14	SPECIAL ORDER MERCH	73.55
		SNACK EXPRESS	4/06/14	FOOD/VENDING SUPPLIES	14.00
			4/06/14	FOOD/VENDING SUPPLIES	140.00
			4/06/14	FOOD/VENDING SUPPLIES	71.40
			4/06/14	FOOD/VENDING SUPPLIES	71.00
			4/06/14	FOOD/VENDING SUPPLIES	101.50
			4/06/14	FOOD/VENDING SUPPLIES	232.00
		CALLAWAY GOLF	3/28/14	MERCH FOR RESALE -BAG	124.00
		TIELKE ENTERPRISE, LLC	4/06/14	SANDWICHES	45.85
			4/06/14	SANDWICHES	78.52
			4/06/14	SANDWICHES	49.75
		VAN WALL EQUIPMENT	3/28/14	JOHN DEERE PARTS	62.66
			3/28/14	JOHN DEERE PARTS	99.75
			3/28/14	JOHN DEERE PARTS	380.58
			3/28/14	JOHN DEERE PARTS	297.09
				TOTAL:	11,444.24
AMBULANCE	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	57.83
			4/04/14	MEDICARE WITHHOLDING	289.00
		VERIZON WIRELESS	3/24/14	223-1237 (M3)	6.00
			3/24/14	223-1238 (M4)	6.00
			3/24/14	223-1240 (M2)	6.32
			3/24/14	223-1243 (M1)	8.01
			3/24/14	223-7309 (CHIEF ROYSE)	51.65

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
		TELEPLUS SOLUTIONS	3/15/14	Fire Station 2	9.69
			3/15/14	Fire Station 2 Internet	6.25
		CITY OF JUNCTION CITY PETTY CASH 10743	3/31/14	RAYBURN, B REF AEMT TRAINI	50.00
		THREATTRACK SECURITY	4/04/14	AV Renewal - 2 year	144.72
		WESTAR ENERGY	4/07/14	700 N JEFFERSON	732.94
			4/07/14	MUNICIPAL BLDG-POLE LIGHT	15.33
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	117.38
			4/04/14	KP&F	4,427.93
		MOORE MEDICAL LLC	3/27/14	MEDICAL SUPPLIES	467.50
			3/25/14	CREDIT ON MEDICAL SUPPLIES	11.52-
			3/25/14	CREDIT ON MEDICAL SUPPLIES	2.88-
			3/25/14	CREDIT ON MEDICAL SUPPLIES	23.04-
			3/25/14	CREDIT ON MEDICAL SUPPLIES	31.68-
		NAPA AUTO PARTS OF J.C.	3/26/14	OIL FILTER/M1	10.80
		OMNI BILLING	4/04/14	MARCH 2014 AMB BILLING	4,275.02
				TOTAL:	10,613.25
COUNTY/INS ZONING SVCS GENERAL FUND		VERIZON WIRELESS	3/12/14	ZONING ADMINISTRATOR	35.20
		CITY OF JUNCTION CITY PETTY CASH 10743	3/31/14	GE CO REG OF DEEDS LCI PLA	20.00
			3/31/14	GE CO REG DEEDS REG DEED	24.00
		THREATTRACK SECURITY	4/04/14	AV Renewal - 2 years	36.18
		MONTGOMERY COMMUNICATIONS INC	4/03/14	Z-04-01-14 REZONE 535 W 7T	75.80
			4/03/14	MPC BOARD APPOINTMENTS	326.53
			4/03/14	SERVICE CHARGE FEB 2014	2.04
				TOTAL:	519.75
ENGINEERING	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	110.62
			4/04/14	MEDICARE WITHHOLDING	25.86
		VERIZON WIRELESS	3/12/14	ASST CITY ENGINEER	51.65
			3/12/14	ENGINEER ASST	51.65
			3/12/14	MUNICIPAL SERVICE DIRECTOR	35.20
		THREATTRACK SECURITY	4/04/14	AV Renewal - 2 years	72.36
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	102.95
			4/04/14	KPERS #2	39.19
		LEAGUE OF KANSAS MUNICIPALITIES	4/03/14	KGJ WEB AD ENG TECHNICIAN	115.00
				TOTAL:	604.48
CODES ENFORCEMENT	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	353.14
			4/04/14	MEDICARE WITHHOLDING	82.59
		VERIZON WIRELESS	3/12/14	SENIOR INSPECTOR	32.06
			3/12/14	INSPECTOR INSPECTOR	32.06
			3/12/14	INSPECTOR1 INSPECTORS	78.05
			3/12/14	INSPECTOR2 INSPECTORS	32.06
			3/12/14	INSPECTOR IPAD 2	40.01
			3/12/14	SENIOR INSPECTOR IPAD 2	40.01
			3/12/14	INSPECTOR1 IPAD4	40.01
			3/12/14	INSPECTOR2 IPAD4	40.01
		THREATTRACK SECURITY	4/04/14	Anti Virus Renewal	90.45
		GLESSNER DIRT LLC	3/31/14	416 W 12TH ST - DEMOLITION	2,560.00
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	422.96
			4/04/14	KPERS #2	124.03
				TOTAL:	3,967.44
POLICE	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	834.12
			4/04/14	SOCIAL SECURITY WITHHOLDIN	1,199.79
			4/04/14	MEDICARE WITHHOLDING	1,315.99

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			4/04/14	MEDICARE WITHHOLDING	306.42
			4/04/14	MEDICARE WITHHOLDING	11.87
VOICE PRODUCTS INC			4/07/14	AR60935 TELEPHONE LOGGER P	197.00
COX COMMUNICATIONS			4/07/14	10228 SUBPOENA COMPLIANCE	100.00
VERIZON WIRELESS			3/24/14	PD CELL MAR 2014	1,172.81
CEDAR POINT CAR WASH			4/07/14	50228363 CARD WASH CARD	300.00
CDW GOVERNMENT INC			3/17/14	PD win7 Computers	3,264.74
CENTURY LINK			4/07/14	0032602637 EXTENSTION 139	250.00
STAPLES ADVANTAGE			3/31/14	TOWELS, TISSUE, LINERS	140.82
			3/31/14	TONER, PAPER, TAPE, BINDERS	767.47
THREATTRACK SECURITY			4/04/14	AV Renewal - 2 years	1,103.49
			4/04/14	AV Renewal - 2 years	72.36
CONTINENTAL PROFESSIONAL LANDRY			3/31/14	117235 UNIFORM CLEANING	22.20
			3/31/14	117236 UNIFORM CLEANING	33.30
			3/31/14	117241 UNIFORM CLEANING	49.95
			3/31/14	117254 UNIFORM CLEANING	24.05
			3/31/14	117272 UNIFORM CLEANING	22.20
			4/07/14	117294 UNIFORM CLEANING	7.40
			4/07/14	117295 UNIFORM CLEANING	40.70
			4/07/14	117327 UNIFORM CLEANING	75.85
			4/07/14	117347 UNIFORM CLEANING	5.55
			4/07/14	117357 UNIFORM CLEANING	27.75
			4/07/14	117398 UNIFORM CLEANING	44.40
			4/07/14	117399 UNIFORM CLEANING	24.05
CORYELL INSURORS, INC.			4/07/14	20216 NOTARY BOND #78	50.00
GEARY COUNTY SHERIFF			4/07/14	JAIL EXPENSE MARCH 2014	28,750.00
HANDY'S			4/07/14	5862601 FUEL UNIT 216	38.50
			4/07/14	5862604 FUEL UNIT 216	39.00
			4/07/14	5862607 FUEL UNIT 216	49.01
			4/07/14	5862610 FUEL UNIT 216	39.01
			4/07/14	5862609 FUEL UNIT 216	45.00
			4/07/14	5862614 FUEL UNIT 216	61.50
			4/07/14	5862616 FUEL UNIT 216	59.00
			4/07/14	5862613 FUEL UNIT 216	44.00
			4/07/14	5862628 FUEL UNIT 216	62.00
			4/07/14	5862636 FUEL UNIT 216	60.00
			4/07/14	5862646 FUEL UNIT 216	54.00
			4/07/14	5862656 FUEL UNIT 216	66.00
KEY OFFICE EQUIPMENT			4/07/14	11234 BINDERS, BUSINESS CA	220.92
WESTAR ENERGY			4/07/14	210 E 9TH-JCPD	2,253.09
			4/07/14	312 E 9TH-JCPD STORAGE	202.99
KANSAS PUBLIC EMPLOYEES			4/04/14	KPERS #1	827.87
			4/04/14	KPERS #1	650.22
			4/04/14	KP&F	17,750.44
			4/04/14	KP&F	695.97
			4/04/14	KP&F	168.66
			4/04/14	KPERS #2	316.22
			4/04/14	KPERS #2	1,259.05
MIKE'S FIRE EXT. SALES			4/07/14	85446 FIRE EXT RECHARGE204	68.30
KANSAS SECRETARY OF STATE			4/07/14	NOTARY BOND #78	25.00
SERVICEMASTER			4/07/14	APR 2014-JANITORIAL SERVIC	754.00
THERMAL COMFORT AIR, INC			4/07/14	PD PREVENTIVE MAINT 2014	2,600.00
			4/07/14	127451 PD HEATER	913.53
			4/07/14	127662 PD FURNACE	156.00
ROTHWELL LANDSCAPE INC			4/07/14	2014-576 PD LANDSCAPE CLEA	343.75
				TOTAL:	70,037.31

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
FIRE	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	28.48
			4/04/14	MEDICARE WITHHOLDING	1,134.31
		VERIZON WIRELESS	3/24/14	209-0124 (STN 2 CAPT)	5.68
			3/24/14	209-0255 (BC)	7.31
			3/24/14	209-0668 (STN 1 CAPT)	5.22
		TELEPLUS SOLUTIONS	3/15/14	Fire Station 2	9.69
			3/15/14	Fire Station 2 Internet	6.25
		FELD FIRE	3/27/14	AIRPACK PARTS	63.90
			3/27/14	AIRPACK REPAIR LABOR	72.50
		CITY OF JUNCTION CITY PETTY CASH 10743	3/31/14	SUTTON, JEREMY CLOTHING RE	2.80
		THREATTRACK SECURITY	4/04/14	AV Renewal - 2 years	144.72
		WESTAR ENERGY	4/07/14	700 N JEFFERSON	732.94
			4/07/14	MUNICIPAL BLDG-POLE LIGHT	15.33
			4/07/14	2245 LACY-FIRESTATION#2	599.30
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	57.81
			4/04/14	KP&F	16,162.41
				TOTAL:	19,048.65
STREET	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	781.44
			4/04/14	MEDICARE WITHHOLDING	182.75
		BAYER CONSTRUCTION CO.	3/17/14	26 TONS OF ROAD ROCK	293.25
			3/20/14	15 TONS OF ROAD ROCK	169.73
		VERIZON WIRELESS	3/26/14	PW MAR 2014-DIFF-CELL(ROET	320.35
			3/25/14	IBARRA-223-1232	51.65
			3/25/14	223-1241	25.71
			3/25/14	ROETHER-223-1338	5.67
			3/25/14	ON CALL-223-1508	25.71
			3/25/14	761-5218	25.71
			3/25/14	761-5254	25.81
			3/25/14	761-5396	25.71
			3/25/14	LEWIS-761-5415	51.65
			3/25/14	TENORIO-761-5450	25.96
			3/25/14	307-6151	0.00
			3/25/14	307-6194	0.00
		CENTURY BUSINESS TECHNOLOGIES	3/24/14	Copier - PW	7.50
			3/24/14	Copier - PW Overage Charge	0.07
		JIM CLARK AUTO CENTER	4/04/14	LAMP FOR #646	106.22
		THREATTRACK SECURITY	4/04/14	AV Renewal - 2 years	126.63
		MIDWEST CONCRETE MATERIALS	3/12/14	6TH & FILLEY-STORM DRAINS	214.50
			3/22/14	8.72 TONS	37.06
			3/19/14	903 W 6TH STORM DRAINS	1,209.00
		CENTRAL POWER SYSTEMS & SERVICES	3/18/14	LUBE SPIN OIL FILTERS FOR	28.16
			3/28/14	STOCK FILTER	14.30
		MOTION INDUSTRIES INC	3/21/14	PINE SOL CLEANER	33.92
			3/25/14	STK-ALL-VINYL LOOM CLAMPS	33.09
		DICK EDWARDS	3/04/14	SERVICE ON #611	103.74
		DAVE'S ELECTRIC, INC.	3/21/14	MISC SIRENS-TEST/CHECKING	575.40
			4/04/14	6TH & EISENHOWER ST SIGNAL	703.00
		GEARY COUNTY PUBLIC WORKS	4/01/14	PW MAR14 TRANS. STATN TKTS	511.13
		KEY OFFICE EQUIPMENT	3/25/14	TNR,FLDR,STPLR,COPY PAPER	141.60
		WESTAR ENERGY	4/07/14	2324 N JACKSON-PUBLIC WORK	730.10
			4/07/14	2324 N JACKSON-BUILDING	1,738.62
			4/07/14	CRESTVIEW-ST LIGHTS	21.00
			4/07/14	6&700 BLK WASH-SIGNAL	159.64
			4/07/14	JUNCTION CITY	259.69
			4/07/14	107 S WASHINGTON-ST LIGHTS	21.43

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			4/07/14	915 W 4TH-ST LIGHTS	16.58
			4/07/14	9TH&100 BLK W 9TH-ST LIGHT	29.64
			4/07/14	9TH & FILLEY-ST LIGHTS	57.71
			4/07/14	SPRUCE ST-ST LIGHTS	21.00
			4/07/14	SPRUCE & BUNKERHILL-ST LIG	25.18
			4/07/14	UTILITY PARKING LOT-ST LIG	66.63
			4/07/14	UTILITY PARKING LOT-ST LIG	66.63
			4/07/14	JEFFERSON-BETWEEN 6TH-ST L	129.36
			4/07/14	MINNICK PARKING LOT-ST LIG	129.36
			4/07/14	PARKING LOT-	102.74
			4/07/14	WASHINGTON BRIDGE	86.09
			4/07/14	S BALLPARK 2 & 3-ST LIGHTS	21.00
			4/07/14	16TH & WASHINGTON-ST LIGHT	21.43
			4/07/14	1935 NORTHWIND-ST LIGHTS	22.42
			4/07/14	1935 NORTHWIND-ST LIGHTS	23.49
			4/07/14	8TH & 9TH ST-ST LIGHTS	10.50
			4/07/14	11TH ST & JACKSON SCHOOL X	10.50
			4/07/14	807 N WASHINGTON-ST LIGHT	246.45
			4/07/14	615 N WASHINGTON-ST LIGHTS	163.56
			4/07/14	716 N WASHINGTON-ST LIGHTS	302.39
			4/07/14	132 N EISENHOWER-ST LIGHT	21.34
			4/07/14	1419 N JEFFERSON-ST LIGHTS	21.55
			4/07/14	1618 N JEFFERSON-ST LIGHTS	21.34
			4/07/14	2800 GATEWAY-ST LIGHT	106.74
			4/07/14	1200 S WASHINGTON-ST LIGHT	311.23
			4/07/14	316 N US HWY 77-FLASHER	21.00
			4/07/14	600 W 6TH-ST LIGHT	49.33
			4/07/14	1121 S US HWY 77-FLASHER	21.98
			4/07/14	401 CAROLINE CT-ST LIGHT	65.88
			4/07/14	351 E CHESTNUT-ST LIGHT	303.31
			4/07/14	ST MARYS CEMETARY-SIREN	32.34
			4/07/14	INDUSTRIAL PARK-ST LIGHT	86.55
			4/07/14	601 W CHESTNUT-FLAG	21.00
			4/07/14	902 E CHESTNUT-ST LIGHTS	373.92
			4/07/14	1222 W 8TH-SIREN	21.09
			4/07/14	CIVIL DEFENSE-SIREN	35.15
			4/07/14	CIVIL DEFENSE-SIREN	35.15
			4/07/14	630 1/2 E TORNADO SIREN	32.34
			4/07/14	AIRPORT RD & JACKSON SIREN	30.63
			4/07/14	403 GRANT AVE-SIREN	23.59
			4/07/14	703 W ASH-SIREN	21.00
			4/07/14	1102 ST MARYS RD-SIREN	22.63
			4/07/14	2022 LACY DRIVE-SIREN	21.00
			4/07/14	701 SOUTHWIND-SIREN	23.81
			4/07/14	CIVIL DEFENSE SIREN	35.15
			4/07/14	CHESTNUT & WASHINGTON	93.03
			4/07/14	HWY 77 & MCFARLAND	72.04
			4/07/14	6TH & ADAMS	137.71
			4/07/14	6TH & GARFIELD	121.97
			4/07/14	6TH & EISENHOWER	57.03
			4/07/14	6TH & WEBSTER	149.45
			4/07/14	6TH & JACKSON	33.71
			4/07/14	6TH & MADISON	96.04
			4/07/14	6TH & FRANKLIN	122.33
			4/07/14	8TH & JEFFERSON	109.88
			4/07/14	8TH & JEFFERSON	320.19

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			4/07/14	8TH & JACKSON	145.96
			4/07/14	8TH & WASHINGTON	62.63
			4/07/14	9TH & WASHINGTON	115.29
			4/07/14	14TH & JACKSON	106.81
			4/07/14	1760 W ASH	70.97
			4/07/14	4TH & WASHINGTON-BLINKER	21.43
			4/07/14	601 E CHESTNUT-ST LIGHT	413.10
			4/07/14	15TH & WASH-ST LIGHT	21.43
			4/07/14	2631 OAKWOOD-SIREN	22.42
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	75.05
			4/04/14	KPERS #2	1,203.24
		MATHESON TRI-GAS INC	3/18/14	WELDING SUPPLIES	92.20
		NAPA AUTO PARTS OF J.C.	3/28/14	AIR FILTER FOR #689	11.04
			4/02/14	FILTERS FOR ALL VEHICLES-S	9.18
			4/04/14	FRZ PLUG FOR ALL VEHICLES-	1.72
		NEWMAN SIGNS	3/21/14	VAN ACCESS & RES P-HD SYM	242.44
		CINTAS #451	3/18/14	WKLY SHOP TOWELS	11.66
			3/18/14	WKLY MATS	19.90
			3/25/14	WKLY SHOP TOWELS	11.66
			3/25/14	WKLY MATS	17.05
			5/10/14	WKLY SHOP TOWELS	11.66
			5/10/14	WKLY MATS	17.05
		VICTOR L PHILLIPS CO	4/02/14	JAN,FEB,MARCH 2014 INTERES	65.63
				TOTAL:	16,170.17
COURT	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	436.05
			4/04/14	SOCIAL SECURITY WITHHOLDIN	207.26
			4/04/14	MEDICARE WITHHOLDING	101.99
			4/04/14	MEDICARE WITHHOLDING	48.47
		CDW GOVERNMENT INC	3/17/14	Computer - Pub Def	816.19
		THREATTRACK SECURITY	4/04/14	AV Renewal - 2 years	180.90
		PURVIS LAW OFFICE LLC	2/26/14	HUFFMAN JONATHAN#13-3121	250.00
		BLAKE ROBINSON ATTORNEY AT LAW	3/25/14	SHAWN OWENS APPOINTMENT	250.00
		KEY OFFICE EQUIPMENT	3/27/14	FILES, FOLDERS, ETC.	80.35
			4/03/14	ADDING MACHINE PAPER ROLLS	51.69
		WESTAR ENERGY	4/07/14	701 N JEFFERSON-MUNICIPAL	136.59
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	591.29
			4/04/14	KPERS #1	112.02
			4/04/14	KPERS #2	116.28
			4/04/14	KPERS #2	211.92
		INCODE	4/01/14	Web - Court Inquiry	100.00
		CINTAS #451	3/28/14	MUNICIPAL COURT WEEKLY MAT	21.26
			4/04/14	MUNICIPAL COURT WEEKLY MAT	21.26
		MISC	4/03/14	Cash Refund:13-11113 -01	24.00
		HUNTER, DONNA M	4/03/14	Cash Refund:13-11102 -01	100.00
		VILLARREAL, MARISA ISA	4/04/14	Bond Refund:14-01834 -01	329.00
		DUCKWORTH, KIMICHA STA		TOTAL:	4,186.52
JC OPERA HOUSE	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	193.55
			4/04/14	MEDICARE WITHHOLDING	45.26
		KANSAS GAS SERVICE	4/07/14	133 W 7TH-FEBRUARY 2014	725.99
		WESTAR ENERGY	4/07/14	135 W 7TH ST-OPERA HOUSE	3,942.36
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #2	253.43
				TOTAL:	5,160.59
RECREATION	GENERAL FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	185.22

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			4/04/14	MEDICARE WITHHOLDING	43.32
		VERIZON WIRELESS	3/31/14	307-3067-12TH ST MANAGER	51.65
		TELEPLUS SOLUTIONS	3/15/14	12th Street	7.90
			3/15/14	12th Street Phones	8.70
			3/15/14	12th Street Internet	12.50
		THREATTRACK SECURITY	4/04/14	AV Renewal - 2 years	36.18
		SECURITY SOLUTIONS INC	4/04/14	OVERPYMNT ON INV#67974	18.27-
		WESTAR ENERGY	4/07/14	1002 W 12TH-COMMUNITY/P LI	1,529.09
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #2	126.51
		CINTAS #451	4/01/14	12TH ST GRAY MAT	36.78
		THERMAL COMFORT AIR, INC	3/18/14	KITCHEN THERMOSTAT FIX	189.82
		CARY COMPANY	3/24/14	CLEANING SUPPLIES	97.35
		MISC NESTOR COMISO	4/07/14	NESTOR COMISON:	25.00
				TOTAL:	2,331.75
EMERGENCY SHELTER	GRANTS	OPEN DOOR COMM. HOUSE	4/03/14	ESG FEB 2014 REIMBURSEMENT	4,408.21
			4/07/14	ESG GRANT PROCEEDS MAR 201	6,143.42
				TOTAL:	10,551.63
NON-DEPARTMENTAL	SPIN CITY	INTERNAL REVENUE SERVICE	4/04/14	FEDERAL WITHHOLDING	0.46
			4/04/14	SOCIAL SECURITY WITHHOLDIN	0.40
			4/04/14	MEDICARE WITHHOLDING	0.09
		KANSAS DEPT OF REVENUE	4/04/14	STATE WITHHOLDING	0.11
				TOTAL:	1.06
SPIN CITY	SPIN CITY	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	0.40
			4/04/14	MEDICARE WITHHOLDING	0.09
		VERIZON WIRELESS	3/31/14	223-1084=SPIN CITY MANAGER	51.65
				TOTAL:	52.14
NON-DEPARTMENTAL	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	4/04/14	FEDERAL WITHHOLDING	2,966.99
			4/04/14	SOCIAL SECURITY WITHHOLDIN	2,040.16
			4/04/14	MEDICARE WITHHOLDING	477.14
		ING LIFE INSURANCE & ANNUITY COMPANY	4/04/14	ING	788.07
		KANSAS PAYMENT CENTER	4/04/14	GARNISHMENT	576.84
			4/04/14	GARNISHMENT	120.00
		PAYLOGIX	4/04/14	PAYCHECK DIRECT	14.43
		KANSAS DEPT OF REVENUE	4/04/14	STATE WITHHOLDING	1,021.86
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	490.50
			4/04/14	KPERS #2	1,435.08
		CITY OF JC FLEX SPENDING ACCT 1074334	4/04/14	FLEX SPENDING-1074334	293.94
		ROLLING MEADOWS GOLF COURSE	4/04/14	ROLLING MEADOWS GOLF COURS	10.94
		UNITED WAY OF JUNCTION CITY-GEARY COUN	4/04/14	UNITED WAY	23.56
				TOTAL:	10,259.51
WATER DISTRIBUTION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	456.48
			4/04/14	MEDICARE WITHHOLDING	106.74
		VERIZON WIRELESS	3/25/14	ROGERS-223-1337	25.71
			3/25/14	761-5237	25.71
			3/25/14	761-5283	25.71
			3/25/14	HAYHURST-761-5293	26.12
		CENTURY BUSINESS TECHNOLOGIES	3/24/14	Copier - PW	7.50
			3/24/14	Copier - PW Overage Charge	0.07
		MIDWEST CONCRETE MATERIALS	3/22/14	8.32 TONS	35.36
		KANSAS ONE-CALL SYSTEMS, INC.	3/31/14	DIG SAFE CALLS-182 @ \$1.20	109.20
		CENTRAL POWER SYSTEMS & SERVICES	3/18/14	LUBE SPIN OIL FILTERS FOR	23.46

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			3/18/14	LUBE SPIN OIL FILTERS FOR	23.46
			3/28/14	STOCK FILTER	11.93
		MOTION INDUSTRIES INC	3/21/14	PINE SOL CLEANER	18.37
			3/25/14	STK-ALL-VINYL LOOM CLAMPS	23.64
		HD SUPPLY WATERWORKS, LTD	3/27/14	HOLE SAWS FOR WATER MAINS	257.14
		KEY OFFICE EQUIPMENT	3/25/14	TNR,FLDR,STPLR,COPY PAPER	76.70
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	75.21
			4/04/14	KPERS #2	656.02
		MATHESON TRI-GAS INC	3/18/14	WELDING SUPPLIES	49.93
		NAPA AUTO PARTS OF J.C.	4/02/14	FILTERS FOR ALL VEHICLES-S	7.65
			4/04/14	FRZ PLUG FOR ALL VEHICLES-	1.44
		REEVES-WIEDEMAN CO.	3/12/14	ELL, NIPPLE, BUSHING	73.82
		CINTAS #451	3/18/14	WKLY SHOP TOWELS	6.32
			3/18/14	WKLY MATS	14.21
			3/25/14	WKLY SHOP TOWELS	6.32
			3/25/14	WKLY MATS	14.21
			5/10/14	WKLY SHOP TOWELS	6.32
			5/10/14	WKLY MATS	14.21
		SALINA WHOLESALE SUPPLY	3/24/14	MTRS, RINGS, COVRS	615.00
			3/25/14	2X7 FCC-STL CI	295.86
			TOTAL:		3,089.82
WATER PLANT	WATER & SEWER FUND	RAFTELIS FINANCIAL CONSULTANTS, INC.	3/11/14	WATER & SEWER RATE ANALYSI	4,365.40
		VEOLIA WATER NORTH AMERICA	2/21/14	WATER UTILITY	83,474.33
			2/21/14	WTR MONTHLY R & M FEE	17,438.00
			TOTAL:		105,277.73
WATER ADMINISTRATION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	583.87
			4/04/14	MEDICARE WITHHOLDING	136.54
		VERIZON WIRELESS	3/24/14	209-1393=METER READER	32.06
			3/24/14	210-9199=METER READER	42.06
			3/24/14	223-1358=CITY TREASURER	51.65
			3/24/14	307-8209=IPAD, Meter Reade	40.01
			3/24/14	307-8254=IPAD, Meter Reade	40.01
		THREATTRACK SECURITY	4/04/14	AV Renew - 2 yr 34%	73.81
		ING 401A RETIREMENT	4/04/14	ING 401A RETIREMENT CONTR	125.00
		KEY OFFICE EQUIPMENT	4/07/14	INK CARTRIDGE FOR CASHIERS	79.98
		WESTAR ENERGY	4/07/14	2232 W ASH-WATER TOWER	108.59
			4/07/14	2100 N JACKSON-WATER	242.12
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	391.70
			4/04/14	KPERS #2	546.31
		INCODE	4/01/14	Web - Utilities Inquiry -	106.68
		CINTAS #451	4/07/14	SCRAPER/BROWN MAT	34.58
			4/07/14	UNIFORMS-LANGDON, KENNY	11.28
			4/07/14	SCRAPER/BROWN MAT	55.49
			4/07/14	UNIFORMS-LANGDON, KENNY	11.28
		XEROX CORPORATION	4/01/14	Water Dept Copier	177.39
			4/01/14	Copier Excess Print Fees	29.15
			TOTAL:		2,919.56
SEWER DISTRIBUTION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	442.17
			4/04/14	MEDICARE WITHHOLDING	103.39
		VERIZON WIRELESS	3/25/14	761-5354	25.71
		CENTURY BUSINESS TECHNOLOGIES	3/24/14	Copier - Pw	7.50
			3/24/14	Copier - Pw Overage Charge	0.07
		JIM CLARK AUTO CENTER	3/27/14	MODULE & HARNESS FOR #901	59.68

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			3/27/14	#901 MOTOR	135.16
		KANSAS ONE-CALL SYSTEMS, INC.	3/31/14	DIG SAFE CALLS-182 @ \$1.20	109.20
		CENTRAL POWER SYSTEMS & SERVICES	3/28/14	STOCK FILTER	11.93
		KEY EQUIPMENT	4/01/14	VAC TRK PMP	14,160.28
		MOTION INDUSTRIES INC	3/21/14	PINE SOL CLEANER	18.37
			3/25/14	STK-ALL-VINYL LOOM CLAMPS	23.64
		KEY OFFICE EQUIPMENT	3/25/14	TNR,FLDR,STPLR,COPY PAPER	76.70
		WESTAR ENERGY	4/07/14	CANDLELIGHT LIFT PUMP	142.98
			4/07/14	HIGHLAND LIFT PUMP	129.89
			4/07/14	100 HOOVER LIFT PUMP	192.28
			4/07/14	ELMDALE LIFT PUMP	155.88
			4/07/14	630 E ST LIFT PUMP	133.47
			4/07/14	400 E CHESTNUT LIFT PUMP	200.45
			4/07/14	MOBILE TRAVELER LIFT PUMP	133.14
			4/07/14	948 GRANT AVE LIFT PUMP	143.52
			4/07/14	1001 GOLDENBELT LIFT PUMP	82.74
			4/07/14	500 E ASH LIFT PUMP	27.06
			4/07/14	1701 GOLDENBELT BLVD LIFT	115.77
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	75.21
			4/04/14	KPERS #2	632.96
		MATHESON TRI-GAS INC	3/18/14	WELDING SUPPLIES	49.93
		NAPA AUTO PARTS OF J.C.	3/21/14	#918 RIGHT STUFF FILTER	17.09
			4/02/14	FILTERS FOR ALL VEHICLES-S	7.65
			4/04/14	FRZ PLUG FOR ALL VEHICLES-	1.44
		CINTAS #451	3/18/14	WKLY SHOP TOWELS	6.32
			3/18/14	WKLY MATS	8.52
			3/25/14	WKLY SHOP TOWELS	6.32
			3/25/14	WKLY MATS	14.21
			5/10/14	WKLY SHOP TOWELS	6.32
			5/10/14	WKLY MATS	11.37
		SMITH & LOVELESS, INC	3/26/14	XPELLERS FOR LS	2,721.67
		VICTOR L PHILLIPS CO	3/10/14	#918 8 IN VAC HOSE	791.81
				TOTAL:	20,981.80
SEWER ADMINISTRATION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	557.68
			4/04/14	MEDICARE WITHHOLDING	130.42
		THREATTRACK SECURITY	4/04/14	AV Renew - 2 yr 33%	71.64
		ING 401A RETIREMENT	4/04/14	ING 401A RETIREMENT CONTR	125.00
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	408.50
			4/04/14	KPERS #2	482.38
		INCODE	4/01/14	Web - Utilities Inquiry -	106.66
				TOTAL:	1,882.28
WASTEWATER PLANTS	WATER & SEWER FUND	RAFTELIS FINANCIAL CONSULTANTS, INC.	3/11/14	WATER & SEWER RATE ANALYSI	4,365.40
		VEOLIA WATER NORTH AMERICA	2/21/14	WASTEWATER UTILITY	106,991.44
			2/21/14	WW MONTHLY R & M FEE	41,412.67
				TOTAL:	152,769.51
NON-DEPARTMENTAL	STORM WATER	INTERNAL REVENUE SERVICE	4/04/14	FEDERAL WITHHOLDING	301.66
			4/04/14	SOCIAL SECURITY WITHHOLDIN	162.75
			4/04/14	MEDICARE WITHHOLDING	38.06
		ING LIFE INSURANCE & ANNUITY COMPANY	4/04/14	ING	25.00
		KANSAS DEPT OF REVENUE	4/04/14	STATE WITHHOLDING	91.93
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	73.86
			4/04/14	KPERS #2	76.34
		CITY OF JC FLEX SPENDING ACCT 1074334	4/04/14	FLEX SPENDING-1074334	18.86

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
		ROLLING MEADOWS GOLF COURSE	4/04/14	ROLLING MEADOWS GOLF COURS	5.47
		UNITED WAY OF JUNCTION CITY-GEARY COUN	4/04/14	UNITED WAY	<u>2.35</u>
				TOTAL:	796.28
STORM WATER MANAGEMENT	STORM WATER	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	162.68
			4/04/14	MEDICARE WITHHOLDING	38.06
		CENTRAL POWER SYSTEMS & SERVICES	3/18/14	LUBE SPIN OIL FILTERS FOR	9.38
			3/28/14	STOCK FILTER	4.77
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	143.09
			4/04/14	KPERS #2	123.28
		NAPA AUTO PARTS OF J.C.	4/02/14	FILTERS FOR ALL VEHICLES-S	3.06
			4/04/14	FRZ PLUG FOR ALL VEHICLES-	<u>0.57</u>
				TOTAL:	484.89
ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPE	EMPRISE BANK	3/17/14	IRB-PAYMENT CAPGEMINI-FEB	16,827.90
			3/17/14	IRB-PAYMENT CAPGEMINI-FEB	12,815.30
		CHAMBER OF COMMERCE	4/03/14	2014 BUDGET DISTRIBUTION	<u>127,500.00</u>
				TOTAL:	157,143.20
NON-DEPARTMENTAL	SANITATION FUND	INTERNAL REVENUE SERVICE	4/04/14	FEDERAL WITHHOLDING	1,001.98
			4/04/14	SOCIAL SECURITY WITHHOLDIN	618.52
			4/04/14	MEDICARE WITHHOLDING	144.67
		ING LIFE INSURANCE & ANNUITY COMPANY	4/04/14	ING	103.21
		KANSAS DEPT OF REVENUE	4/04/14	STATE WITHHOLDING	305.91
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	37.99
			4/04/14	KPERS #2	563.93
		CITY OF JC FLEX SPENDING ACCT 1074334	4/04/14	FLEX SPENDING-1074334	15.38
		UNITED WAY OF JUNCTION CITY-GEARY COUN	4/04/14	UNITED WAY	<u>4.30</u>
				TOTAL:	2,795.89
SANITATION PICKUP	SANITATION FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	544.94
			4/04/14	MEDICARE WITHHOLDING	127.48
		VERIZON WIRELESS	3/25/14	IMHAUSEN-223-1758	29.47
			3/25/14	MATHENIA-223-1759	25.71
			3/25/14	WARD-223-2022	25.71
			3/25/14	761-5094	25.71
			3/25/14	GRESTY-761-5310	25.73
			3/25/14	761-5373	25.71
			3/25/14	307-6183	32.06
		CENTURY BUSINESS TECHNOLOGIES	3/24/14	Copier - Pw	7.50
			3/24/14	Copier - Pw Overage Charge	0.08
		TRUCK COMPONENT SERVICES	2/25/14	SANITATION TRUCK	104,050.00
		ROBERTS TRUCK CENTER	4/03/14	NUT FOR #583	48.50
		CENTRAL POWER SYSTEMS & SERVICES	3/18/14	LUBE SPIN OIL FILTERS FOR	9.38
			3/28/14	STOCK FILTER	4.77
		MOTION INDUSTRIES INC	3/25/14	STK-ALL-VINYL LOOM CLAMPS	14.18
		GEARY COUNTY PUBLIC WORKS	4/01/14	PW MAR14 TRANS. STATN TKTS	26,636.45
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #2	865.58
		NAPA AUTO PARTS OF J.C.	4/02/14	FILTERS FOR ALL VEHICLES-S	3.06
			4/04/14	FRZ PLUG FOR ALL VEHICLES-	0.57
		CINTAS #451	3/18/14	WKLY MATS	14.21
			3/25/14	WKLY MATS	11.37
			5/10/14	WKLY MATS	<u>14.21</u>
				TOTAL:	132,542.38
SANITATION ADMINISTRAT	SANITATION FUND	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	73.54

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			4/04/14	MEDICARE WITHHOLDING	17.20
		THREATTRACK SECURITY	4/04/14	AV Renew - 2 yr 33%	71.64
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	73.62
			4/04/14	KPERS #2	45.11
		INCODE	4/01/14	Web - Utilities Inquiry -	106.66
				TOTAL:	387.77
CAPITAL IMPROVEMENT	CAPITAL IMPROVEMEN	BRUCE MCMILLAN AIA ARCHITECTS, P.A.	4/01/14	COURT-SERVICES FEB & MARCH	6,040.00
				TOTAL:	6,040.00
EMPLOYEE BENEFITS	EMPLOYEE BENEFITS	CITY OF JUNCTION CITY PETTY CASH 10743	3/31/14	NTL MKT BROKER FEB PREM DI	36.75
				TOTAL:	36.75
SUNDOWN SALUTE	SUNDOWN SALUTE	SUNDOWN SALUTE INC	4/07/14	MAR 2014-WATER BILL DONATI	453.00
				TOTAL:	453.00
NON-DEPARTMENTAL	DRUG & ALCOHOL ABU	INTERNAL REVENUE SERVICE	4/04/14	FEDERAL WITHHOLDING	315.35
			4/04/14	MEDICARE WITHHOLDING	31.05
		JCPOA	4/07/14	JCPOA	20.00
		KANSAS DEPT OF REVENUE	4/04/14	STATE WITHHOLDING	90.14
		KANSAS PUBLIC EMPLOYEES	4/04/14	KP&F	156.16
				TOTAL:	612.70
DRUG & ALCOHOL ABUSE	DRUG & ALCOHOL ABU	INTERNAL REVENUE SERVICE	4/04/14	MEDICARE WITHHOLDING	31.05
		KANSAS PUBLIC EMPLOYEES	4/04/14	KP&F	435.05
				TOTAL:	466.10
NON-DEPARTMENTAL	SPECIAL LE TRUST F	INTERNAL REVENUE SERVICE	4/04/14	FEDERAL WITHHOLDING	34.80
			4/04/14	SOCIAL SECURITY WITHHOLDIN	33.42
			4/04/14	MEDICARE WITHHOLDING	7.82
		ING LIFE INSURANCE & ANNUITY COMPANY	4/04/14	ING	25.00
		KANSAS DEPT OF REVENUE	4/04/14	STATE WITHHOLDING	11.70
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	28.70
		CITY OF JC FLEX SPENDING ACCT 1074334	4/04/14	FLEX SPENDING-1074334	8.34
				TOTAL:	149.78
SPECIAL LAW ENFORCEMEN	SPECIAL LE TRUST F	INTERNAL REVENUE SERVICE	4/04/14	SOCIAL SECURITY WITHHOLDIN	33.42
			4/04/14	MEDICARE WITHHOLDING	7.82
		VERIZON WIRELESS	3/24/14	DTF CELL MARCH 2014	185.62
		CATHY FAHEY	4/07/14	MARCH 2014 MILEAGE	71.60
		ALAMAR UNIFORMS	4/07/14	RAID VIESTS	4,246.87
		AMERICAN ALUMINUM ACC, INC.	4/07/14	K9 VEHICLE CAGE	1,940.00
		GEARY COUNTY SHERIFF	4/07/14	BREACH POINT TRAINING FEE	1,222.87
		KANSAS PUBLIC EMPLOYEES	4/04/14	KPERS #1	55.62
		MONTGOMERY COMMUNICATIONS INC	4/07/14	13CV332 PUBLICATION NOTICE	129.87
			4/07/14	14CV50 PUBLICATION NOTICE	85.20
			4/07/14	14CV49 PUBLICATION NOTICE	85.20
				TOTAL:	8,064.09

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
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===== FUND TOTALS =====				
01	GENERAL FUND			273,997.00
02	GRANTS			10,551.63
10	SPIN CITY			53.20
15	WATER & SEWER FUND			297,180.21
18	STORM WATER			1,281.17
19	ECONOMIC DEVELOPMENT			157,143.20
23	SANITATION FUND			135,726.04
25	CAPITAL IMPROVEMENT FUND			6,040.00
35	EMPLOYEE BENEFITS FUND			36.75
46	SUNDOWN SALUTE			453.00
47	DRUG & ALCOHOL ABUSE FUND			1,078.80
50	SPECIAL LE TRUST FUND			8,213.87

	GRAND TOTAL:			891,754.87

TOTAL PAGES: 15

Backup material for agenda item:

- b. Consideration of City Commission Minutes for April 1, 2014.

CITY COMMISSION MINUTES

April 1, 2014

7:00p.m.

CALL TO ORDER

The scheduled meeting of the Junction City Commission was held on Tuesday, April 1, 2014 with Mayor Cecil Aska presiding.

The following members of the Commission were present: Cecil Aska, Pat Landes, Mick McCallister, Mike Ryan, and Jim Sands. Staff present was: City Manager Smith, Assistant City Manager Beatty, City Attorney Logan, and City Clerk Ficken.

PUBLIC COMMENT

John Stewart of Spruce Street stated that there are articles stating that people who insist on property ownership in the City as hecklers. Mr. Stewart stated that he believes there is animosity between the Commission and citizens.

Deb Johnston of 1320 McFarland stated that she spoke to Assistant City Manager Beatty and City Clerk Ficken regarding City revenues and expenditures.

CONSENT AGENDA

Consideration of Appropriation Ordinance A-6 dated March 12, 2014 March 25, 2014 in the amount of \$965,690.82. Commissioner Ryan moved, seconded by Commissioner Landes to approve the consent agenda as presented. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of City Commission Minutes for March 18, 2014. Commissioner Ryan moved, seconded by Commissioner Landes to approve the consent agenda as presented. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration and Approval of Award of Bid Public Works Vehicle Minor Repairs and Repainting. Commissioner Ryan moved, seconded by Commissioner Landes to approve the consent agenda as presented. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of February 2014 ambulance contractual obligation adjustments and bad debt adjustments. Commissioner Ryan moved, seconded by Commissioner Landes to approve the consent agenda as presented. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

The consideration and approval of Payroll #5 and #6 for the month of March 2014. Commissioner Ryan moved, seconded by Commissioner Landes to

approve the consent agenda as presented. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Approval to destroy or cannibalize property that is no longer useful. Commissioner Ryan moved, seconded by Commissioner Landes to approve the consent agenda as presented. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

SPECIAL PRESENTATIONS

Mayors Day of Recognition for National Service Proclamation. Mayor Aska presented the proclamation.

PUBLIC HEARING

Public Hearing to consider budget amendments. Mayor Aska opened the public hearing. There were no comments during the hearing. Commissioner Landes moved, seconded by Commissioner Ryan to close the public hearing. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

NEW BUSINESS

Consideration of 2014 budget amendments. Assistant City Manager Beatty stated that she is bringing this amendment to the Commission earlier than normal because otherwise it would appear that the City is running deficits on financial reports; typically the budget is amended in December. Commissioner Landes moved, seconded by Commissioner Ryan to approve the 2014 budget amendments as presented. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration and approval of Award of Bid of Water Supplies Materials - Public Works. Mayor Aska asked how far along the City is on the meter replacement project. Municipal Services Director McCaffery stated that the project is approximately 2/3 completed; the City is beginning to run low on the components to make additional replacements. Commissioner Landes asked if water revenues have increased as a result of the more accurate measurement. Mr. McCaffery stated that he needs a 6 month read to complete the analysis, and the winter is not a good time to measure. Mr. McCaffery did report that water loss has been reduced within the system from 31% to now 22%; water lost during main breaks, and hydrant flushing is now also being accounted for. Commissioner McCallister asked if City staff is completing the meter replacement work. Mr. McCallister stated that City staff is installing most of the meters, but in some instances, on the large meters, the City is hiring the work done. Commissioner Sands moved, seconded by Commissioner Ryan to award bid for water supplies materials to

Salina Supply in an amount not to exceed \$182,721.83. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of lease purchase financing agreement for loaders and sanitation truck. Commissioner Sands moved, seconded by Commissioner Landes to approve a lease purchase financing agreement with Santander for front end loaders and sanitation truck at a rate of 1.84% and a term of 5 years. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

EXECUTIVE SESSION

Discussion of acquisition of property and attorney client privilege. Mayor Aska moved, seconded by Commissioner Landes to adjourn into executive session to discuss issues of acquisition of property and attorney client privilege at 7:35 p.m. for a time not to exceed thirty minutes. At 8:05 p.m. Commissioner Landes moved, seconded by Commissioner Ryan to adjourn from executive session where no action was taken, and no decisions were made. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

COMMISSIONER COMMENTS

Commissioner Landes stated that spring is here and it has been a rough winter on the streets; revenue will be needed for repairs in addition to debt payments. The writing is on the wall, and the City cannot cut its way out of this problem. If you have ideas to share on how to meet the need, please share them.

Commissioner Sands stated that he attended LKM finance training in Beloit, KS. Commissioner Sands stated that he is pleased to have City Manager Smith with the community. Commissioner Sands stated that he witnessed some of the City's officers in action, and they were very professional. The new Opera House director is having clinics provided by the artists who come through the Opera House. Commissioner Sands stated that there are many interesting activities in the City and region; he recently experienced the Dinner Train.

Mayor Aska stated that the Attorney General has not yet approved the Transit Authority agreement, and funding cannot be approved until the AG office signs off.

STAFF COMMENTS

City Manager Smith stated that the State of the City address will be at the Opera House on April 8, 2014 at 7:00 p.m.

ADJOURNMENT

Commissioner Sands moved, seconded by Commissioner Ryan to adjourn at 8:25 p.m. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

APPROVED AND ACCEPTED THIS 15TH DAY OF APRIL AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR APRIL 1, 2014.

Tyler Ficken, City Clerk

Cecil Aska, Mayor

Backup material for agenda item:

- c. Consideration to submit application and administer Kansas Housing Resources Corporation grant on behalf of the Open Door for general operations.

City of Junction City

City Commission

Agenda Memo

4-8-2014

From: Tyler Ficken, City Clerk

To: City Commission

Subject: Emergency Shelter Grant Application

Objective: To gain approval for the City of Junction City to submit application and administer Kansas Housing Resources Corporation grant on behalf of the Open Door for general operations.

Explanation of Issue: The City of Junction City submits request for funds and administers the grant funds. The City receives an administrative fee. The shelter provides matching funds through volunteer hours and donations.

Budget Impact: The City receives a portion of the proceeds for administration of the grant.

Motion: move to approve application submission & administration of the 2014 ESG Grant.

Recommendation: To approve.

Enclosures:

KANSAS HOUSING
RESOURCES CORPORATION

March 11, 2014

Dear Emergency Solutions Grant (ESG) Applicant,

Attached you will find the ESG Application for Program year 2014.

At the posting of this application, The U.S. Department of Housing and Urban Development (HUD) has not released the amount of the 2014 ESG funding. However KHRC is expecting the level of funding to be \$1,537,347 for 2014.

One original and four copies of the application must be postmarked by April 25, 2014. Applications submitted via mail or other delivery system should be sent using that company's return receipt process, as this will be your notice that the application has been received.

For 2014, The ESG grant period will be for twelve (12) months. The anticipated program year will be July 01, 2014 through June 30, 2015.

Transitional Housing Programs are not eligible for funding under the Emergency Shelter category.

Submit the application package to:

James Chiselom
Kansas Housing Resources Corporation
611 S. Kansas Avenue, Suite 300
Topeka, Kansas 66603-3803

If you have questions or need additional information, please feel free to contact me at (785) 217-2046.

Sincerely,

James Chiselom
Program Manager - ESG

Enclosure

**2014
KANSAS EMERGENCY SOLUTIONS GRANT
APPLICATION**

Instructions: Please complete all sections of the KESG application.

SECTION I: APPLICANT INFORMATION (City, County or Statewide Applicant)

The applicable description of a statewide applicant is, a Non Profit Organization or Collaboration, which will provide comprehensive ESG services in non-entitlement areas statewide. A statewide applicant must demonstrate the capacity to provide comprehensive ESG services.

A. APPLICANT INFORMATION

Sub Recipient City of Junction City

Authorized Representative Gerald Smith Title City Manager

Address 700 N Jefferson City Junction City

State Kansas Zip 66441 Federal I.D. Number 94-3417911

Contact to whom questions about this application should be directed: Flora Lewis

Telephone (785) 238-3599 Fax (785) 762-8824

E-mail Address director@opendoor.kscoxmail.com

B. TOTAL ESG REQUEST (all applying agencies)

ESG Agency	Street Outreach	Shelter	Homeless Prevention	Rapid Re-Housing	HMIS	Totals
Open Door Community House	\$ -	\$70,000.00	\$ -	\$ 5000.00	\$ -	\$75,000.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Totals	\$ -	\$70,000.00	\$ -	\$ 5000.00	\$ -	\$ 75,000.00

2014-
2015

Kansas
ESG

C. COUNTIES OF ESG SERVICES:

1. Geary 4. Dickinson
2. Clay 5. Morris
3. Riley 6. _____

D. PERFORMANCE OUTCOME MEASURES

The U. S. Department of Housing and Urban Development (HUD) is instituting performance measures to gather information to determine the effectiveness of programs funded with CDBG, ESG, HOME and HOPWA. Information obtained on the local level will be reported to HUD which will enable HUD to describe performance results at the National Level. HUD's outcome performance measurement system has three objectives and three outcomes which are listed below.

1. Select one of the following that best fits your project objective:

- ____ Suitable living environment
X Decent affordable housing
____ Creating economic opportunity

2. Select at least one of the following that describes the outcome your project will achieve:

(NOTE: Outcomes show how programs benefit a community or people served.)

- X Availability/Accessibility (Applies to activities that make services, infrastructure, housing, shelter, or employment opportunities available or accessible to low income persons by improving or providing new services, etc.)
____ Affordability (This applies to making an activity more affordable for low income persons.)
____ Sustainability (Using ESG resources in a targeted area to help make that area more viable or livable.)

3. Please provide a brief explanation on how the above objectives and outcomes were established and selected.

The above objectives and outcomes were selected based on the number of individuals that enter the shelter due to eviction, job loss, jail release and turned out from another's place of residency. The objective is to help the individuals find affordable housing that they can maintain without assistance from others.

Certification: To the best of my knowledge and belief, the data in this application are true and correct. This document has been duly authorized by the governing body of the applicant. The applicant will comply with ESG grant agreement and federal and state regulations if assistance is approved.

Signature of Authorized Official of Governing Body

Date

Mayor

Title



KANSAS HOUSING RESOURCES CORPORATION**CERTIFICATION OF LOCAL GOVERNMENT APPROVAL****FOR NONPROFIT ORGANIZATIONS****RECEIVING 2014 EMERGENCY SOLUTIONS GRANT FUNDS FROM STATE
SUBRECIPIENTS**

I, Cecil Aska, Mayor (name and title), duly authorized to
act on behalf of the City of Junction City (name of jurisdiction), hereby approve the
following emergency solutions grant activities proposed by Open Door Community House
Inc (name of nonprofit organization), which are to be located in
Junction City, Kansas (name(s) of jurisdiction(s)):

By:

Signature and DateCecil Aska

Typed or Written Name of Signatory Local Official

Mayor

Title

Backup material for agenda item:

- d. Consideration of a temporary Cereal Malt Beverage license to Sundown Salute for the Mud Bogg that will be held in the 900-1000 block of Grant Ave on May 3, 2014.

**City of Junction City
City Commission
Agenda Memo**

April 15, 2014

From: Gregory S. McCaffery, Municipal Services Director
To: City Commissioners and Gerald Smith, City Manager
Subject: **2014 Sundown Salute Mud Bogg**

Objective: The consideration and approval for a temporary Cereal Malt Beverage license to Sundown Salute for the Mud Bogg that will be held in the 900-1000 block of Grant Ave on May 3, 2014.

Explanation of Issue: City staff has received application for a temporary Cereal Malt Beverage license from Sundown Salute for the Mud Bogg scheduled for May 3, 2014. The event will be held in the 900-1000 block of Grant Avenue. Commission approval is required for the temporary license.

Budget Impact: A temporary Cereal Malt Beverage license costs \$25.00 per day. An investigation fee of \$25.00 is charged as well.

Alternatives: The Commission may approve, deny, or postpone these items.

Recommendation: Staff recommends approval for the temporary Cereal Malt Beverage license to Sundown Salute for the Mud Bogg that will be held in the 900-1000 block of Grant Ave on May 3, 2014.

Suggested Motion:

Commissioner _____ moves to approve the temporary Cereal Malt Beverage license to Sundown Salute for the Mud Bogg that will be held in the 900-1000 block of Grant Ave on May 3, 2014.

Commissioner _____ seconded the motion.

Backup material for agenda item:

- e. Objective: Approval of this item will allow the Mayor to sign the Operations & Maintenance Assurance Statement for the Land Water Conservation Fund.

City of Junction City

City Commission

Agenda Memo

8 April, 2014

From: Edward Lazear, Parks and Recreations Director
To: Gerald Smith, City Manager, and City Commission
Subject: **2014 ANNUAL O & M ASSURANCE STATEMENT**

Objective: Approval of this item will allow the Mayor to sign the Operations & Maintenance Assurance Statement for the Land Water Conservation Fund

Explanation of Issue: The City of Junction City received financial assistance for the construction and land acquisition from the LWCF for the following projects:

Westside Park

Rimrock Lake Development

Junction City Park Acq.

Junction City Golf Course

The O & M Assurance Statement simply states that the City will continue to maintain and operate these facilities in compliance with the agreement and are aware that any new improvements to these sites must be approved by the LWCF.

Budget Impact: No immediate impact. Non-compliance with LWCF could affect our ability to obtain future funding through the Land & Water Conservation Fund.

Special Considerations: None

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve
2. Disapprove
3. Table the request.

Recommendation: City Staff recommends the approval of this item authorizing the Mayor sign the 2014 Annual Operation and Maintenance Assurance Statement

Enclosures: 2014 Annual Operation and Maintenance Assurance Statement.

KANSAS DEPARTMENT OF WILDLIFE, PARKS & TOURISM
512 SE 25th AVENUE
PRATT, KS 67124

2014 ANNUAL OPERATION AND MAINTENANCE ASSURANCE STATEMENT
Land & Water Conservation Fund (LWCF)

Whereas, **City of Junction City** has received financial assistance from the Land & Water Conservation Fund for the following project(s):

<u>NPS Project No.</u>	<u>Project Title</u>
20-00136	Westside Park
20-00202	Rimrock Lake Development
20-00296	Junction City Park Acq.
20-00397	Junction City Golf Course

The subgrantee does hereby assure that it:

1. will not convert any portion of a project area to other than public outdoor recreation use through sale, lease, easement, construction of non-outdoor recreation facilities or by any other means without prior approval and replacement of the converted property. (see Section 6(f)(3) of the LWCF act) A "project area" will generally include all or any outdoor recreation area which has received LWCF assistance;
2. will not install any overhead electric or telephone lines on project areas;
3. will maintain the project area and facilities in a safe, attractive, and inviting manner;
4. will maintain sanitary facilities in accordance with local/state health standards;
5. will make reasonable and prompt repairs on facilities funded with LWCF throughout their estimated lifetime to prevent undue or premature deterioration;
6. will keep facilities open for public use during reasonable hours of the day and times of the year;
7. will permanently display a LWCF sign (symbol) at all project areas;
8. will comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975;
9. will not change, by addition or deletion, any structural features of facilities without prior review and approval of the Kansas Department of Wildlife, Parks & Tourism and the National Park Service.
10. will submit any new development plans for the project site to Kansas Department of Wildlife, Parks & Tourism prior to development, and all required permitting from the State Historical Preservation Office and all environmental approvals must be sent to Kansas Department of Wildlife, Parks & Tourism for their files.

City of Junction City
Project Sponsor

*** I certify that I have the authority to sign for this project sponsor ***

Date: _____

Signature: _____

Printed Name: _____

37

Title: _____



Protecting Places that Matter



LWCF History

Since 1965, the Land and Water Conservation Fund has been an active partner with states and communities in creating places that really matter: playgrounds alive with kids, well-used baseball diamonds and soccer fields, peaceful picnic areas, safe paths for walking and cycling, fast-paced basketball courts, popular beaches and pools, and scenic state parks.

But America's most productive conservation partnership does even more. The benefits of the Land and Water Conservation Fund extend beyond park and recreation facility construction and open space acquisition. The Fund also plays a major stewardship role, ensuring the integrity and recreational quality of Fund-assisted parks and conservation lands, now and for future generations.

Protecting our Parklands Forever

One of the most important aspects to understand about LWCF assisted sites is that the sites are protected under LWCF stewardship forever.

The Fund's most important tool for ensuring long-term stewardship is its "conversion protection" requirement. Administered by the National Park Service in cooperation with states, this requirement, Section 6(f)(3) of the Land and Water Conservation Fund Act, strongly discourages casual discards and conversions of state and local park and recreation facilities to other uses.

SEC. 6(f)(3) No property acquired or developed with the assistance under this section shall, without the approval of the Secretary be converted to other than public outdoor recreation uses. The Secretary shall approve such conversion only if he finds it to be in accord with the then existing statewide outdoor recreation plan and only upon such conditions as he deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location.

Clearly, change is inevitable and sometimes – when all other alternatives have been carefully reviewed – conversions are deemed both necessary and desirable. When conversions are approved, the goal is always a “win-win” solution, balancing the needs of recreation and open space with other community needs. At the same time, the Fund's conversion protection language ensures that any changes or conversions from recreation use will bear an equivalent cost – a cost that guarantees that our nation's past investments in its treasured recreation and open space resources will be honored.

The conversion process (which is set forth in Title 36, Part 59.3 of the Code of Federal Regulations) includes a comprehensive review of key issues relating to recreation access and use, land valuation, and an assessment of its impact on the environment. The process takes time – from six months to more than a year depending on the complexity of the conversion and the replacement site – and is subject to concurrence by the State and the National Park Service.

Understanding Stewardship Responsibilities

Stewardship responsibility for Fund-assisted state and local parks and recreation facilities is shared by the Land and Water Conservation Fund's three partners: the National Park Service, the State Sponsor (KDWP), and the local project sponsor (you). Stewardship duties are as follows:

Local sponsor (YOU): are responsible for local site stewardship, including:

- Public access and safety
- Basic maintenance
- All responsibilities outlined on the AOMAS statement

State Sponsor (KDWP): responsible for site stewardship at state parks and coordination with local sponsors, including:

- Periodic site visits – KDWP conducts site visits every 5 years
- Working with local sponsors to ensure that LWCF stewardship goals are met

National Park Service: charged with the overall responsibility for protecting the integrity and recreational value of all state and local sites assisted by the Fund.

State Sponsor Contact Information

Kansas Department of Wildlife and Parks administers the Land and Water Conservation Fund as the state sponsor. Our goal is to support and maintain the spirit of the Fund as we work to preserve outdoor recreation opportunities statewide through the state park system and local LWCF projects.

As the State sponsor, our office works directly with the local sponsors to ensure that LWCF goals are met statewide. We do this primarily through the Annual Operations and Maintenance Assurance Statement (AOMAS) and local site visits. AOMAS statements are sent yearly as a reminder of the stewardship responsibilities for the local sponsor; we ask that you sign this statement and return it to us as an acknowledgement of understanding. In addition to the AOMAS, KDWP conducts site visits every 5 years to ensure that Fund-assisted sites are still open and in compliance with LWCF goals.

Any questions or concerns you have regarding your LWCF assisted sites may be directed to:

LWCF Coordinator
512 SE 25th Avenue
Pratt, KS 67124

Phone: 620-672-5911
Fax: 620-672-2972

March 6, 2014

Dear Land & Water Conservation Fund (LWCF) Recipient:

Enclosed is the annual operation and maintenance assurance statement (AOMAS) with a list of LWCF projects for which you have previously received awards. Also enclosed is information outlining your LWCF sites and the LWCF program in general. This information is provided as a tool to help you understand the LWCF program and your responsibilities as a subgrantee. Please keep this information for your records.

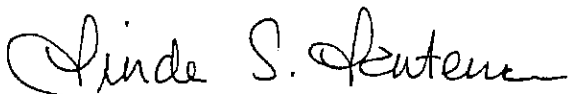
Please read the responsibilities listed on the blue AOMAS form and sign and return it to the attention of the KDWPT State Park Division by **April 30, 2014**. Also, please return the enclosed Contact Information Update slip to be sure our office has your most current contact information.

Keep in mind that any new improvements to the LWCF site must be approved by our office prior to development and must meet ADA requirements. Also remember that overhead lines are a direct violation of LWCF requirements and are never permitted within a project's boundaries. Any future utility development at these facilities must be buried underground or relocated outside of the 6(f) boundaries.

It is very important that LWCF guidelines are followed and that you return the blue AOMAS form. Your cooperation in maintaining your LWCF project is very important if you are interested in receiving future outdoor recreation funding.

Feel free to call our office if you have any questions. Thank you for your dedication to providing outdoor recreation opportunities to your community.

Sincerely,



Linda Lanterman
Kansas Department of Wildlife, Parks and Tourism
Director, State Parks Division

Backup material for agenda item:

- f. Consideration of request for street closing and other services for the "Run for the Wall" event on May 18, 2014.

City of Junction City

City Commission

Agenda Memo

04-15-14

From: Tim Brown, Chief of Police
To: Gerald C. Smith, City Manager
Subject: Street closing request for Run for the Wall

Objective: The Run for the Wall committee requests the closure of intersections and other services on May 18, 2014.

Explanation of Issue: The closure is to host a Run for the Wall ceremony at the Kansas Vietnam Veterans Memorial. The committee requests the following:

- 1) Request is made to close:
 - a) Fifth Street - 100 block west from Washington Street to Jefferson Street from 3:00 pm to 8:00 pm.
 - b) Washington Street – 500 block north from 5th Street to 6th Street from 3:00 pm to 6:00 pm.
- 2) Use of Heritage Park with restroom facilities open and additional trash receptacles placed in the park near the Kansas Vietnam Veterans Memorial. Request electricity be on at all outlets.
- 3) Use of Sertoma Park for camping with restroom facilities open and additional trash receptacles placed in the park
- 4) Placement of 16 barricades at the following intersections:
 - a) 4 sets at 5th and Jefferson
 - b) 8 sets at 5th & Washington
 - c) 4 sets at 6th & Washington to block southbound traffic
- 5) Use of 60 traffic cones for blocking parking lanes.
 - a) Parking lanes on the east side of 500 block of North Washington
 - b) Parking lanes on west side of 500 block of North Washington
- 6) Traffic Control – JCPD and Geary County Sheriff's Office will coordinate the escort of the group into town, as in years past.

The Run for the Wall committee is requesting a waiver of the noise ordinance.

Budget Impact: There is no impact on the budget.

Alternatives: The Commission may approve, deny, or postpone the closure.

Special Considerations: This event has been held in the past with no complaints from area residents or businesses. Staff would expect that to continue.

Recommendation: Staff recommends approval of the street closing.

Suggested Motion:

Move to approve the street closing and other services for Run for the Wall

Enclosures: Request from the Run for the Wall Committee

Geary County
Convention & Visitors Bureau

March 25, 2014

Gerald Smith, City Manager
City of Junction City
700 N. Jefferson
Junction City, KS 66441

Dear Mr. Smith:

Run For The Wall is coming to our community on May 18, 2014. Veterans from all wars and their supporters will leave from Rancho Cucamonga, CA on their annual pilgrimage across the heartland of America to the Vietnam Veteran's Memorial-"The Wall"-in Washington D.C. They will honor Junction City by stopping and over-night here on the evening of May 18th.

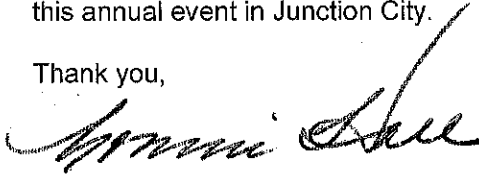
On behalf of the Run For The Wall Committee, I am asking for the following support from the City of Junction City:

- Usage of Sertoma Park for camping, restroom facilities open and additional trash receptacles be placed in park ✓
- Usage of Heritage Park, restroom facilities open and additional trash receptacles placed be placed in Park near Kansas Vietnam Veterans Memorial ✓
- Waiver of noise ordinance if applicable ✓
- Request electricity be on in Heritage Park at all outlets ✓
- Blockage of Streets:
 - 5th street – 1st 100 block west from Washington to Jefferson Time period of 3:00 PM – 8:00 PM ✓
 - Washington street from 5th Street to 6th street 3:00 PM – 6:00 PM ✓
- Placement of 16 barricades: (Committee will set barricades in place at the appropriate time, and remove barricades opening the streets upon departure of riders)
 - 4 sets at 5th & Jefferson: ✓
 - 8 sets at 5th & Washington; ✓
 - 4 sets at 6th & Washington to block southbound traffic ✓
- Use of 60 traffic cones for blocking parking lanes. Committee will set cones in parking spaces at approximately 3:00 pm and remove cones following departure of riders
 - parking lanes on the east side of 500 block of N. Washington ✓
 - parking lanes on west side of 500 block of N. Washington ✓
- Traffic Control – JCPD and Geary County Sheriff's Department will coordinate escort of group into town, as in years past. The RFTW also assists with road guards at intersections. ✓

With this annual national event coming to our community, the support and efforts of the City of Junction City is vital to the success of this event. We have reserved Heritage and Sertoma Park for the event.

The Committee appreciates the services and support of the City with this event in the past and look forward to this annual event in Junction City.

Thank you,



Connie Hall – Run For The Wall Committee

Natural By Nature

823 N. Washington; P.O. Box 1846 Junction City, Kansas 66441-2446
(785) 238-2885/2846 • (800) 442-2489 • Fax (785) 238-2313
www.junctioncity.org

Backup material for agenda item:

- a. Presentation by the Junction City Fire Department in recognition of new Firefighter/EMT's.

City of Junction City

City Commission

Agenda Memo

April 8, 2014

From: Kevin D. Royse, Fire Chief
To: Gerald Smith, City Manager and City Commission
Subject: Recognition of new Firefighter/EMT's

Background: On January 6, 2014, the Junction City Fire Department hired three new Firefighter/EMT's to fill vacancies within the department.

Discussion of Issue: The Department hired Patrick Melia, Ryan Dumars, and Tyler Ross. After an intense probationary training period, all three members have been released for full duty. Please join me in congratulating these young men.

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve the recognition of Patrick Melia, Ryan Dumars and Tyler Ross.
2. Disapprove the recognition of Patrick Melia, Ryan Dumars and Tyler Ross.

Recommendation: I recommend that the City recognize these three employees for their hard work and dedication on their new careers.

Possible Motions:

1. Approve the recognition of Patrick Melia, Ryan Dumars and Tyler Ross.
2. Disapprove the recognition of Patrick Melia, Ryan Dumars and Tyler Ross.

Enclosures:

Backup material for agenda item:

- b. Certificate of Appreciation to Clarence Mahieu, Engineering Technician on his over 30 years of service to the City of Junction City.

City of Junction City

City Commission

Agenda Memo

April 15, 2014

From: Gregory S. McCaffery, Municipal Services Director
To: City Commission and Gerald Smith, City Manager
Subject: **Certificate of Appreciation - Honoring Clarence Mahieu, Engineering Technician, On His Retirement and 30 Years of Service with the City of Junction City**

Objective: Certificate of Appreciation – Honoring Clarence Mahieu, Engineering Technician, His Retirement and 30 years of Service with the City of Junction City

Explanation of Issue: As many know Clarence Mahieu, Engineering Technician, Engineering Department, will be retiring April 25, 2014 after 30 plus years with the City of Junction City. Mr. Mahieu began his career with the City as a Engineering Technician within the Engineering Department on April 16, 1984. During his years with the City, Mr. Mahieu has seen the City undergo many changes, including the automation of the drafting and records abilities of the City.

Mr. Mahieu during his career worked numerous street, water main, sanitary and storm system improvements. Over this career he soon became known as **“The Guy With Whom to Obtain a Map From”** within the City

There likely is not a subdivision, street and/ or utility within the City is which Mr. Mahieu has touched on during his during his career.

We wish to congratulate Clarence Mahieu on his retirement and successful career in providing outstanding quality service to the citizens of, and the City of, Junction City.

Enclosures: Certificate of Appreciation – Clarence Mahieu Retirement



CITY OF JUNCTION CITY

CERTIFICATE OF APPRECIATION

CONGRATULATING

**Clarence Mahieu, Engineering Technician
Engineering DEPARTMENT
ON HIS RETIREMENT
FROM THE CITY OF JUNCTION CITY**

WHEREAS, Clarence Mahieu, began his career with the City of Junction City on April 16, 1984 as an Engineering Technician within the City Engineering Department and the City had a population of approximately 14,000 and infrastructure of 90 miles of Streets, 95 miles of Water Main, 90 miles of Sanitary Sewer in which to maintain and design plans were mostly drawn still on a drafting board;

WHEREAS, Mr. Mahieu worked and was involved within 100's of engineering projects, site inspections and technological implementations, GIS and data base systems, within the City for a period of 30 plus years;

WHEREAS, Mr. Mahieu has unselfishly worked within the Engineering Department on various streets, water mains, sanitary sewers and storm systems improvements during his tenure with the City;

WHEREAS, Mr. Mahieu over his time became known as "The One to Obtain a Map From", within the City:

WHEVEAS, Mr. Mahieu worked for four different City Engineers during his 30 years of services with the City, developing design drawings and details on their behalf;

NOW, THEREFORE, be it resolved that on this occasion, the City of Junction City, in the State of Kansas, would like to honor and thank Mr. Clarence Mahieu, Engineering Technician for his many years of service to the citizens of Junction City in servicing within the City's Engineering Department.

Given under my hand and Seal of the City of Junction City, State of Kansas, this 15th Day of April, 2014.

Mayor, Cecil Aska

Backup material for agenda item:

- c. Child Abuse Prevention Month 2014 proclamation.

Child Abuse Prevention Month 2014 Proclamation

Whereas, children are key to the state's future success, prosperity and quality of life and, while children are our most valuable resource, they are also our most vulnerable; and

Whereas, children have a right to be safe and to be provided an opportunity to thrive, learn and grow; and

Whereas, child abuse and neglect can be prevented by supporting and strengthening Kansas' families, thus preventing the far-reaching effects of maltreatment, providing the opportunity for children to develop healthy, trusting family bonds; and consequently, building the foundations of communities; and

Whereas, we must come together as partners so that the voices of our children are heard by all and we are as a community extending a helping hand to children and families in need; and

Whereas, by providing safe, stable and nurturing relationships for our children, free of violence, abuse and neglect, we can ensure that Kansas' children will grow to their full potential as the next generation of leaders, helping to secure the future of this state and nation;

Therefore, I, Cecil Aska, Mayor of Junction City, Kansas, do hereby proclaim April 2014 as Child Abuse Prevention month.

Signed

Backup material for agenda item:

- d. Proclamation Declaring National Drinking Water Week May 4 - 10, 2014 in the City of Junction City.

City of Junction City

City Commission

Agenda Memo

April 15, 2014

From: Gregory S. McCaffery, Municipal Services Director
To: City Commission and Gerald Smith, City Manager
Subject: **Proclamation - National Drinking Water Week in the City of Junction City, May 4-10, 2014**

Explanation of Issue: For more than 37 years, American Water Works Association (AWWA) and its members have celebrated Drinking Water Week – a unique opportunity for both water professionals and the communities they serve to join together to recognize the vital role safe and sustainable supply of drinking water provides to our daily lives.

In 2014, the City of Junction, City jointly with Veolia Water, wish to celebrate and look to bring forth the knowledge and awareness of **Our Drinking Water Supply** here in Junction City.

AWWA has selected **“What Do You Know About H₂O ?.....”** as its theme for 2014's National Drinking Water Week, which will be celebrated during the week of May 4-10, 2014 across North America.

Throughout the week, AWWA, the State of Kansas, the City of Junction City, and other partners across the water community will celebrate water by recognizing the essential role drinking water plays in our daily lives, with special attention on the ways in which all water consumers can get to know their H₂O.

“Drinking Water Week provides an excellent time to focus on the role we all play in understanding and caring for our water supplies and systems,” said AWWA Executive Director David LaFrance. “Let’s use this opportunity to help protect all of our communities’ health and vitality by learning more about how we maintain a safe and sustainable supply of drinking water.”

History of the Program: In 1988, AWWA brought the event to the attention of the US government and formed a coalition along with the League of Women Voters, the Association of State Drinking Water Administrators and the US Environmental Protection Agency. Rep. Robert Roe and Sen. Dennis DeConcini subsequently sponsored a resolution to name the first week of May as National Drinking Water Week, and an information kit was distributed to the media and to more than 10,000 utilities. Willard Scott, the NBC Today Show weatherman, was featured in public service announcements that aired between May 2 and 8. The week-long observance was declared in a Joint Congressional Resolution and signed by then-President Ronald Reagan. The following year AWWA approached several organizations to participate. Through those efforts the National Drinking Water Alliance was formed of 15 nonprofit educational, professional and public interest organizations. The Alliance dedicated itself to public awareness and involvement in public and private drinking water issues and continued its work to organize a major annual educational campaign built around National Drinking Water Week. The power of the multi-organization Alliance enabled National Drinking Water Week to grow into widespread and committed

participation throughout the United States and Canada. In 1991, the Alliance launched a national campaign to inform the public about America's drinking water, which has continued on a yearly basis.

In a means to commemorate the occasion, water utilities, environmental advocates and others will celebrate drinking water through school events, public presentations and community festivals. They will also provide their communities with important tips for protecting water quality within our own homes and learning more about how drinking water is regulated and delivered.

The City of Junction City and Veolia Water are jointly looking to have an open house at the City's Water Treatment Plant on during the week, provide the public information on ***Our Water Supply***, press releases, tips and other information on **Our Public Drinking Water Supply** during the week.

Further and in keeping with the City of Junction City's desire to recognize our men and women within the areas of our water drinking water supply it is requested that the enclosed City of Junction City Proclamation be read, the Mayor to sign, and the official seal of the City be affixed to the proclamation and displayed within the front lobby of City Hall and also at the Water Treatment Plant, along with the official poster of the American Water Works Association, at each location, thereby acknowledging **National Drinking Water Week in City of Junction City May 4-10, 2014.**

Enclosures: Proclamation – National Drinking Water Week, May 4-10, 2014
 City of Junction City and Veolia Water – Water Plant Open House Flyer
 Thursday, May 8, 2014 from 10 AM and 4 PM



City of Junction City

Proclamation

Drinking Water Week



Whereas, water is our most valuable natural resource; and

Whereas, only tap water delivers public health protection, fire protection, support for our economy and the quality of life we enjoy; and

Whereas, any measure of a successful society – low mortality rates, economic growth and diversity, productivity, and public safety – are in some way related to access to safe water; and

WHEREAS, we are all stewards of the water infrastructure upon which future generations depend; and

WHEREAS, each citizen of our city is called upon to help protect our source waters from pollution, to practice water conservation, and to get involved in local water issues by getting to know their water;

Now, therefore, I, Cecil Aska, Mayor of the City of Junction City do hereby proclaim the week of May 4-10th 2014

“National Drinking Water Week”

In The

City of Junction City

And call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public drinking water and to recognize the contributions which our staff and officials make every day in bring and providing us a safe and quality drinking water.

Given under my hand and Seal of the City of Junction City, State of Kansas, this 15th Day of April, 2014.

Cecil Aska
Mayor

MAY 4-10 2014

DRINKING WATER WEEK

What do you know about H₂O?

There's so much to know about H₂O! Where does it come from and how does it get into our homes? How is it cleaned before we drink it? Which laws protect it? How can you help protect this vital resource?

Water plays a critical role in our daily lives and the quality of life we enjoy. This Drinking Water Week let's all make a commitment to learn more by getting to know our H₂O! For more information visit www.drinktap.org or contact the Junction City Water Treatment Plant at 785-762-5855.

JOIN US ON THURSDAY, MAY 8TH AT THE WATER TREATMENT PLANT (2101 N JACKSON STREET) AS THE CITY OF JUNCTION CITY AND VEOLIA WATER PARTNER TO SHOW YOU THE DRINKING WATER TREATMENT PLANT THAT HAS SERVED THE COMMUNITY FOR OVER 30 YEARS.

Information will be available about how your water is produced and transported to your home. Talk to any of the experienced plant operators who work 24/7 to make sure your water is safe and always available. A brief tour of the plant will be available to all those who want a closer look.

Water Conservation will again be one of the main themes of this year's drinking water week ; information about how you can conserve at home and help protect our source waters will be available for free at the plant. You can also ask about future plans for the water and wastewater plants.

Hot dogs and delicious sausage will be available hot off the grill. Only water will be served - but get your City of Junction City water bottle here and then return for FREE REFILLS for LIFE!

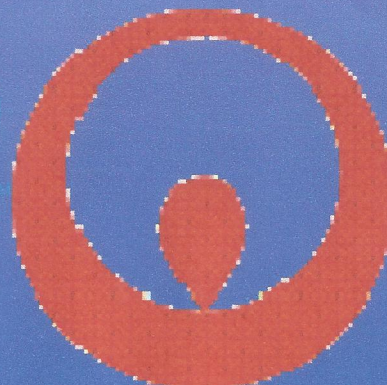
For more information contact 762-5855.

Hope to see you there between 10-4!



GrowingBlue

Junctioncity-ks.gov
Veoliawater.com
Awwa.org
Growingblue.com



Backup material for agenda item:

- e. Proclamation for Arbor Day in the City of Junction City, April 25, 2014.

City of Junction City City Commission Agenda Memo

April 15, 2014

From: Gregory S. McCaffery, Municipal Services Director
To: City Commissioners and Gerald Smith, City Manager
**Subject: Proclamation - Arbor Day in the City of Junction City,
April 25, 2014**

Explanation of Issue: The City staff desires to continue to celebrate and look to bring forth the knowledge and awareness of "**Arbor Day**" here in Junction City.

For the 38th consecutive year the City of Junction City has been named a **Tree City USA** designation, and as part of the overall program the City is required to have an Arbor Day celebration and program. This includes sponsorship of an annual Tree Poster Program, funding for tree & forestry preservation, Woodland Ordinance provisions, and a Tree & Flower Board. This year staff will be providing over 100 tree saplings for school age kids whom participated within this year's poster program

This year **Arbor Day** is celebrated in the State of Kansas on April 25, 2014.

History: In 1854 J. Sterling Morton moved from Detroit to the area that is now the State of Nebraska. At that time there were virtually no trees in the area and he and the other pioneers desired to have them in their surroundings. They also noticed that trees were needed to act as windbreaks to stabilize the soil and to provide shade from the sun, fuel and building materials. Morton planted many trees around his own home but wanted to encourage and enable others to do the same.

At a Nebraska State Board of Agriculture meeting on January 4, 1872, he proposed a holiday to plant trees on April 10, 1872. This was known as "**Arbor Day**" and prizes were awarded to the counties and individuals who planted the most trees on the day. A total of about one million trees were planted in Nebraska on the first Arbor Day. In 1874, Governor Robert W Furnas officially proclaimed that Arbor Day would be observed on April 10, 1884. In 1885, it became a legal holiday and was moved to April 22, which was Morton's birthday. In 1989 the official state holiday was moved to the last Friday in April. In Nebraska, Arbor Day is now observed on the last Friday in April, which is also when National Arbor Day is observed. Former President Richard Nixon proclaimed the last Friday in April as National Arbor Day during his presidency in 1970.

The City of Junction City, has been participating in Arbor Day for the 38th straight year, in keeping with its Tree City USA designation.

Enclosures: Proclamation – Arbor Day, April 25, 2014



CITY OF JUNCTION CITY

ARBOR DAY

PROCLAMATION

WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday called ***Arbor Day***, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees are a source of joy and spiritual renewal; and

WHEREAS, Junction City has been recognized as a Tree City USA for the 38th year by the National Arbor Day Foundation and desires to continue its tree-planting ways;

NOW, THEREFORE, I, Cecil Aska, Mayor of the City of Junction City, Geary County, Kansas, do hereby proclaim April 25, 2014 as the 142nd Anniversary celebration of

ARBOR DAY

In the City of Junction City, and I urge all citizens to support efforts to care for our trees and woodlands and to support our City's Community Forestry Program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

Given under my hand and Seal of the City of Junction City, State of Kansas, this 15th Day of April, 2014.

Cecil Aska
Mayor

Backup material for agenda item:

- a. Election of Mayor.

Election of the Mayor

SECTION 105.040: - CHAIRMAN—MAYOR

The Commission shall choose its own Chairman annually, and the Chairman shall have the title of Mayor during the year of his/her office, to the end that the City shall have an official head on formal occasions.

(R.O. 1956; CC 1965 §1-104)

Mayoral Election Process

Procedure created April 2010

1. The Mayor turns over the meeting to the City Manager
2. The City Manager explains the following process:

CM calls for nominations

Those nominations do not need a second

Nominations continue until 3 consecutive non-responsive calls or a motion for nominations to cease

Motion to Cease

2nd of motion

Vote by Roll Call

Vote on Mayoral nominations in the order received

Vote by Roll Call

3. The City Manager proceeds by:

Calling for nominations for Mayor to a term ending April 20XX

Takes nominations

Votes on nomination until a member is successfully selected

Nomination for Mayor	Nomination by	Vote

Backup material for agenda item:

- b. Election of Vice Mayor.

Election of Vice Mayor

While not specifically referenced in our ordinances, past procedure provides that the Vice Mayor is elected by the Commission annually via a nomination process in April for a one year term.

Backup material for agenda item:

- c. Appointment of Commissioners to City Boards.

Appointment of Commissioners to City boards.

Every second meeting in April, the Mayor appoints Commissioners to the following boards for one year terms:

1. Health Board

Currently meets monthly on third Wednesday at 8:00 a.m.

2. Convention & Visitors Bureau

Currently meets monthly on third Tuesday at 12:00 noon.

3. Animal Shelter

Currently meets monthly on second Wednesdays at 3:00 p.m.

4. Military Affairs

Currently meets monthly on second Thursdays at 4:00 p.m. (18th @ 3pm this month)

5. Chamber of Commerce Board of Directors & Economic Development Advisory Committee
(Appointment by Commission)

Chamber Board meets the last Tuesday of every month at 9:00 a.m. The EDCAC meets on the second Thursday of every month at 9:30 a.m.

Backup material for agenda item:

- d. Commission appointment of Official City Newspaper (Daily Union).

Typically, a motion from the floor designating the Daily Union as the official newspaper of the City is in order. A second to the motion is required followed by a voice vote.

Backup material for agenda item:

- e. Consideration of a revolving loan fund application in the amount of \$100,000 for the purpose of expanding current home-based Top Office Products.

City of Junction City

City Commission

Agenda Memo

April 15, 2014

From: Economic Development Commission
To: City Commission & Gerald Smith, City Manager
Subject: Revolving Loan Fund Application

Issue: The Revolving Loan Fund Review Committee and the Economic Development Commission Advisory Committee is recommending approval of a loan in the amount of \$100,000 to Chris Sanders for the purpose of expanding current home-based Top Office Products an office supply sales and distribution business. The business has merged with Victory Designs to also offer screen print and design services. The business is located at 303 E 7th St.

The EDC recommends terms for the loan of four (4) % interest for 5 years with monthly payments of \$1,841.65 beginning June 1, 2014 and ending May 1, 2019.

Alternatives: the City Commission may:

- Approve the loan request
- Modify and approve the loan request
- Reject the loan request
- Table the item
- Take no action

City Attorney Recommendation:

None as this is an economic development matter

Possible Motion:

Move to approve the Revolving Loan Fund Request.

Enclosures:

Loan Review Board Report

Loan Review Board Report

Applicant's Name Chris Sanders, Top Office Products Date 3/27/14
Brief Project Description Expansion of current office products business located in Manhattan to Junction City. Leasing warehouse building at 303 E 7th for sales,distribution and recently added printing services.

Committee Members Present and their recommendation

<u>X</u>	Ben Kitchens	<u>approved</u>
<u>X</u>	Alan Bontrager	<u>approved</u>
X	Rhonda Sharpe	approved

ELIGIBILITY CHECKLIST

3 Jobs Created 3 Jobs Retained 6 LMI Jobs

Comments on the Demonstrated Need of the Loan

RECOMMENDATION to _____ Approve _____ Approve with Conditions _____ Disapprove

Amount \$100,000 Rate 4% Interest Only or Amortized Maturity Date _____

1st Interest Payment date June 1, 2014 paid monthly (Monthly, Quarterly, Annually)

1st Principal Payment date June 1, 2014 paid monthly (Monthly, Quarterly, Annually, Maturity)

Conditions_____

DISPOSITION

The Economic Development Commission accepts the recommendation of the RLF Loan Review Committee and authorizes the recommendation be forwarded to the City Commission.


EDC Representative

April 1, 2014
Date

The City of Junction City _____ accepts the recommendation of the Economic Development Commission and authorizes funds to be loaned in accordance with approved policies and procedures
 _____ accepts the recommendation with additional requirements , _____ declines request

City representative

Date _____

EDC consideration

Interest rates will be based on ability of the business to pay with the minimum rate set by the CDBG program of the Kansas Department of Commerce. Get that at <http://www.kansascommerce.com/index.aspx?NID=129> according to Terry Marlin at commerce dept they have no set limit, it is to be set at the local level city level, however way in the past it was 3% below prime or 4% whichever is greater

The term will vary from one to ten years depending upon repayment ability as reflected in the cash flow projections. W/C loans will not exceed 4 years.

Max loan amount will be 50% of total project cost subject to availability of funds in the account.

Date submitted	<u>3/18/2014</u>
Date approved Loan committee	<u>3/27/2014</u>
Approval by EDC Committee	<u>4/1/2014</u>
Approval by City Commission	<u> </u>

PROMISSORY NOTE

FOR VALUE RECEIVED, receipt of which is hereby acknowledged, Chris Sanders, individually, and Top Office Products, jointly and severally promise to pay to the order of the City of Junction City, Kansas, a municipal corporation, hereinafter referred to as "City," at the office of the city clerk in Junction City, Kansas, the principal sum of \$100,000 with interest thereon at the rate of four percent (4 %) per annum, commencing on the date hereof, all in accordance with the following terms and conditions:

- A. Revolving Loan Fund.** The Borrower acknowledges that City is making this loan pursuant to its acceptance of a Revolving Loan Fund application executed by Borrower, and Borrower represents and warrants that the information furnished to City in the application and in support thereof is true and accurate in all respects.
- B. Payment of Principal and Interest.** This Promissory Note evidences the Borrower's obligation to repay the loan of \$100,000 made to the Borrower by the City, and the principal amount of the loan proceeds together with interest in the amount of \$110,499.13 shall be repaid in the following manner:
1. This Promissory Note shall accrue interest from the date hereof at the rate of four percent (4 %) per annum. Principal and interest on this Note shall be paid in monthly payments in the amount of \$1,841.65 beginning on June 1, 2014. Such payments shall be made in equal monthly installments for a period of 60 months. All payments shall applied to interest accrued and to the then outstanding principal balance of this Note. The full principal amount hereof and all accrued interest on the then unpaid principal balance hereof shall be due and payable, if not previously paid, at 5:00 p.m. May 1, 2019.
 2. The Borrower shall have the right to prepay any part or all of the unpaid balance at any time without penalty.
 3. If any interest due hereunder is not paid on its due date, the same shall become principal and shall bear interest at the default rate of ten percent (10%) per annum.
- C. Waivers.** The Borrower hereby waives presentment, demand of payment, protest, and any and all other notices and demands whatsoever. No waiver of any payment or other right under this note shall operate as a waiver of any other payment or right.
- D. Default.** This Promissory Note shall be considered in default on the occurrence of any one or more of the following events:
1. The Borrower shall fail to pay when due any principal or interest required to be paid by the Borrower under or in connection with this Promissory Note;
 2. The breach of any representation or warranty made, deemed made, or furnished by the Borrower under or in connection with the project application or this Promissory Note or any financial statement furnished to City shall prove to have been false or incorrect in any material respect when made, deemed made, or furnished;
 3. Death or disability of the Borrower, except that the City shall decide in its sole discretion whether such event in this subparagraph is an event of default;

4. Dissolution, liquidation of, termination of existence, insolvency, business failure, winding up of affairs, the cessation of the Borrower's business, appointment of a receiver of any part of the property of, assignment for the benefit of creditors by, failure of the Borrower generally to pay its debts as they mature, admission in writing by the Borrower of its inability generally to pay its debts as they mature, or calling of a meeting of the Borrower's creditors for purposes of compromising any of the Borrower's debts; or the commencement of any proceeding under any bankruptcy or insolvency laws by or against Borrower or any guarantor or surety for Borrower;
5. The commencement by or against the Borrower of any bankruptcy, insolvency, arrangement, reorganization, receivership, collection, or similar proceedings under any federal or state law and, in the case of any such involuntary proceeding, such proceeding is not remedied to the satisfaction of the City for 30 days following the commencement thereof, or any action by the Borrower is taken authorizing any such proceedings;
6. An assignment for the benefit of creditors is made by the Borrower, whether voluntary or involuntary, the appointment of a trustee, custodian, receiver, or similar official for the Borrower or for any substantial property of the Borrower, or any action by the Borrower authorizing any such proceeding;
7. Any federal, state, or local tax lien or lien for payment of wages to employees is filed of record against the Borrower or others responsible for the actions of the Borrower, if such lien is not bonded or discharged within ten business days;
8. Any judgment or order for the payment of money in excess of \$10,000 and not otherwise covered by applicable insurance shall be rendered against the Borrower and such judgment or order shall not be stayed, vacated, bonded, or discharged within 30 days;

In the event of continued default after 10 days written notice of default, the City may, at its option, declare all unpaid indebtedness evidence by this note and any modifications hereof, immediately due and payable, without further notice, and regardless of date of maturity. The City's failure to exercise this option when available at any point in time shall in no way invalidate its right to exercise the option in future default situations. Should it become necessary to collect the sums due under this note through an attorney, the Borrower agrees to pay all costs of collecting this note, including attorneys' fees and court costs to the extent permitted by law.

- E. **Authority.** The individual executing this Promissory Note on behalf of Borrower represents and warrants to City that he is duly authorized to execute same on behalf of Borrower.

Dated this 1 day of April, 2014

A handwritten signature in black ink, appearing to read "Chris Sanders", written over a horizontal line.

Chris Sanders, Individually

Top Office Products

A handwritten signature in black ink, appearing to read "Chris Sanders", written over a horizontal line.

Chris Sanders, Member

Backup material for agenda item:

- f. Consideration of an Ordinance S-3124 granting a Special Use Permit to Todd Godfrey, Godfrey Indoor Shooting and Archery Range, LLC, to authorize the manufacturing of ammunition on the property at 920 North Washington Street.

City of Junction City
City Commission
Agenda Memo

April 15, 2014

From: David L. Yearout, AICP, CFM, Director of Planning and Zoning

To: City Commission & Gerald C. Smith, Sr., City Manager

Subject: Case No. SUP-03-01-14 – Request for a Special Use Permit to allow ammunition manufacturing on property zoned “CC” Central Commercial District at 920 North Washington Street, Junction City, Kansas (S-3124)

Issue: Consideration of the request of Todd Godfrey, owner, requesting a Special Use Permit to manufacture ammunition on property zoned “CC” Central Commercial District at 920 North Washington Street, Junction City, Kansas.

Explanation of Issue: Mr. Godfrey owns and operates Godfrey's Indoor Shooting and Archery Range at 920 North Washington. With the recent acquisition of a small “reloading” business from a nearby community, Mr. Godfrey wishes to establish this operation within the existing business. The ATF classifies this as “ammunition manufacturing” because the reloaded ammunition is offered for sale to others. In accordance with the City Zoning Regulations, this operation is not considered a permitted accessory use in the “CC” Central Commercial District, and rezoning to an industrial zone is not an option. As a result, the Special Use Permit was designed to accommodate type of situation.

The Metropolitan Planning Commission held a public hearing on March 13, 2014, to consider this request. By unanimous vote, the MPC has recommended the Special Use Permit be granted, subject to several conditions addressing the scale of the operation and other limitations for this activity. Those conditions are shown in the attached minutes and within the Ordinance for this request.

Alternatives: In accordance with K.S.A. 12-757, the City Commission has the following alternatives for a Special Use Permit application on first appearance:

1. To accept the recommendation of the MPC and approve the Ordinance, thereby granting the Special Use Permit.
2. Modify the recommendation of the Planning Commission by a 2/3 majority vote and approve the Ordinance as so modified, thereby granting the Special Use Permit subject to said changes.
3. Return the recommendation to the Planning Commission for further consideration, specifying the items, concerns or issues with said recommendation.
4. Disapprove the recommendation of the Planning Commission by a 2/3 majority vote and deny the Special Use Permit.

Special Considerations: There were some comments from surrounding property owners concerned primarily with obtaining assurances of the safety. Those concerns were discussed by the MPC and, it is felt, are adequately mitigated through the conditions identified within the recommendation.

Staff Recommendation: Accept the recommendation of the MPC and approve the Ordinance that will grant the Special Use Permit to permit ammunition manufacturing at 920 North Washington Street, Junction City, Kansas.

Suggested Motion:

Commissioner _____ moved that the recommendation of the Planning Commission be accepted and that Ordinance No. S-3124, an ordinance granting a Special Use Permit to manufacture ammunition on property zoned “CC” Central Commercial District at 920 North Washington Street, Junction City, Kansas, be approved.

Commissioner _____ seconded the motion.

Enclosures:

MPC Minutes of March 13, 2014
Staff Report
Ordinance S-3124

ORDINANCE NO. S-3124

AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO AUTHORIZE THE MANUFACTURING OF AMMUNITION ON CERTAIN PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF JUNCTION CITY, KANSAS.

WHEREAS, application has been made by Todd Godfrey, owner, requesting a Special Use Permit to permit the manufacturing of ammunition on his property located at 920 North Washington Street, Junction City, Kansas; and,

WHEREAS, the Metropolitan Planning Commission of Junction City and Geary County conducted a public hearing on Case No. SUP-03-01-14, following published notification in accordance with K.S.A. 12-741, et. seq., as amended, on March 13, 2014; and,

WHEREAS, the Metropolitan Planning Commission has recommended the City Commission of the City of Junction City, Kansas, approve the Special Use Permit to permit the manufacturing of ammunition on property located at 920 North Washington Street, Junction City, Kansas, subject to certain conditions;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF JUNCTION CITY, KANSAS, THAT:

Section 1. The following described property is hereby granted a Special Use Permit to permit the manufacturing of ammunition on property located at 920 North Washington Street, Junction City, Kansas, subject to the conditions and restrictions listed herein:

Lots 1, 2, and the East 3 feet of Lot 4 adjacent to Lot 2, Block 7 of the plat of Junction City, Geary County, Kansas.

Section 2. The Special Use Permit herein granted shall be subject to the following conditions and restrictions:

- A. The extent of the “reloading” operation shall be restricted to the three machines acquired at this time and the ammunition reloaded be used primarily for the operations conducted at the existing business.
- B. The operation remains in conformance with all applicable codes concerning the storage and usage of the materials for the ammunition manufacturing.
- C. In the event the “ammunition manufacturing” operations grow beyond the existing level; the applicant will relocate the business to another location out of the central business district.

Section 3. This Ordinance shall be in full force and effect from and after its publication once in the Junction City Daily Union.

Section 4. This Ordinance shall be in full force and effect from and after it publication once in the official city newspaper.

PASSED AND ADOPTED THIS 15th DAY OF APRIL, 2014.

CECIL ASKA, MAYOR

ATTEST:

TYLER FICKEN, CITY CLERK



**JUNCTION CITY/GEARY COUNTY
METROPOLITAN PLANNING COMMISSION
BOARD OF ZONING APPEALS**



STAFF REPORT

March 13, 2014

TO: Metropolitan Planning Commission / Board of Zoning Appeals

FM: David L. Yearout, AICP, CFM, Director of Planning and Zoning

SUBJECT: SUP-03-01-14 – Request for a Special Use Permit to allow the manufacturing of ammunition at 920 North Washington, Junction City, Kansas.

This is the request of Todd Godfrey, owner, requesting a Special Use Permit to manufacture ammunition on property zoned “CC” Central Commercial District at 920 North Washington Street, Junction City, Kansas. Mr. Godfrey’s business has acquired an existing operation in another community that operates a relatively small “reloading” operation using 3 reloading machines. According to the applicant, this acquisition included all existing supplies, including blank shells, powder and other materials associated with reloading of ammunition. The intent is to relocate this operation into a room in the existing business as 920 North Washington. Once the existing materials are used, the primary activity will be to reload the ammunition most often used at the firing range existing at this address.

Mr. Godfrey has indicated the operation will remain very small and be used only for the purpose of providing ammunition for his operation that will be “purchased” by those using the facilities. He has stated he does not intend to get into a full, “ammunition manufacturing” operation because the equipment would not permit that scale of a business. He has said if the operation does grow beyond its existing level, another location in an industrial area will be found.

According to the existing Junction City Zoning Regulations, this operation is not considered a permitted accessory use. The relevant section of the Zoning Regulations for this property, which is zoned “CC” Central Commercial, is as follows:

F. Use Limitations.

1. All business establishments shall be retail or service establishments dealing directly with consumers. All goods produced on the premises shall be sold at retail on the premises where produced. No products produced in this district shall be of a nature that they would be classified as a permitted use in the "IR", "IL" or "IH" Districts if produced separately from a use permitted in this district.

Under the provision above, if this use was to be evaluated exclusively as “ammunition manufacturing”, it would require an industrially zoned location. As such, this is not a permitted accessory use for any property within the “CC” Central Commercial District. The Junction City Zoning Regulations have been amended to allow this type of use to be considered as a “Special Use Permit” when we have these types of situations involved. It is obvious it is not in the best interests of the City or the landowners to pursue industrial zoning for this property. Hence, the Special Use Permit process allows consideration of the request in a more reasonable manner.

Staff did have discussions with the Building and Codes Department and the Fire Department concerning this proposal, especially regarding whether the scale of the operation would trigger any special building requirements. According to both Mr. Karmann and Chief Royse, the proposed operation is within the limits of all adopted codes and requirements of the City. The location within the building that will be used has already been appropriately constructed to contain the full extent of the operations and will not require any other modifications. Both departments have advised the applicant that any expansions of the operations may trigger additional needs or escalate to the point it would not be permitted within the central business district. The applicant is aware to these limitations.

Two comments have been received concerning this request from those notified of the public hearing. Mrs. Hansen called expressing no concerns with the request, but had comments on other aspects of the property that had nothing to do with this request. Mr. and Mrs. Elliott called with concerns and those were subsequently submitted in writing. The letter from the Elliott’s is attached to this staff report.

Staff Recommendation: Staff believes the proposed use is within the spirit and intent of what would be a reasonable operation at the business at this location. If Mr. Godfrey was asking for a rezone, staff would be opposed to the request. However, as a Special Use Permit, authorizing the “ammunition reloading” activity is reasonable as part of the business operations being conducted by Mr. Godfrey. The recommendation restrictions as to size of the operation are believed to provide adequate protections to the interests of the City and the surrounding landowners.

Suggested Motion:

I move that Case No. SUP-03-01-14, the request of Todd Godfrey, owner, requesting a Special Use Permit to manufacture ammunition on property zoned “CC” Central Commercial District at 920 North Washington Street, Junction City, Kansas, be recommended for approval to the City Commission of the City of Junction City based on the reasoning provided in the staff report and as discussed at this hearing, subject to the following conditions:

1. The extent of the “reloading” operation be restricted to the three machines acquired at this time and the ammunition reloaded be used primarily for the operations conducted at the existing business.
2. The operation remains in conformance with all applicable codes concerning the storage and usage of the materials for the ammunition manufacturing.

3. In the event the “ammunition manufacturing” operations grow beyond the existing level; the applicant will relocate the business to another location out of the central business district.

**JUNCTION CITY/GEARY COUNTY
METROPOLITAN PLANNING COMMISSION
BOARD OF ZONING APPEALS**

MINUTES

**March 13, 2014
7:00 p.m.**

Members
(Present)

Members
(Absent)

Staff
(Present)

Maureen Gustafson
John Moyer
Brandon Dibben
Ken Mortensen
Chuck Mowry
Mike Watson

David Yearout
Shari Lenhart

1. CALL TO ORDER & ROLL CALL

Chair Gustafson called the meeting to order at 7:00 p.m. and declared a quorum with all members present.

2. APPROVAL OF MINUTES

Commissioner Moyer moved to approve the minutes of the February, 2014, meeting as written. Commissioner Watson seconded the motion and it carried unanimously.

4. NEW BUSINESS

Item No. 1 – SUP-03-01-14 – Public Hearing to consider a request for a Special Use Permit to allow ammunition manufacturing.

Chair Gustafson opened the public hearing on the application of Todd Godfrey, owner, requesting a Special Use Permit to allow ammunition manufacturing on property zoned “CC” Central Commercial District at 920 North Washington Street, Junction City, Kansas, and asked for the staff report.

Mr. Yearout stated Mr. Godfrey has acquired equipment from an existing business in the region and proposes to reload ammunition for the existing business known as Godfrey’s Indoor Shooting and Archery Range at 920 North Washington. As indicated in the staff report, ATF regulations consider this “ammunition manufacturing”, which, as a standalone business requires industrial

zoning. Mr. Yearout stated, in staff's opinion, this location is not suitable for industrial zoning; hence, Mr. Godfrey's request for a Special Use Permit, as authorized by the amendments to the City's zoning regulations.

Mr. Yearout stated the Building and Codes Department and Fire Department were contacted regarding this application. Both departments indicated the location within the building to be used for the reloading activities meets all code requirements and no further modifications to the building are necessary. Mr. Yearout stated, in visiting with Mr. Godfrey, the operation will remain very small; however, should it out-grow this location, Mr. Godfrey has indicated an appropriate industrial site will be found and the ammunition manufacturing business will be relocated.

Mr. Yearout stated staff is recommending approval of the Special Use Permit for ammunition manufacturing at 920 North Washington for the reasons stated in the staff report, subject to the conditions listed in the staff report.

There being no questions of staff, Chair Gustafson opened the hearing for public comment.

Todd Godfrey, 920 North Washington, stated he recently purchased three ammunition manufacturing machines from Sand Creek Ammunition, LLC; previously, located in a 12-foot by 15-foot building in Wells, Kansas. Mr. Godfrey indicated the gentleman in the audience, Mr. Maurey Rose, is the primary employee for the ammunition manufacturing business. Mr. Godfrey stated Mr. Yearout's report basically covered the operation of the business and the ATF requirements. The reloading machines are located in a separate room in the building specifically retrofitted to meet ATF and City guidelines for the storage and handling of ammunition. Mr. Godfrey confirmed this is a small reload operation and, in the event there is a need to expand, an appropriate location for ammunition manufacturing will be sought.

Discussion ensued between Commissioners, staff, and Mr. Godfrey on how the ammunition is stored, how much is kept on hand, occasional testing of the reloaded shells, segregation of this operation from the shooting range business, the distinction between product sold "in-house" and very limited retail sales to general public, approval of the Fire Chief and Building Code Inspector, excess supply of empty shells, and general ATF issues.

There being no further appearances, questions or comments, Chair Gustafson closed the public hearing.

Commissioner Mortensen asked if one of the conditions is to limit the business to three reload machines, how compliance is monitored. Mr. Yearout indicated the Fire Department inspects on an annual basis and this would be added to their check list for this particular business.

Commissioner Moyer stated, regardless of inspection requirements, as a volunteer fire fighter knowledge of the business existence would be better than not knowing.

Additional discussion ensued on issues of insurance and fire retardant requirements. Mr. Godfrey stated the area is an existing concrete room, double sheetrock and fire rated doors have been installed; and as previously mentioned, meets all fire and building code requirements.

In response to a question, Mr. Godfrey stated he has been buying ammunition from Mr. Rose for the last 3-4 years and has not had any trouble with the product supplied. In response to questions, Mr. Rose explained the reloading process, the powder dispenser is automatic, and test firings are done for every 1,000 rounds produced.

Commissioner Mortensen moved that Case No. SUP-03-01-14, the request of Todd Godfrey, owner, requesting a Special Use Permit to manufacture ammunition on property zoned "CC" Central Commercial District at 920 North Washington Street, Junction City, Kansas, be recommended for approval to the City Commission of the City of Junction City based on the reasoning provided in the staff report and as discussed at this hearing, subject to the three conditions outlined in the staff report. Commissioner Moyer seconded the motion and it carried unanimously.

Item No. 2 – Z-03-01-14 – Public Hearing to consider a rezoning of certain property from "CG" General Commercial District and "MH" Mobile Home Park District to "RM" Multiple Family Residential District.

Chair Gustafson opened the public hearing on the application of Kaw Valley Engineering, agent, on behalf of Kansas CVS Pharmacy, LLC, and Crown Investment Company, owners, and MW Development Enterprises, LLC, contract buyer, to rezone from "CG" General Commercial District and "MH" Mobile Home District to "RM" Multiple Family Residential District for property located in the 100 Block of East Spruce Street, Junction City, Kansas, and asked for the staff report.

Mr. Yearout briefly reviewed the history of the area and stated just a portion of the Chestington No. 2 Addition north of Spruce Street is proposed for rezoning to allow residential development. The one area on the south side of Spruce Street is still carrying the mobile home designation left over from the time that was a mobile home park. The lots west of this area are already zoned "RM" and the proposed rezoning from "MH" to "RM" will combine the properties into the single zoning classification.

Mr. Yearout stated the proposed area in the Chestington Addition to be rezoned borders Franklin Street south of where Walnut Street used to be, and Spruce

Street to the alley on the south side of Spruce. Staff is of the opinion that future commercial development will most likely be confined to the property fronting on South Washington Street and East Chestnut Street. Therefore, staff is of the opinion that the requested zone change for the proposed apartment development would not be detrimental to future commercial development for the remainder of the Chestington No. 2 Addition.

Mr. Yearout stated this case is contingent upon the contract buyer securing tax credits to develop senior housing apartments. The contract buyer has indicated they hope to have an answer back from the State on their application for housing tax credits to develop a senior apartment complex sometime in May. Mr. Yearout indicated informational documents on the proposed development project were included with the staff report for the Commission's information along with a very preliminary site plan.

Mr. Yearout stated staff is recommending approval of the applicant's request to rezone these properties as requested for the reasons stated in the staff report.

There being no questions of staff at this time, Chair Gustafson opened the hearing for public comment.

Leon Osbourn, presenting on behalf of the applicants and contract buyer, stated he had no additional information to add to Mr. Yearout's presentation, but was available to answer any questions the Commission might have.

Brief discussion ensued among the Commissioners on whether the proposed residential development would be appropriate or if the property on the north side of Spruce should remain for commercial development. The question was posed as to what would happen if the area were rezoned to residential and the proposed project fall through.

Mr. Yearout explained if the development project fails, this rezoning application will be "withdrawn" and the current zone classifications will stay in place. At this time that is the stated desire of all the applicants.

There being no further appearances, questions or comments, Chair Gustafson closed the public hearing and called for a motion.

Commissioner Mortensen moved that Case No. Z-03-01-14, concerning the request of Kaw Valley Engineering, agent, on behalf of Kansas CVS Pharmacy, LLC; and Crown Investment Company, owners; and MW Development Enterprises, LLC, contract buyer, to rezone certain property generally located in the 100 Block of East Spruce Street on both the north and south side, Junction City, Kansas, from "CG" General Commercial District and "MH" Mobile Home Park District to "RM" Multiple Family Residential District, be recommended for approval by the City Commission based on the reasoning stated in the staff

report and as presented at this public hearing, contingent upon the developer securing the housing tax credits for the proposed senior apartment development project. Commissioner Dibben seconded the motion and it carried unanimously.

Item No. 3 – FP-03-01-14 – Consideration of Final Plat.

Chair Gustafson stated this is the application of Kaw Valley Engineering, agent, on behalf of Kansas CVS Pharmacy, LLC, and Crown Investment Company, owners, and MW Development Enterprises, LLC, contract buyer, to consider the Final Plat for the Chestington Addition No. 3, a replat of Lot 1, Block 1, Chestington Addition No. 2, for property located East of South Washington Street between East Chestnut Street and East Spruce Street, Junction City, Kansas, and asked for the staff report.

Mr. Yearout stated this plat proposal is presented in conjunction with the previous rezoning case and is also contingent on the contract buyer being approved under the Housing Tax Credit program for the proposed development. The plat is only for the property on the north side of Spruce Street and does not affect the property on the south side of Spruce Street included in the rezoning.

Mr. Yearout briefly reviewed the items in the staff report, including comments from the various utility companies and city staff. The main issues identified were the need to replace the water line along Franklin Street to meet City standards; the need to design around the sanitary sewer main that runs from Washington to Franklin in the vacated alley now designated as a utility easement; and that any modifications to the gas line that may be needed will be addressed as the development moves forward.

Mr. Yearout stated staff is recommending approval of the Final Plat of Chestington Addition No. 3, subject to finalization of a development agreement covering public utility modifications. In addition, the applicant has requested the plat not be presented for final City Commission action until the contract buyer is approved for the housing tax credit program through the State.

Mr. Leon Osbourn, representing the applicants, indicated he had no additional information to present; however, would be glad to answer any questions.

Questions were raised about a parking lot being built over the easements and why the different building setback requirements along Chestnut, Franklin and Washington.

Mr. Yearout stated parking areas throughout the city are constructed over easements and, if utility repairs become necessary, the lot is torn up and then replaced.

Mr. Osbourn indicated the building setback requirements shown on the plat may vary due to the distance from a street centerline, easements, or in the case of CVS Pharmacy, they requested a more restrictive building setback line.

There being no further appearances, comments, or questions, Chair Gustafson called for a motion.

Commissioner Moyer moved that Case No. FP-03-01-14, the application of Kaw Valley Engineering, agent, on behalf of Kansas CVS Pharmacy, LLC, owner, and MW Development Enterprises, LLC, contract buyer, the final plat of Chestington Addition No. 3, a Replat of Lot 1, Block 1 of Chestington Addition No. 2 to the City of Junction City, Kansas, be approved and the Chairman and Secretary be authorized to sign the plat; and the plat be forwarded to the City Commission of Junction City for final approval and acceptance, subject to the finalization of a Development Agreement covering any public utility modifications. Commissioner Watson seconded the motion and it carried unanimously.

5. GENERAL DISCUSSION

Item No. 1 – Comprehensive Plan Update

Mr. Yearout stated that since last month's meeting with the consultant, he met with Chuck Otte on ag policy questions. Mr. Otte expressed a willingness to review the draft prepared by staff. Mr. Yearout stated he was excited about the possibility of including detailed policy issues within the Plan for the agricultural activity within the County.

Mr. Yearout indicated additional data has been submitted to RDG relating to the social economic data being used. Manhattan is in the process of updating their comprehensive plan, and a transportation demand model is being coordinated through the Flint Hills Regional Council.

Chair Gustafson asked about the article in the paper that mentioned hiring outside firms to identify developmental sites when it is already being done with the comprehensive plan.

Mr. Yearout explained that particular type of study is more detailed than the Future Land Use designations that would come from the Comprehensive Plan. The intent is to provide a more detailed analysis of the potential business development sites and determine the viability of those properties for industrial development.

Mr. Yearout stated the Flint Hills Economic Development District is also being formed and intends to map sites for potential commercial/industrial development. There are very few areas in Manhattan, Riley County, or Pottawatomie County that meet the criteria for commercial and/or industrial development. Some of the

best sites have preliminarily been identified as being in Geary County, and more particularly adjacent to Junction City. This issue is what would be the focus of the type of studies being considered by the Economic Development Commission.

Chair Gustafson suggested web sites are a good media; however, current promotional information requires timely update. Mr. Yearout agreed that is part of the problem in attracting commercial/industrial development to the Junction City/Geary County area.

Mr. Yearout concluded by stating RDG will be at the April meeting to cover changes made based on input from the last meeting. This will be an important discussion as we move to finalize the Plan update in preparation of public hearings later in the year.

Item No. 2 – Metropolitan Planning Organization

Mr. Yearout reported the Technical Advisory Committee continues to work with the consultant on the Transportation Development Model (TDM). That work is in the very early stages of preparation and more information will be shared with the MPC once information is available. It is anticipated a presentation will be made on the TDM later in the year.

Item No. 3 – Other Items

Mr. Yearout stated the Interlocal Agreement between Junction City, Milford and Geary County is virtually complete. As a result, there will be a new member on the MPC at the next meeting. The City of Milford is to act on the ordinance/resolution to re-establish the Metropolitan Planning Commission tonight and that will include making the appointment of the Milford member to the MPC. The ordinance/resolution will be considered by the County Commission on Monday of next week, and the Junction City City Commission on Tuesday of next week. Mr. Yearout stated Chair Gustafson and Commissioner Mortensen have agreed to serve for another three-year term and will be officially reappointed with the actions under consideration next week.

Mr. Yearout stated the number of appointees will remain at seven; three from Junction City, three from Geary County, and one from Milford. Mr. Yearout explained Commissioner Mowry would be moved to the position vacated by City Commissioner Mike Ryan, and the terminology “at-large appointment” deleted from the membership and replaced by the representative for Milford.

6. ADJOURNMENT

Commissioner Moyer moved to adjourn. Commissioner Watson seconded the motion and it carried unanimously. Chair Gustafson declared the meeting adjourned at 7:56 p.m.

PASSED and APPROVED this _____ day of April, 2014.

Maureen Gustafson, Chair

ATTEST:

David L. Yearout, Secretary

Backup material for agenda item:

- g. Consideration of an ordinance rezoning certain property on either side of the 100 block of East Spruce Street between Washington Street and Franklin Street from "CG" General Commercial and "MH" Manufactured Home Park to "RM" Multiple Family Residential District.

City of Junction City
City Commission
Agenda Memo

April 15, 2014

From: David L. Yearout, AICP, CFM, Director of Planning and Zoning

To: City Commission & Gerald C. Smith, Sr., City Manager

Subject: Case No. Z-03-01-14 – Request to Rezone certain property in Junction City, Kansas, generally located east of Franklin Street and on the north and south side of Spruce Street (S-3125)

Issue: Consideration of the request of Kaw Valley Engineering, agent, on behalf of Kansas CVS Pharmacy, LLC, and Crown Investment Company, owners, and MW Development Enterprises, LLC, contract buyer, to rezone certain property generally located in the 100 Block of East Spruce Street on both the north and south side of Spruce Street, Junction City, Kansas, from “CG” General Commercial and “MH” Manufactured Home Park to “RM” Multiple Family Residential District.

Explanation of Issue: The applicants own the property on either side of Spruce Street between Washington Street and Franklin Street. On the north side of Spruce Street, Kansas CVS Pharmacy, LLC, owns the entire 2-block area that was rezoned and replatted in 2012. All the property was rezoned to the “CG” General Commercial District. The land was platted into a single lot and included the vacation of Walnut Street between Washington Street and Franklin Street, as well as the vacation of the alley’s in the same area which were converted to easements for the utilities existing in that area. Crown Investment Company owns the property on the south side of Spruce Street and east of Franklin Street. This area retains the “MH” Manufactured Home Park zoning designation given to this property decades ago when the land was occupied by a manufactured home park.

The contract buyer, MW Development Enterprises, LLC, has submitted an application for Housing Tax Credits to the Kansas Housing Resources Corporation to construct low-income rental apartments for seniors at this location. A resolution of support for this application was granted by the City Commission in January of this year.

This application is to rezone all of the land proposed to be developed by the contract buyer to the “RM” Multiple Family Residential District. If granted, and the Housing Tax Credit authorization is received, the contract buyer will be constructing the Senior Apartments identified within that grant application.

The Metropolitan Planning Commission held a public hearing on March 13, 2014, to consider this request. By unanimous vote, the MPC has recommended the rezoning to the “RM” Multiple Family Residential District be granted. A replat of the property owned by Kansas CVS Pharmacy, LLC, will be processed to complete the preparation to permit the construction if the Tax Credit authorization is received.

Alternatives: In accordance with K.S.A. 12-757, the City Commission has the following alternatives for a Special Use Permit application on first appearance:

1. To accept the recommendation of the MPC and approve the Ordinance, thereby granting the Special Use Permit.
2. Modify the recommendation of the Planning Commission by a 2/3 majority vote and approve the Ordinance as so modified, thereby granting the Special Use Permit subject to said changes.
3. Return the recommendation to the Planning Commission for further consideration, specifying the items, concerns or issues with said recommendation.
4. Disapprove the recommendation of the Planning Commission by a 2/3 majority vote and deny the Special Use Permit.

Special Considerations: There were some comments from surrounding property owners concerning this request. Upon explanation of the proposal, no objections were given.

Staff Recommendation: Accept the recommendation of the MPC and approve the Ordinance that will grant the rezoning to “RM” Multiple Family Residential District of the property described within the ordinance.

Suggested Motion:

Commissioner _____ moved that the recommendation of the Planning Commission be accepted and that Ordinance No. S-3125, an ordinance granting the rezoning to "RM" Multiple Family Residential District of certain properties located in the 100 block of East Spruce Street, Junction City, Kansas, be approved.

Commissioner _____ seconded the motion.

Enclosures:

MPC Minutes of March 13, 2014
Staff Report
Ordinance S-3125

ORDINANCE NO. S-3125

AN ORDINANCE REZONING CERTAIN PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF JUNCTION CITY, KANSAS, FROM “CG” GENERAL COMMERCIAL DISTRICT AND “MH” MANUFACTURED HOME PARK DISTRICT TO “RM” MULTIPLE FAMILY RESIDENTIAL DISTRICT.

WHEREAS, application has been made by Kaw Valley Engineering, agent, on behalf of Kansas CVS Pharmacy, LLC, and Crown Investment Company, owners, and MW Development Enterprises, LLC, contract buyer, to rezone certain property generally located in the 100 Block of East Spruce Street on both the north and south side of Spruce Street, Junction City, Kansas, from “CG” General Commercial and “MH” Manufactured Home Park to “RM” Multiple Family Residential District; and,

WHEREAS, the Metropolitan Planning Commission of Junction City and Geary County conducted a public hearing on Case No. Z-03-01-14, following published notification in accordance with K.S.A. 12-741, et. seq., as amended, on March 13, 2014; and,

WHEREAS, the Metropolitan Planning Commission has recommended the City Commission of the City of Junction City, Kansas, approve the rezoning of said property in Junction City, Kansas;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF JUNCTION CITY, KANSAS, THAT:

Section 1. The following described property is hereby rezoned to the “RM” Multiple Family Residential District:

Lots 34 through 40 of Lot 2, Clarke’s Plateau Addition to the City of Junction City, Geary County, Kansas.

Section 2. The Zoning Administrator of the City of Junction City, Kansas, is hereby ordered and directed to cause said designation to be made on the Official Zoning Map of said City in his custody and to show the property herein described to be zoned as Multiple Family Residential (RM).

Section 3. This Ordinance shall be in full force and effect from and after its publication once in the Junction City Daily Union.

Section 4. This Ordinance shall be in full force and effect from and after it publication once in the official city newspaper.

PASSED AND ADOPTED THIS 15th DAY OF APRIL, 2014.

CECIL ASKA, MAYOR

ATTEST:

TYLER FICKEN, CITY CLERK



JUNCTION CITY/GEARY COUNTY METROPOLITAN PLANNING COMMISSION BOARD OF ZONING APPEALS



STAFF REPORT

March 13, 2014

TO: Metropolitan Planning Commission / Board of Zoning Appeals

FM: David L. Yearout, AICP, CFM, Director of Planning and Zoning

SUBJECT: Z-03-01-14 – Request to rezone certain property generally located in the 100 Block of East Spruce Street on both the north and south side of Spruce Street, Junction City, Kansas, from “CG” General Commercial and “MH” Mobile Home Park to “RM” Multiple Family Residential District.

This is the request of Kaw Valley Engineering, agent, on behalf of Kansas CVS Pharmacy, LLC, and Crown Investment Company, owners, and MW Development Enterprises, LLC, contract buyer, to rezone certain property generally located in the 100 Block of East Spruce Street on both the north and south side of Spruce Street, Junction City, Kansas, from “CG” General Commercial and “MH” Mobile Home Park to “RM” Multiple Family Residential District. This property is included in the replatting of a portion of the same property, which is also on the agenda at this same meeting.

This rezoning is to place all of the affected property for this proposed development in the “RM” Multiple Family Residential District. The portion of the land north of Spruce Street in the Chestington Addition is presently zoned “CG” General Commercial, which occurred when that property was initially rezoned and replatted in 2012. The land south of Spruce Street has not had any zoning actions since the land was cleared of all previous uses. The property at the southwest corner of Franklin Street and Spruce Street is zoned “MH” Manufactured Home District. The remaining property owned by Crown Investment Company on the south side of Spruce Street is already zoned “RM” Multiple Family Residential, so no rezoning is necessary for the proposed development to move forward.

This rezoning is presented in anticipation of the development of an apartment project proposed by MW Development Enterprises, LLC. An application has been submitted to the State of Kansas for approval of a housing tax credit for the proposed apartments. Copies of the supporting materials submitted to the City Commission for a Resolution of Support for that application, along with the Resolution of Support, are attached for your information. Also attached is the preliminary site plan for the project to provide some idea of the intent of the project. An actual site plan has not been prepared yet, but will be required for submittals for a building permit if the project goes forward.

This rezoning is being processed with the intent to complete the request; however, the action is contingent upon the contract buyer being awarded the housing tax credits. If that approval is not obtained from the State of Kansas, this case will be withdrawn before final action by the City Commission. It is the desire of Kansas CVS Pharmacy, LLC, the property not be rezoned unless the apartment project becomes a reality.

Staff Recommendation: Staff recommends the request to rezone all this property to the “RM” Multiple Family Residential District be granted. Staff believes this is the most reasonable use for the property and its likelihood of developing commercially, or as a manufactured home park, is unrealistic.

Suggested Motion:

I move that Case No. Z-03-01-14, concerning the request of Kaw Valley Engineering, agent, on behalf of Kansas CVS Pharmacy, LLC, and Crown Investment Company, owners, and MW Development Enterprises, LLC, contract buyer, to rezone certain property generally located in the 100 Block of East Spruce Street on both the north and south side of Spruce Street, Junction City, Kansas, from “CG” General Commercial and “MH” Mobile Home Park to “RM” Multiple Family Residential District, be recommended for approval by the City Commission based on the reasoning stated in the staff report and as presented at this public hearing.

**JUNCTION CITY/GEARY COUNTY
METROPOLITAN PLANNING COMMISSION
BOARD OF ZONING APPEALS**

MINUTES

**March 13, 2014
7:00 p.m.**

Members
(Present)

Members
(Absent)

Staff
(Present)

Maureen Gustafson
John Moyer
Brandon Dibben
Ken Mortensen
Chuck Mowry
Mike Watson

David Yearout
Shari Lenhart

1. CALL TO ORDER & ROLL CALL

Chair Gustafson called the meeting to order at 7:00 p.m. and declared a quorum with all members present.

2. APPROVAL OF MINUTES

Commissioner Moyer moved to approve the minutes of the February, 2014, meeting as written. Commissioner Watson seconded the motion and it carried unanimously.

4. NEW BUSINESS

Item No. 1 – SUP-03-01-14 – Public Hearing to consider a request for a Special Use Permit to allow ammunition manufacturing.

Chair Gustafson opened the public hearing on the application of Todd Godfrey, owner, requesting a Special Use Permit to allow ammunition manufacturing on property zoned “CC” Central Commercial District at 920 North Washington Street, Junction City, Kansas, and asked for the staff report.

Mr. Yearout stated Mr. Godfrey has acquired equipment from an existing business in the region and proposes to reload ammunition for the existing business known as Godfrey’s Indoor Shooting and Archery Range at 920 North Washington. As indicated in the staff report, ATF regulations consider this “ammunition manufacturing”, which, as a standalone business requires industrial

zoning. Mr. Yearout stated, in staff's opinion, this location is not suitable for industrial zoning; hence, Mr. Godfrey's request for a Special Use Permit, as authorized by the amendments to the City's zoning regulations.

Mr. Yearout stated the Building and Codes Department and Fire Department were contacted regarding this application. Both departments indicated the location within the building to be used for the reloading activities meets all code requirements and no further modifications to the building are necessary. Mr. Yearout stated, in visiting with Mr. Godfrey, the operation will remain very small; however, should it out-grow this location, Mr. Godfrey has indicated an appropriate industrial site will be found and the ammunition manufacturing business will be relocated.

Mr. Yearout stated staff is recommending approval of the Special Use Permit for ammunition manufacturing at 920 North Washington for the reasons stated in the staff report, subject to the conditions listed in the staff report.

There being no questions of staff, Chair Gustafson opened the hearing for public comment.

Todd Godfrey, 920 North Washington, stated he recently purchased three ammunition manufacturing machines from Sand Creek Ammunition, LLC; previously, located in a 12-foot by 15-foot building in Wells, Kansas. Mr. Godfrey indicated the gentleman in the audience, Mr. Maurey Rose, is the primary employee for the ammunition manufacturing business. Mr. Godfrey stated Mr. Yearout's report basically covered the operation of the business and the ATF requirements. The reloading machines are located in a separate room in the building specifically retrofitted to meet ATF and City guidelines for the storage and handling of ammunition. Mr. Godfrey confirmed this is a small reload operation and, in the event there is a need to expand, an appropriate location for ammunition manufacturing will be sought.

Discussion ensued between Commissioners, staff, and Mr. Godfrey on how the ammunition is stored, how much is kept on hand, occasional testing of the reloaded shells, segregation of this operation from the shooting range business, the distinction between product sold "in-house" and very limited retail sales to general public, approval of the Fire Chief and Building Code Inspector, excess supply of empty shells, and general ATF issues.

There being no further appearances, questions or comments, Chair Gustafson closed the public hearing.

Commissioner Mortensen asked if one of the conditions is to limit the business to three reload machines, how compliance is monitored. Mr. Yearout indicated the Fire Department inspects on an annual basis and this would be added to their check list for this particular business.

Commissioner Moyer stated, regardless of inspection requirements, as a volunteer fire fighter knowledge of the business existence would be better than not knowing.

Additional discussion ensued on issues of insurance and fire retardant requirements. Mr. Godfrey stated the area is an existing concrete room, double sheetrock and fire rated doors have been installed; and as previously mentioned, meets all fire and building code requirements.

In response to a question, Mr. Godfrey stated he has been buying ammunition from Mr. Rose for the last 3-4 years and has not had any trouble with the product supplied. In response to questions, Mr. Rose explained the reloading process, the powder dispenser is automatic, and test firings are done for every 1,000 rounds produced.

Commissioner Mortensen moved that Case No. SUP-03-01-14, the request of Todd Godfrey, owner, requesting a Special Use Permit to manufacture ammunition on property zoned "CC" Central Commercial District at 920 North Washington Street, Junction City, Kansas, be recommended for approval to the City Commission of the City of Junction City based on the reasoning provided in the staff report and as discussed at this hearing, subject to the three conditions outlined in the staff report. Commissioner Moyer seconded the motion and it carried unanimously.

Item No. 2 – Z-03-01-14 – Public Hearing to consider a rezoning of certain property from "CG" General Commercial District and "MH" Mobile Home Park District to "RM" Multiple Family Residential District.

Chair Gustafson opened the public hearing on the application of Kaw Valley Engineering, agent, on behalf of Kansas CVS Pharmacy, LLC, and Crown Investment Company, owners, and MW Development Enterprises, LLC, contract buyer, to rezone from "CG" General Commercial District and "MH" Mobile Home District to "RM" Multiple Family Residential District for property located in the 100 Block of East Spruce Street, Junction City, Kansas, and asked for the staff report.

Mr. Yearout briefly reviewed the history of the area and stated just a portion of the Chestington No. 2 Addition north of Spruce Street is proposed for rezoning to allow residential development. The one area on the south side of Spruce Street is still carrying the mobile home designation left over from the time that was a mobile home park. The lots west of this area are already zoned "RM" and the proposed rezoning from "MH" to "RM" will combine the properties into the single zoning classification.

Mr. Yearout stated the proposed area in the Chestington Addition to be rezoned borders Franklin Street south of where Walnut Street used to be, and Spruce

Street to the alley on the south side of Spruce. Staff is of the opinion that future commercial development will most likely be confined to the property fronting on South Washington Street and East Chestnut Street. Therefore, staff is of the opinion that the requested zone change for the proposed apartment development would not be detrimental to future commercial development for the remainder of the Chestington No. 2 Addition.

Mr. Yearout stated this case is contingent upon the contract buyer securing tax credits to develop senior housing apartments. The contract buyer has indicated they hope to have an answer back from the State on their application for housing tax credits to develop a senior apartment complex sometime in May. Mr. Yearout indicated informational documents on the proposed development project were included with the staff report for the Commission's information along with a very preliminary site plan.

Mr. Yearout stated staff is recommending approval of the applicant's request to rezone these properties as requested for the reasons stated in the staff report.

There being no questions of staff at this time, Chair Gustafson opened the hearing for public comment.

Leon Osbourn, presenting on behalf of the applicants and contract buyer, stated he had no additional information to add to Mr. Yearout's presentation, but was available to answer any questions the Commission might have.

Brief discussion ensued among the Commissioners on whether the proposed residential development would be appropriate or if the property on the north side of Spruce should remain for commercial development. The question was posed as to what would happen if the area were rezoned to residential and the proposed project fall through.

Mr. Yearout explained if the development project fails, this rezoning application will be "withdrawn" and the current zone classifications will stay in place. At this time that is the stated desire of all the applicants.

There being no further appearances, questions or comments, Chair Gustafson closed the public hearing and called for a motion.

Commissioner Mortensen moved that Case No. Z-03-01-14, concerning the request of Kaw Valley Engineering, agent, on behalf of Kansas CVS Pharmacy, LLC; and Crown Investment Company, owners; and MW Development Enterprises, LLC, contract buyer, to rezone certain property generally located in the 100 Block of East Spruce Street on both the north and south side, Junction City, Kansas, from "CG" General Commercial District and "MH" Mobile Home Park District to "RM" Multiple Family Residential District, be recommended for approval by the City Commission based on the reasoning stated in the staff

report and as presented at this public hearing, contingent upon the developer securing the housing tax credits for the proposed senior apartment development project. Commissioner Dibben seconded the motion and it carried unanimously.

Item No. 3 – FP-03-01-14 – Consideration of Final Plat.

Chair Gustafson stated this is the application of Kaw Valley Engineering, agent, on behalf of Kansas CVS Pharmacy, LLC, and Crown Investment Company, owners, and MW Development Enterprises, LLC, contract buyer, to consider the Final Plat for the Chestington Addition No. 3, a replat of Lot 1, Block 1, Chestington Addition No. 2, for property located East of South Washington Street between East Chestnut Street and East Spruce Street, Junction City, Kansas, and asked for the staff report.

Mr. Yearout stated this plat proposal is presented in conjunction with the previous rezoning case and is also contingent on the contract buyer being approved under the Housing Tax Credit program for the proposed development. The plat is only for the property on the north side of Spruce Street and does not affect the property on the south side of Spruce Street included in the rezoning.

Mr. Yearout briefly reviewed the items in the staff report, including comments from the various utility companies and city staff. The main issues identified were the need to replace the water line along Franklin Street to meet City standards; the need to design around the sanitary sewer main that runs from Washington to Franklin in the vacated alley now designated as a utility easement; and that any modifications to the gas line that may be needed will be addressed as the development moves forward.

Mr. Yearout stated staff is recommending approval of the Final Plat of Chestington Addition No. 3, subject to finalization of a development agreement covering public utility modifications. In addition, the applicant has requested the plat not be presented for final City Commission action until the contract buyer is approved for the housing tax credit program through the State.

Mr. Leon Osbourn, representing the applicants, indicated he had no additional information to present; however, would be glad to answer any questions.

Questions were raised about a parking lot being built over the easements and why the different building setback requirements along Chestnut, Franklin and Washington.

Mr. Yearout stated parking areas throughout the city are constructed over easements and, if utility repairs become necessary, the lot is torn up and then replaced.

Mr. Osbourn indicated the building setback requirements shown on the plat may vary due to the distance from a street centerline, easements, or in the case of CVS Pharmacy, they requested a more restrictive building setback line.

There being no further appearances, comments, or questions, Chair Gustafson called for a motion.

Commissioner Moyer moved that Case No. FP-03-01-14, the application of Kaw Valley Engineering, agent, on behalf of Kansas CVS Pharmacy, LLC, owner, and MW Development Enterprises, LLC, contract buyer, the final plat of Chestington Addition No. 3, a Replat of Lot 1, Block 1 of Chestington Addition No. 2 to the City of Junction City, Kansas, be approved and the Chairman and Secretary be authorized to sign the plat; and the plat be forwarded to the City Commission of Junction City for final approval and acceptance, subject to the finalization of a Development Agreement covering any public utility modifications. Commissioner Watson seconded the motion and it carried unanimously.

5. GENERAL DISCUSSION

Item No. 1 – Comprehensive Plan Update

Mr. Yearout stated that since last month's meeting with the consultant, he met with Chuck Otte on ag policy questions. Mr. Otte expressed a willingness to review the draft prepared by staff. Mr. Yearout stated he was excited about the possibility of including detailed policy issues within the Plan for the agricultural activity within the County.

Mr. Yearout indicated additional data has been submitted to RDG relating to the social economic data being used. Manhattan is in the process of updating their comprehensive plan, and a transportation demand model is being coordinated through the Flint Hills Regional Council.

Chair Gustafson asked about the article in the paper that mentioned hiring outside firms to identify developmental sites when it is already being done with the comprehensive plan.

Mr. Yearout explained that particular type of study is more detailed than the Future Land Use designations that would come from the Comprehensive Plan. The intent is to provide a more detailed analysis of the potential business development sites and determine the viability of those properties for industrial development.

Mr. Yearout stated the Flint Hills Economic Development District is also being formed and intends to map sites for potential commercial/industrial development. There are very few areas in Manhattan, Riley County, or Pottawatomie County that meet the criteria for commercial and/or industrial development. Some of the

best sites have preliminarily been identified as being in Geary County, and more particularly adjacent to Junction City. This issue is what would be the focus of the type of studies being considered by the Economic Development Commission.

Chair Gustafson suggested web sites are a good media; however, current promotional information requires timely update. Mr. Yearout agreed that is part of the problem in attracting commercial/industrial development to the Junction City/Geary County area.

Mr. Yearout concluded by stating RDG will be at the April meeting to cover changes made based on input from the last meeting. This will be an important discussion as we move to finalize the Plan update in preparation of public hearings later in the year.

Item No. 2 – Metropolitan Planning Organization

Mr. Yearout reported the Technical Advisory Committee continues to work with the consultant on the Transportation Development Model (TDM). That work is in the very early stages of preparation and more information will be shared with the MPC once information is available. It is anticipated a presentation will be made on the TDM later in the year.

Item No. 3 – Other Items

Mr. Yearout stated the Interlocal Agreement between Junction City, Milford and Geary County is virtually complete. As a result, there will be a new member on the MPC at the next meeting. The City of Milford is to act on the ordinance/resolution to re-establish the Metropolitan Planning Commission tonight and that will include making the appointment of the Milford member to the MPC. The ordinance/resolution will be considered by the County Commission on Monday of next week, and the Junction City City Commission on Tuesday of next week. Mr. Yearout stated Chair Gustafson and Commissioner Mortensen have agreed to serve for another three-year term and will be officially reappointed with the actions under consideration next week.

Mr. Yearout stated the number of appointees will remain at seven; three from Junction City, three from Geary County, and one from Milford. Mr. Yearout explained Commissioner Mowry would be moved to the position vacated by City Commissioner Mike Ryan, and the terminology “at-large appointment” deleted from the membership and replaced by the representative for Milford.

6. ADJOURNMENT

Commissioner Moyer moved to adjourn. Commissioner Watson seconded the motion and it carried unanimously. Chair Gustafson declared the meeting adjourned at 7:56 p.m.

PASSED and APPROVED this _____ day of April, 2014.

Maureen Gustafson, Chair

ATTEST:

David L. Yearout, Secretary

Backup material for agenda item:

- h. Consideration of the modified Interlocal Agreement between Junction City, Milford and Geary County, Kansas, reestablishing the Metropolitan Planning Commission and providing staff support for Planning and Zoning and Building Code Enforcement as required by the Kansas Attorney General's Office.

City of Junction City
City Commission
Agenda Memo

April 15, 2014

From: David L. Yearout, AICP, CFM, Director of Planning and Zoning

To: City Commission & Gerald C. Smith, Sr., City Manager

Subject: Revised Interlocal Agreement for Metropolitan Planning Commission, Providing Planning and Zoning and Code Enforcement Services

Issue: Approval of the revised Interlocal Agreement following comments received from the Attorney General's Office forming the Metropolitan Planning Commission; providing staffing support for Planning and Zoning services; and providing for building code enforcement between Junction City, Milford and Geary County, Kansas.

Explanation of Issue: The revised Interlocal Agreement between Junction City, Milford and Geary County, Kansas, approved in March has been submitted to the Kansas Attorney General's Office as required by statute. We have received comments back indicating the agreement needs to be modified to address some specific concerns from the AG's Office dealing with statements that no new legal entity is being formed; that equipment purchases of Junction City will remain the property of Junction City if the agreement is ended; and that a person is designated as the "administrator" of the terms of the agreement. The City Attorney of Junction City has worked directly with the AG's Office to resolve the language addressing these matters. The "marked up" copy and an original version of the new agreement are provided for your review so you can see the extent of the language modifications.

Once approved by all participating entities, the Interlocal Agreement will be resubmitted to the Attorney General for final approval and the recording of the documents as required by law. No additional action will be required beyond this approval. The ordinance reestablishing the MPC will remain in effect and we will move forward from here.

The Planning and Zoning staff and the Building and Code Enforcement staff has met with representatives from Milford concerning the implementation of this agreement. Planning and Zoning services have already begun and Building Code Enforcement operations will begin soon.

Staff Recommendation: Approve the revised Interlocal Agreement for Planning, Zoning and Code Enforcement between Junction City, Geary County and Milford, Kansas, and authorize the Mayor and City Clerk to sign the appropriate documents.

Suggested Motion:

Commissioner _____ moved to approve the revised Interlocal Agreement for Planning, Zoning and Code Enforcement between Junction City, Geary County and Milford, Kansas, and authorize the Mayor and City Clerk to sign the appropriate documents.

Commissioner _____ seconded the motion.

Enclosures:

Revised Interlocal Agreement (original)
Revised Interlocal Agreement (mark-up copy)

**GEARY COUNTY, KANSAS
JUNCTION CITY, KANSAS
MILFORD, KANSAS
PLANNING, ZONING AND CODES AGREEMENT**

I. Purpose and Authorization

The purpose of this agreement is to establish the organizational and structural arrangement between Geary County, Kansas, (hereinafter referred to as COUNTY), the City of Junction City, Kansas, (hereinafter referred to as JUNCTION CITY) and the City of Milford, Kansas, (hereinafter referred to as MILFORD) in the establishment of a Planning and Zoning program for all of the land within the COUNTY lying outside any incorporated city and all of the land within the corporate limits of JUNCTION CITY and all of the land within the corporate limits of MILFORD; and for a Code Enforcement program for the administration and enforcement of codes governing building and construction, as well as assistance in maintaining property standards within said jurisdictions where appropriate. The authorization for the Planning and Zoning portion of this agreement is found in K.S.A. 12-741 et seq, as amended. The applicable provisions of K.S.A. 12-701 et seq, as amended, and K.S.A. 12-2901 et seq, as amended, also govern the establishment of this agreement.

Among the powers conferred on cities and counties under K.S.A. 12-741 et seq. is the authorization to jointly and collectively agree between one or more cities and/or counties for the purposes of carrying out any or all of the powers and duties conferred upon individual cities and counties under said statutes. As such, the governing bodies of the COUNTY, JUNCTION CITY and MILFORD hereby agree to establish a Planning and Zoning program and Code Enforcement program collectively and for each of their respective political jurisdictions as outlined and specified herein.

This agreement shall be effective upon its full adoption and execution between the parties hereto, approval by the Attorney General pursuant to KSA 12-2904 and filing with the Geary County Register of Deeds and the Kansas Secretary of State pursuant to KSA 12-2905, and all rules, regulations, ordinances, resolutions and other laws in existence at the time of the adoption of this agreement shall remain in effect until said effective date. This includes the existing Metropolitan Planning Commission for the COUNTY and JUNCTION CITY, as well as the separate Planning Commission for MILFORD.

II. Joint Planning Commission

Pursuant to KSA 12-744 and Geary County Resolution No. 03-17-2014, Junction City Ordinance No. G-1144, and Milford Ordinance No. 2014-2, there is hereby established a joint planning commission for the COUNTY, JUNCTION CITY and MILFORD to be known as the "Geary County/Junction City/Milford Joint Metropolitan Planning Commission" (hereafter referred to as the Metropolitan Planning Commission). Said Metropolitan

Planning Commission shall have such powers, be comprised of such members, and be authorized to perform the following:

A. Undertaking; Powers and Duties; Joint Board

The Metropolitan Planning Commission is a joint board of the COUNTY, JUNCTION CITY and MILFORD authorized by KSA 12-744 and is not a separate legal entity. The joint undertaking of the Metropolitan Planning Commission is to perform for the COUNTY, JUNCTION CITY and MILFORD all of the statutory duties prescribed to a planning commission in the provisions of K.S.A. 12-741 et seq., as amended, and all other applicable Kansas Statutes which place requirements or grant authority upon a city or county planning commission. These responsibilities and authorities shall be the same as if each jurisdiction were to create a planning commission for itself under the provisions of said statute.

The Metropolitan Planning Commission shall adopt bylaws governing the operation of said Metropolitan Planning Commission. The members appointed herein shall serve without compensation, but may receive reimbursement of expenses incurred in the performance of their duties as prescribed herein from funds made available for such purposes by the parties to this agreement.

The COUNTY, JUNCTION CITY and MILFORD, respectively, shall provide the administration and support services to the Metropolitan Planning Commission set forth in Section VII hereof.

B. Representation of Agencies Party to this Agreement; Membership, Terms, Organization, Committees

The COUNTY, JUNCTION CITY and MILFORD shall be represented on the Metropolitan Planning Commission, which shall consist of seven (7) members, who shall be appointed and have terms of service as follows:

1. COUNTY REPRESENTATIVES: The Board of County Commissioners of the COUNTY shall appoint three (3) persons to the Metropolitan Planning Commission, a majority of whom are residents of the unincorporated portion of Geary County.
2. JUNCTION CITY REPRESENTATIVES: The governing body of JUNCTION CITY shall appoint three (3) persons to the Metropolitan Planning Commission, a majority of whom are residents of the City of Junction City.
3. MILFORD REPRESENTATIVES: The governing body of MILFORD shall appoint one (1) person to the Metropolitan Planning Commission who shall be a resident of the City of Milford.

The members of the Metropolitan Planning Commission are as set forth in Geary County Resolution No. 03-17-2014, Junction City Ordinance No. G-1144, and Milford Ordinance No. 2014-2.

Persons first appointed may be reappointed for successive terms, subject to rules, orders, or policies adopted by the respective governing bodies. Members appointed to the Metropolitan Planning Commission may be removed for cause by the entity responsible for their appointment.

The existing Metropolitan Planning Commission reorganizes in June of each year and that date shall be the date for the Metropolitan Planning Commission to reorganize following the establishment of this agreement. The provisions of K.S.A. 12-745, and amendments thereto, shall apply to the Metropolitan Planning Commission in terms of the meetings, officers, bylaws and operations.

The Metropolitan Planning Commission, in the exercise of its duties and responsibilities, may provide for the establishments of subcommittees, task forces, or any other special committees to assist in the work of said Commission. However, the Metropolitan Planning Commission shall be responsible for any final decisions regarding the outcome of the work, subject to ultimate governing body approval by any and all affected jurisdictions to such work and in conformance with the applicable state statutes.

C. Comprehensive Plan

The Metropolitan Planning Commission shall be responsible for the preparation and updating of a Comprehensive Plan for the COUNTY, JUNCTION CITY and MILFORD. The content, procedures, approval process, and updating of said Comprehensive Plan shall be the same as provided in K.S.A. 12-741 et seq for a Comprehensive Plan adopted by any of the parties hereto if same were exercised separately.

D. Capital Improvement Plan

The Metropolitan Planning Commission shall be responsible for the preparation and updating of a Capital Improvement Plan for the COUNTY, JUNCTION CITY and MILFORD. The content, procedures, approval process, and updating of said Capital Improvement Plan shall be the same as provided in K.S.A. 12-741 et seq for a Capital Improvement Plan adopted by any of the parties hereto if same were exercised separately.

E. Special Studies

The Metropolitan Planning Commission may prepare and update any special studies for the COUNTY, JUNCTION CITY and/or MILFORD as part of the

ongoing planning process. The content, procedures, approval process, and updating of said special studies shall be the same as provided in K.S.A. 12-741 et seq for a Comprehensive Plan adopted by any of the parties hereto if same were exercised separately.

F. Zoning Regulations

The Metropolitan Planning Commission shall be responsible for the preparation and recommendation of proposed Zoning Regulations for all of the COUNTY lying outside any incorporated city, for JUNCTION CITY and for MILFORD in the same manner as provided for a Planning Commission in K.S.A. 12-741 et seq. The responsibilities of the Metropolitan Planning Commission shall be the same as that of a Planning Commission as specified by statute. In all matters relative to the Zoning Regulations proposed, the governing body having jurisdiction shall be the final authority as provided by statute. The Zoning Regulations for each jurisdiction shall be unique to and applicable only to that jurisdiction and no party hereto shall have authority to require any provisions of said Zoning Regulations upon another jurisdiction.

G. Subdivision Regulations

The Metropolitan Planning Commission shall be responsible for the preparation and recommendation of proposed Subdivision Regulations for all of the COUNTY lying outside any incorporated city, for JUNCTION CITY and for MILFORD in the same manner as provided for a Planning Commission in K.S.A. 12-741 et seq. The responsibilities of the Metropolitan Planning Commission shall be the same as that of a Planning Commission as specified by statute. In all matters relative to the Subdivision Regulations proposed, the governing body having jurisdiction shall be the final authority as provided by statute. The Subdivision Regulations for each jurisdiction shall be unique to and applicable only to that jurisdiction and no party hereto shall have authority to require any provisions of said Subdivision Regulations upon another jurisdiction.

H. Board of Zoning Appeals

As provided in K.S.A. 12-741 et seq for a Planning Commission, the Metropolitan Planning Commission created herein shall be designated as the Board of Zoning Appeals for each zoning jurisdiction subject to this agreement. In so doing, the Metropolitan Planning Commission shall have the full authority granted to a Board of Zoning Appeals by statute and to the extent the relevant Zoning Regulations for each jurisdiction provide specific authorities to the Board of Zoning Appeals for that jurisdiction.

III. Planning and Zoning Operations - Geary County

A. Governing Body Duties and Obligations

The Board of County Commissioners of the COUNTY hereby commits to the goals and objectives of this agreement in the establishment, administration and enforcement of a planning and zoning program and code enforcement program within Geary County, Kansas, and in cooperation with JUNCTION CITY and MILFORD. The COUNTY acknowledges its special duties and responsibilities under the terms of this agreement and hereby commits itself to perform said duties and responsibilities in a timely and responsible manner. In so doing, the COUNTY hereby commits itself to make appointments to the Metropolitan Planning Commission created herein in a timely manner.

The COUNTY accepts the obligation to provide funding in its annual budget for staff support for the activities of the Metropolitan Planning Commission as provided within this agreement. In carrying out these obligations and responsibilities, the COUNTY may hire such staff and/or contract for such services necessary to meet these obligations.

B. Financial Support

The COUNTY hereby commits to providing the financial support necessary for the successful administration and enforcement of the planning and zoning program within the COUNTY and in cooperation with JUNCTION CITY and MILFORD as established by this agreement. The COUNTY acknowledges its special role in financing the activities of the Metropolitan Planning Commission as provided within this agreement. Further, the COUNTY recognizes that the staff support provided for the Commission shall be made available to assist JUNCTION CITY and MILFORD in carrying out the duties and responsibilities of the planning and zoning program applicable to JUNCTION CITY and MILFORD, including but not limited to, accepting and processing all applications required under the zoning and subdivision regulations, as well as providing such assistance to other cities within Geary County that may seek such assistance in planning and zoning matters.

IV. Planning and Zoning Operations - City of Junction City.

A. Governing Body Duties and Obligations

The governing body of JUNCTION CITY hereby commits to the goals and objectives of this agreement in the establishment, administration and enforcement of a planning and zoning program within the JUNCTION CITY and in cooperation with the COUNTY and MILFORD. JUNCTION CITY acknowledges its special duties and responsibilities under the terms of this agreement and hereby commits itself to perform said duties and responsibilities in a timely and responsible manner. In so

doing, JUNCTION CITY hereby commits itself to make appointments to the Metropolitan Planning Commission created herein in a timely manner.

JUNCTION CITY accepts the obligation to provide support for the activities of the Metropolitan Planning Commission by providing office space and budgeting for supporting services for the Planning and Zoning staff of the Metropolitan Planning Commission as funded by the COUNTY under the terms and conditions established within this agreement.

B. Financial Support

JUNCTION CITY hereby commits to providing the financial support necessary for the successful administration and enforcement of the planning and zoning program as stated above. Further, JUNCTION CITY recognizes that the support services it provides as provided within this agreement may also be made available to assist the activities of any other boards or commissions of the COUNTY or MILFORD as needed.

V. Planning and Zoning Operations - City of Milford.

A. Governing Body Duties and Obligations

The governing body of MILFORD hereby commits to the goals and objectives of this agreement in the establishment, administration and enforcement of a planning and zoning program in cooperation with the COUNTY and JUNCTION CITY. The governing body of MILFORD acknowledges its special duties and responsibilities under the terms of this agreement and hereby commits itself to perform said duties and responsibilities in a timely and responsible manner. In so doing, the governing body of MILFORD hereby commits itself to make its appointment to the Metropolitan Planning Commission created herein in a timely manner.

MILFORD accepts the obligation to provide support for the activities of the Metropolitan Planning Commission by contributing \$1,200.00 per year to GEARY COUNTY to assist in offsetting the costs of the Planning and Zoning staff of the Metropolitan Planning Commission as established within this agreement, including other staffing costs such as interns. GEARY COUNTY shall submit an invoice to MILFORD for the contribution stated above on a quarterly basis and MILFORD agrees to make the payments within the next payment cycle following receipt of the invoice.

B. Financial Support

MILFORD hereby commits to providing the financial support necessary for the successful administration and enforcement of the planning and zoning program as stated above. Further, MILFORD recognizes that the payments it provides as

provided within this agreement may also be made available to assist the activities of any other boards or commissions of the COUNTY or JUNCTION CITY as needed.

VI. Existing Comprehensive Plan, Rules and Regulations

The existing Comprehensive Plan and all rules and regulations shall remain in effect; even after the Metropolitan Planning Commission is reestablished by this agreement.

VII. Metropolitan Planning Commission and Board of Zoning Appeals Staffing, Support Services, Real and Personal Property, Budget and Other Services

The COUNTY, JUNCTION CITY and MILFORD hereby agree, subject to budget and cash basis law, to the adoption of sufficient funds within their respective budgets on an annual basis to provide the respective obligations set forth below to provide the support necessary to carry out the purpose and intent of this agreement. Said budgets shall address the following issues as set forth herein.

A. Planning and Zoning Staffing

An employee of the COUNTY, with the title of Director of Planning and Zoning, will be the administrator of the Metropolitan Planning Commission. The COUNTY will also designate a COUNTY employee as a Secretary/Administrative Assistant to the Director of Planning and Zoning. MILFORD will reimburse the COUNTY for a portion of the cost of providing such employees by the annual contribution as noted herein. Said positions shall be a part of the COUNTY budget, paid from the General Fund thereof, and said positions shall have the duties, responsibilities and compensation established by the COUNTY. Such other staff persons determined necessary for the support of this activity shall be funded in the same manner as all other support staff. Said positions shall be under the rules, regulations and policies of the COUNTY regarding all aspects of employment.

It is agreed the Director of Planning and Zoning shall have the education and/or experience to perform the normal duties associated with such a position within local government in Kansas. The staffing positions established herein are recognized as being responsible for the administration and enforcement of all the support duties and responsibilities assigned to the Metropolitan Planning Commission as provided within this agreement.

B. Planning and Zoning Office and Support Services

JUNCTION CITY will provide the Metropolitan Planning Commission and its staff, at no charge, with office space in its municipal office building. JUNCTION CITY will also provide to the Metropolitan Planning Commission and its staff, at no charge, the use of JUNCTION CITY owned office furniture, equipment and supplies, to include, but not be limited to, copiers, computer equipment and access

to supporting networks, office supplies and other sundry services, and other similar needs normally found within the Commodities portion of the budget for the operation of the Department of Planning and Zoning in support of the Metropolitan Planning Commission in all its duties and responsibilities. This shall include sufficient funds within the General Fund of the JUNCTION CITY annual budget to cover the costs of providing the foregoing. This shall also include provisions in the JUNCTION CITY budget for any "Capital Equipment" necessary, such as new computers, office furniture, or other such items, which may be necessary to replace existing furniture or equipment, and which JUNCTION CITY shall provide to the Metropolitan Planning Commission and its staff at no charge.

Upon partial or complete termination of this agreement, all of the foregoing real and personal property shall be retained by JUNCTION CITY.

C. Planning and Zoning Annual Budgets

The personnel budget for the Planning and Zoning Department shall be carried within the General Fund of the COUNTY. All paychecks are paid by the COUNTY on the regular pay cycle of the COUNTY.

The budget for office and support services for the Planning and Zoning Department shall be included in the JUNCTION CITY budget, including any items budgeted as "Capital Equipment" as deemed necessary for the operation of the Department. JUNCTION CITY shall provide the authorization for the Director of Planning and Zoning to process payments therefrom.

The budget for annual costs for the office and support services of the Planning and Zoning Department paid by MILFORD shall be included in the MILFORD budget and payments therefrom shall be as stated herein.

D. Planning and Zoning Budget for Other Services

When during the course of events it is requested by the Metropolitan Planning Commission or Director of Planning and Zoning that funds be made available to provide outside assistance to update the Comprehensive Plan, revise or amend the Zoning and/or Subdivision Regulations, or conduct such other special studies, and it is determined by the governing bodies of the COUNTY, JUNCTION CITY and MILFORD to consent to such request; the COUNTY, JUNCTION CITY and MILFORD shall include in the annual budget monies for Contractual Service in a sufficient amount to conduct such work. In so doing, the COUNTY shall be responsible for no more than half the costs; JUNCTION CITY shall be responsible for no more than half the costs; and MILFORD shall be responsible for the portion of the costs of the relevant project as determined in an individual agreement as appropriate for its inclusion, but under no circumstances shall the share of costs for MILFORD be more than five percent (5%) of the total project costs.

E. Planning and Zoning Fees

The application fees for rezonings, plats, Board of Zoning Appeals matters, Special Uses, Conditional Uses, and other services provided by the Planning and Zoning Department in carrying out its responsibilities under the terms of this agreement shall be retained by JUNCTION CITY for compensation for costs associated with the processing of those services, including legal notices, mailing of notification letters and other required administrative services. The application fees shall be established by the COUNTY, JUNCTION CITY and MILFORD by separate resolutions for each jurisdiction.

VIII. Building Codes and Building Code Enforcement

The COUNTY, JUNCTION CITY and MILFORD hereby agree to the adoption, administration and enforcement of building codes for all of the land within the COUNTY lying outside any incorporated city, all of the land within the corporate limits of JUNCTION CITY, and all of the land within the corporate limits of MILFORD. The version of the building codes to be adopted shall be determined from time to time by separate action of the respective governing bodies. It is recognized that the code needs for the COUNTY may be slightly different for JUNCTION CITY and/or MILFORD because of the supporting infrastructure differences between said jurisdictions, but the intent of this agreement is the same version of the building codes are to be adopted at the same time so that the codes are as close to being uniform for all jurisdictions as possible.

A. Staffing

JUNCTION CITY, through the staff of JUNCTION CITY within the JUNCTION CITY Building and Codes Department, shall be responsible for the administration and enforcement of the building codes adopted under the terms of this agreement. Said positions shall be a part of the JUNCTION CITY budget, paid in the manner determined by JUNCTION CITY, and said positions shall have the duties, responsibilities and compensation established by JUNCTION CITY. Said positions shall be under the rules, regulations and policies of JUNCTION CITY regarding all aspects of employment.

B. Fees and Funds

The fees for permits, inspections, reinspections and other services provided by the Building and Codes Department in carrying out its responsibilities under the terms of this agreement shall be retained by JUNCTION CITY, except as noted below, for compensation for all costs associated with the operation of the Building and Codes Department. If additional funds are necessary to support the Building and Codes

Department due to insufficiencies of revenue from such fees; such funds shall be provided exclusively by JUNCTION CITY from any other funds available to JUNCTION CITY. Fee structures shall be reviewed annually as part of the general budgeting process and may be set at different rates for work within JUNCTION CITY, as opposed to work in the COUNTY or MILFORD due to time and distances to provide the services for inspections, reinspections and other services. The fee structure for each jurisdiction shall be established at the time of adoption of the relevant building codes, and may be modified as needed by each jurisdiction. It is understood that arrangements may be made to allow residents of MILFORD to make direct application for permits at the City offices of MILFORD; with MILFORD retaining no more than ten percent (10%) of the fees for administrative costs of MILFORD and all remaining monies collected shall be paid to JUNCTION CITY for the costs of the services established herein.

IX. Other Inspection Services

It is recognized by all parties that the staff of the JUNCTION CITY Building and Codes Department provides other inspection services within JUNCTION CITY in response to issues concerning housing complaints, dilapidated structures, blights and other such items. If MILFORD wishes to have the staff of the JUNCTION CITY Building and Codes Department provide similar inspection services for MILFORD in response to similar issues within MILFORD, MILFORD shall be solely responsible to prepare and adopt the necessary ordinances, codes, rules and/or regulations naming the staff of the JUNCTION CITY Building and Codes Department as the administrative and enforcement agency responsible for those services and shall solely bear all costs associated therewith, including costs for inspections and all other administrative and enforcement actions taken on behalf of MILFORD. Further, a resolution outlining the specific services to be provided by the JUNCTION CITY Building and Codes Department; and the specific codes, inspections and other services to be provided based on the desires of MILFORD, shall be required before any said services are provided. Said resolution shall clarify duties, responsibilities, fees, costs and other services to be provided as specified herein.

X. Grants

In the event that grants or other funds are made available to support the Metropolitan Planning Commission work, or any other operation covered by the terms of this agreement, said monies shall be used to the extent governed by the rules of the granting agency to share the costs of providing support by the COUNTY, JUNCTION CITY and MILFORD equally. If the rules of the granting agency do not allow such an equal compensation to the COUNTY, JUNCTION CITY and MILFORD, then the split shall be as determined by the granting agency.

XI. Supplemental Agreements

Notwithstanding the provisions of this agreement, any and all parties may enter into supplemental agreements on the same subjects addressed herein when it is deemed appropriate and necessary to carry out the duties and obligations of the parties hereto.

XII. Duration and Effect.

This Agreement shall be perpetual in duration, unless terminated in accordance with Section XII, and be in effect upon approval by the Attorney General pursuant to KSA 12-2904 and filing with the Geary County Register of Deeds and the Kansas Secretary of State pursuant to KSA 12-2905.

XIII. Termination of Agreement

Any party to this agreement may terminate its participation by giving notice to the other parties of its intent to terminate no later than June 1, with the termination being effective on December 31 of that same year.

XIV. Governing Law

This agreement shall be governed by the laws of the State of Kansas.

XV. Entire Agreement

This agreement constitutes the entire and integrated agreement between all parties hereto and supersedes all prior negotiations, representations, understandings, or agreements either written or oral.

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement this _____ day of _____, 2014.

GEARY COUNTY, KANSAS

By: _____
R. Ben Bennett, Chair

By: _____
Florence Whitebread, Commissioner

By: _____
Larry Hicks, Commissioner

ATTEST: _____
Rebecca Bossemeyer, County Clerk

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this _____ day of _____, 2014.

CITY OF JUNCTION CITY, KANSAS

By: _____
Cecil Aska, Mayor

ATTEST: _____
Tyler Ficken, City Clerk

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this _____ day of _____, 2014.

CITY OF MILFORD, KANSAS

By: _____
Brad Roether, Mayor

ATTEST: _____
Tim Himelick, City Clerk

This Interlocal Agreement was approved by the Attorney General of the State of Kansas on _____, 2014.

Attorney General

This Interlocal Agreement was filed with the Geary County Register of Deeds on _____, 2014 and with the Kansas Secretary of State on _____, 2014.

**GEARY COUNTY, KANSAS
JUNCTION CITY, KANSAS
MILFORD, KANSAS
PLANNING, ZONING AND CODES AGREEMENT**

I. Purpose and Authorization

The purpose of this agreement is to establish the organizational and structural arrangement between Geary County, Kansas, (hereinafter referred to as COUNTY), the City of Junction City, Kansas, (hereinafter referred to as JUNCTION CITY) and the City of Milford, Kansas, (hereinafter referred to as MILFORD) in the establishment of a Planning and Zoning program for all of the land within the COUNTY lying outside any incorporated city and all of the land within the corporate limits of JUNCTION CITY and all of the land within the corporate limits of MILFORD; and for a Code Enforcement program for the administration and enforcement of codes governing building and construction, as well as assistance in maintaining property standards within said jurisdictions where appropriate. The authorization for the Planning and Zoning portion of this agreement is found in K.S.A. 12-741 et seq, as amended. The applicable provisions of K.S.A. 12-701 et seq, as amended, and K.S.A. 12-2901 et seq, as amended, also govern the establishment of this agreement.

Among the powers conferred on cities and counties under K.S.A. 12-741 et seq. is the authorization to jointly and collectively agree between one or more cities and/or counties for the purposes of carrying out any or all of the powers and duties conferred upon individual cities and counties under said statutes. As such, the governing bodies of the COUNTY, JUNCTION CITY and MILFORD hereby agree to establish a Planning and Zoning program and Code Enforcement program collectively and for each of their respective political jurisdictions as outlined and specified herein.

This agreement shall be effective upon its full adoption and execution between the parties hereto, approval by the Attorney General pursuant to KSA 12-2904 and filing with the Geary County Register of Deeds and the Kansas Secretary of State pursuant to KSA 12-2905, and all rules, regulations, ordinances, resolutions and other laws in existence at the time of the adoption of this agreement shall remain in effect until said effective date. This includes the existing Metropolitan Planning Commission for the COUNTY and JUNCTION CITY, as well as the separate Planning Commission for MILFORD.

II. Joint Planning Commission

Pursuant to KSA 12-744 and Geary County Resolution No. 03-17-2014, Junction City Ordinance No. G-1144, and Milford Ordinance No. 2014-2, there is hereby established a joint planning commission for the COUNTY, JUNCTION CITY and MILFORD to be known as the "Geary County/Junction City/Milford Joint Metropolitan Planning Commission" (hereafter referred to as the Metropolitan Planning Commission). Said Metropolitan

Planning Commission shall have such powers, be comprised of such members, and be authorized to perform the following:

A. Undertaking; Powers and Duties; Joint Board

The Metropolitan Planning Commission is a joint board of the COUNTY, JUNCTION CITY and MILFORD authorized by KSA 12-744 and is not a separate legal entity. The joint undertaking of the Metropolitan Planning Commission is to perform for the COUNTY, JUNCTION CITY and MILFORD all of the statutory duties prescribed to a planning commission in the provisions of K.S.A. 12-741 et seq., as amended, and all other applicable Kansas Statutes which place requirements or grant authority upon a city or county planning commission. These responsibilities and authorities shall be the same as if each jurisdiction were to create a planning commission for itself under the provisions of said statute.

The Metropolitan Planning Commission shall adopt bylaws governing the operation of said Metropolitan Planning Commission. The members appointed herein shall serve without compensation, but may receive reimbursement of expenses incurred in the performance of their duties as prescribed herein from funds made available for such purposes by the parties to this agreement.

The COUNTY, JUNCTION CITY and MILFORD, respectively, shall provide the administration and support services to the Metropolitan Planning Commission set forth in Section VII hereof.

B. Representation of Agencies Party to this Agreement; Membership, Terms, Organization, Committees

The COUNTY, JUNCTION CITY and MILFORD shall be represented on the Metropolitan Planning Commission, which shall consist of seven (7) members, who shall be appointed and have terms of service as follows:

1. COUNTY REPRESENTATIVES: The Board of County Commissioners of the COUNTY shall appoint three (3) persons to the Metropolitan Planning Commission, a majority of whom are residents of the unincorporated portion of Geary County.
2. JUNCTION CITY REPRESENTATIVES: The governing body of JUNCTION CITY shall appoint three (3) persons to the Metropolitan Planning Commission, a majority of whom are residents of the City of Junction City.
3. MILFORD REPRESENTATIVES: The governing body of MILFORD shall appoint one (1) person to the Metropolitan Planning Commission who shall be a resident of the City of Milford.

The members of the Metropolitan Planning Commission are as set forth in Geary County Resolution No. 03-17-2014, Junction City Ordinance No. G-1144, and Milford Ordinance No. 2014-2.

Persons first appointed may be reappointed for successive terms, subject to rules, orders, or policies adopted by the respective governing bodies. Members appointed to the Metropolitan Planning Commission may be removed for cause by the entity responsible for their appointment.

The existing Metropolitan Planning Commission reorganizes in June of each year and that date shall be the date for the Metropolitan Planning Commission to reorganize following the establishment of this agreement. The provisions of K.S.A. 12-745, and amendments thereto, shall apply to the Metropolitan Planning Commission in terms of the meetings, officers, bylaws and operations.

The Metropolitan Planning Commission, in the exercise of its duties and responsibilities, may provide for the establishments of subcommittees, task forces, or any other special committees to assist in the work of said Commission. However, the Metropolitan Planning Commission shall be responsible for any final decisions regarding the outcome of the work, subject to ultimate governing body approval by any and all affected jurisdictions to such work and in conformance with the applicable state statutes.

C. Comprehensive Plan

The Metropolitan Planning Commission shall be responsible for the preparation and updating of a Comprehensive Plan for the COUNTY, JUNCTION CITY and MILFORD. The content, procedures, approval process, and updating of said Comprehensive Plan shall be the same as provided in K.S.A. 12-741 et seq for a Comprehensive Plan adopted by any of the parties hereto if same were exercised separately.

D. Capital Improvement Plan

The Metropolitan Planning Commission shall be responsible for the preparation and updating of a Capital Improvement Plan for the COUNTY, JUNCTION CITY and MILFORD. The content, procedures, approval process, and updating of said Capital Improvement Plan shall be the same as provided in K.S.A. 12-741 et seq for a Capital Improvement Plan adopted by any of the parties hereto if same were exercised separately.

E. Special Studies

The Metropolitan Planning Commission may prepare and update any special studies for the COUNTY, JUNCTION CITY and/or MILFORD as part of the

ongoing planning process. The content, procedures, approval process, and updating of said special studies shall be the same as provided in K.S.A. 12-741 et seq for a Comprehensive Plan adopted by any of the parties hereto if same were exercised separately.

F. Zoning Regulations

The Metropolitan Planning Commission shall be responsible for the preparation and recommendation of proposed Zoning Regulations for all of the COUNTY lying outside any incorporated city, for JUNCTION CITY and for MILFORD in the same manner as provided for a Planning Commission in K.S.A. 12-741 et seq. The responsibilities of the Metropolitan Planning Commission shall be the same as that of a Planning Commission as specified by statute. In all matters relative to the Zoning Regulations proposed, the governing body having jurisdiction shall be the final authority as provided by statute. The Zoning Regulations for each jurisdiction shall be unique to and applicable only to that jurisdiction and no party hereto shall have authority to require any provisions of said Zoning Regulations upon another jurisdiction.

G. Subdivision Regulations

The Metropolitan Planning Commission shall be responsible for the preparation and recommendation of proposed Subdivision Regulations for all of the COUNTY lying outside any incorporated city, for JUNCTION CITY and for MILFORD in the same manner as provided for a Planning Commission in K.S.A. 12-741 et seq. The responsibilities of the Metropolitan Planning Commission shall be the same as that of a Planning Commission as specified by statute. In all matters relative to the Subdivision Regulations proposed, the governing body having jurisdiction shall be the final authority as provided by statute. The Subdivision Regulations for each jurisdiction shall be unique to and applicable only to that jurisdiction and no party hereto shall have authority to require any provisions of said Subdivision Regulations upon another jurisdiction.

H. Board of Zoning Appeals

As provided in K.S.A. 12-741 et seq for a Planning Commission, the Metropolitan Planning Commission created herein shall be designated as the Board of Zoning Appeals for each zoning jurisdiction subject to this agreement. In so doing, the Metropolitan Planning Commission shall have the full authority granted to a Board of Zoning Appeals by statute and to the extent the relevant Zoning Regulations for each jurisdiction provide specific authorities to the Board of Zoning Appeals for that jurisdiction.

III. Planning and Zoning Operations - Geary County

A. Governing Body Duties and Obligations

The Board of County Commissioners of the COUNTY hereby commits to the goals and objectives of this agreement in the establishment, administration and enforcement of a planning and zoning program and code enforcement program within Geary County, Kansas, and in cooperation with JUNCTION CITY and MILFORD. The COUNTY acknowledges its special duties and responsibilities under the terms of this agreement and hereby commits itself to perform said duties and responsibilities in a timely and responsible manner. In so doing, the COUNTY hereby commits itself to make appointments to the Metropolitan Planning Commission created herein in a timely manner.

The COUNTY accepts the obligation to provide funding in its annual budget for staff support for the activities of the Metropolitan Planning Commission as provided within this agreement. In carrying out these obligations and responsibilities, the COUNTY may hire such staff and/or contract for such services necessary to meet these obligations.

B. Financial Support

The COUNTY hereby commits to providing the financial support necessary for the successful administration and enforcement of the planning and zoning program within the COUNTY and in cooperation with JUNCTION CITY and MILFORD as established by this agreement. The COUNTY acknowledges its special role in financing the activities of the Metropolitan Planning Commission as provided within this agreement. Further, the COUNTY recognizes that the staff support provided for the Commission shall be made available to assist JUNCTION CITY and MILFORD in carrying out the duties and responsibilities of the planning and zoning program applicable to JUNCTION CITY and MILFORD, including but not limited to, accepting and processing all applications required under the zoning and subdivision regulations, as well as providing such assistance to other cities within Geary County that may seek such assistance in planning and zoning matters.

IV. Planning and Zoning Operations - City of Junction City.

A. Governing Body Duties and Obligations

The governing body of JUNCTION CITY hereby commits to the goals and objectives of this agreement in the establishment, administration and enforcement of a planning and zoning program within the JUNCTION CITY and in cooperation with the COUNTY and MILFORD. JUNCTION CITY acknowledges its special duties and responsibilities under the terms of this agreement and hereby commits itself to perform said duties and responsibilities in a timely and responsible manner. In so

doing, JUNCTION CITY hereby commits itself to make appointments to the Metropolitan Planning Commission created herein in a timely manner.

JUNCTION CITY accepts the obligation to provide support for the activities of the Metropolitan Planning Commission by providing office space and budgeting for supporting services for the Planning and Zoning staff of the Metropolitan Planning Commission as funded by the COUNTY under the terms and conditions established within this agreement.

B. Financial Support

JUNCTION CITY hereby commits to providing the financial support necessary for the successful administration and enforcement of the planning and zoning program as stated above. Further, JUNCTION CITY recognizes that the support services it provides as provided within this agreement may also be made available to assist the activities of any other boards or commissions of the COUNTY or MILFORD as needed.

V. Planning and Zoning Operations - City of Milford.

A. Governing Body Duties and Obligations

The governing body of MILFORD hereby commits to the goals and objectives of this agreement in the establishment, administration and enforcement of a planning and zoning program in cooperation with the COUNTY and JUNCTION CITY. The governing body of MILFORD acknowledges its special duties and responsibilities under the terms of this agreement and hereby commits itself to perform said duties and responsibilities in a timely and responsible manner. In so doing, the governing body of MILFORD hereby commits itself to make its appointment to the Metropolitan Planning Commission created herein in a timely manner.

MILFORD accepts the obligation to provide support for the activities of the Metropolitan Planning Commission by contributing \$1,200.00 per year to GEARY COUNTY to assist in offsetting the costs of the Planning and Zoning staff of the Metropolitan Planning Commission as established within this agreement, including other staffing costs such as interns. GEARY COUNTY shall submit an invoice to MILFORD for the contribution stated above on a quarterly basis and MILFORD agrees to make the payments within the next payment cycle following receipt of the invoice.

B. Financial Support

MILFORD hereby commits to providing the financial support necessary for the successful administration and enforcement of the planning and zoning program as stated above. Further, MILFORD recognizes that the payments it provides as

provided within this agreement may also be made available to assist the activities of any other boards or commissions of the COUNTY or JUNCTION CITY as needed.

VI. Existing Comprehensive Plan, Rules and Regulations

The existing Comprehensive Plan and all rules and regulations shall remain in effect; even after the Metropolitan Planning Commission is reestablished by this agreement.

VII. Metropolitan Planning Commission and Board of Zoning Appeals Staffing, Support Services, Real and Personal Property, Budget and Other Services

The COUNTY, JUNCTION CITY and MILFORD hereby agree, subject to budget and cash basis law, to the adoption of sufficient funds within their respective budgets on an annual basis to provide the respective obligations set forth below to provide the support necessary to carry out the purpose and intent of this agreement. Said budgets shall address the following issues as set forth herein.

A. Planning and Zoning Staffing

An employee of the COUNTY, with the title of Director of Planning and Zoning, will be the administrator of the Metropolitan Planning Commission. The COUNTY will also designate a COUNTY employee as a Secretary/Administrative Assistant to the Director of Planning and Zoning. MILFORD will reimburse the COUNTY for a portion of the cost of providing such employees by the annual contribution as noted herein. Said positions shall be a part of the COUNTY budget, paid from the General Fund thereof, and said positions shall have the duties, responsibilities and compensation established by the COUNTY. Such other staff persons determined necessary for the support of this activity shall be funded in the same manner as all other support staff. Said positions shall be under the rules, regulations and policies of the COUNTY regarding all aspects of employment.

It is agreed the Director of Planning and Zoning shall have the education and/or experience to perform the normal duties associated with such a position within local government in Kansas. The staffing positions established herein are recognized as being responsible for the administration and enforcement of all the support duties and responsibilities assigned to the Metropolitan Planning Commission as provided within this agreement.

B. Planning and Zoning Office and Support Services

JUNCTION CITY will provide the Metropolitan Planning Commission and its staff, at no charge, with office space in its municipal office building. JUNCTION CITY will also provide to the Metropolitan Planning Commission and its staff, at no charge, the use of JUNCTION CITY owned office furniture, equipment and supplies, to include, but not be limited to, copiers, computer equipment and access

to supporting networks, office supplies and other sundry services, and other similar needs normally found within the Commodities portion of the budget for the operation of the Department of Planning and Zoning in support of the Metropolitan Planning Commission in all its duties and responsibilities. This shall include sufficient funds within the General Fund of the JUNCTION CITY annual budget to cover the costs of providing the foregoing. This shall also include provisions in the JUNCTION CITY budget for any "Capital Equipment" necessary, such as new computers, office furniture, or other such items, which may be necessary to replace existing furniture or equipment, and which JUNCTION CITY shall provide to the Metropolitan Planning Commission and its staff at no charge.

Upon partial or complete termination of this agreement, all of the foregoing real and personal property shall be retained by JUNCTION CITY.

C. Planning and Zoning Annual Budgets

The personnel budget for the Planning and Zoning Department shall be carried within the General Fund of the COUNTY. All paychecks are paid by the COUNTY on the regular pay cycle of the COUNTY.

The budget for office and support services for the Planning and Zoning Department shall be included in the JUNCTION CITY budget, including any items budgeted as "Capital Equipment" as deemed necessary for the operation of the Department. JUNCTION CITY shall provide the authorization for the Director of Planning and Zoning to process payments therefrom.

The budget for annual costs for the office and support services of the Planning and Zoning Department paid by MILFORD shall be included in the MILFORD budget and payments therefrom shall be as stated herein.

D. Planning and Zoning Budget for Other Services

When during the course of events it is requested by the Metropolitan Planning Commission or Director of Planning and Zoning that funds be made available to provide outside assistance to update the Comprehensive Plan, revise or amend the Zoning and/or Subdivision Regulations, or conduct such other special studies, and it is determined by the governing bodies of the COUNTY, JUNCTION CITY and MILFORD to consent to such request; the COUNTY, JUNCTION CITY and MILFORD shall include in the annual budget monies for Contractual Service in a sufficient amount to conduct such work. In so doing, the COUNTY shall be responsible for no more than half the costs; JUNCTION CITY shall be responsible for no more than half the costs; and MILFORD shall be responsible for the portion of the costs of the relevant project as determined in an individual agreement as appropriate for its inclusion, but under no circumstances shall the share of costs for MILFORD be more than five percent (5%) of the total project costs.

E. Planning and Zoning Fees

The application fees for rezonings, plats, Board of Zoning Appeals matters, Special Uses, Conditional Uses, and other services provided by the Planning and Zoning Department in carrying out its responsibilities under the terms of this agreement shall be retained by JUNCTION CITY for compensation for costs associated with the processing of those services, including legal notices, mailing of notification letters and other required administrative services. The application fees shall be established by the COUNTY, JUNCTION CITY and MILFORD by separate resolutions for each jurisdiction.

VIII. Building Codes and Building Code Enforcement

The COUNTY, JUNCTION CITY and MILFORD hereby agree to the adoption, administration and enforcement of building codes for all of the land within the COUNTY lying outside any incorporated city, all of the land within the corporate limits of JUNCTION CITY, and all of the land within the corporate limits of MILFORD. The version of the building codes to be adopted shall be determined from time to time by separate action of the respective governing bodies. It is recognized that the code needs for the COUNTY may be slightly different for JUNCTION CITY and/or MILFORD because of the supporting infrastructure differences between said jurisdictions, but the intent of this agreement is the same version of the building codes are to be adopted at the same time so that the codes are as close to being uniform for all jurisdictions as possible.

A. Staffing

JUNCTION CITY, through the staff of JUNCTION CITY within the JUNCTION CITY Building and Codes Department, shall be responsible for the administration and enforcement of the building codes adopted under the terms of this agreement. Said positions shall be a part of the JUNCTION CITY budget, paid in the manner determined by JUNCTION CITY, and said positions shall have the duties, responsibilities and compensation established by JUNCTION CITY. Said positions shall be under the rules, regulations and policies of JUNCTION CITY regarding all aspects of employment.

B. Fees and Funds

The fees for permits, inspections, reinspections and other services provided by the Building and Codes Department in carrying out its responsibilities under the terms of this agreement shall be retained by JUNCTION CITY, except as noted below, for compensation for all costs associated with the operation of the Building and Codes Department. If additional funds are necessary to support the Building and Codes

Department due to insufficiencies of revenue from such fees; such funds shall be provided exclusively by JUNCTION CITY from any other funds available to JUNCTION CITY. Fee structures shall be reviewed annually as part of the general budgeting process and may be set at different rates for work within JUNCTION CITY, as opposed to work in the COUNTY or MILFORD due to time and distances to provide the services for inspections, reinspections and other services. The fee structure for each jurisdiction shall be established at the time of adoption of the relevant building codes, and may be modified as needed by each jurisdiction. It is understood that arrangements may be made to allow residents of MILFORD to make direct application for permits at the City offices of MILFORD; with MILFORD retaining no more than ten percent (10%) of the fees for administrative costs of MILFORD and all remaining monies collected shall be paid to JUNCTION CITY for the costs of the services established herein.

IX. Other Inspection Services

It is recognized by all parties that the staff of the JUNCTION CITY Building and Codes Department provides other inspection services within JUNCTION CITY in response to issues concerning housing complaints, dilapidated structures, blights and other such items. If MILFORD wishes to have the staff of the JUNCTION CITY Building and Codes Department provide similar inspection services for MILFORD in response to similar issues within MILFORD, MILFORD shall be solely responsible to prepare and adopt the necessary ordinances, codes, rules and/or regulations naming the staff of the JUNCTION CITY Building and Codes Department as the administrative and enforcement agency responsible for those services and shall solely bear all costs associated therewith, including costs for inspections and all other administrative and enforcement actions taken on behalf of MILFORD. Further, a resolution outlining the specific services to be provided by the JUNCTION CITY Building and Codes Department; and the specific codes, inspections and other services to be provided based on the desires of MILFORD, shall be required before any said services are provided. Said resolution shall clarify duties, responsibilities, fees, costs and other services to be provided as specified herein.

X. Grants

In the event that grants or other funds are made available to support the Metropolitan Planning Commission work, or any other operation covered by the terms of this agreement, said monies shall be used to the extent governed by the rules of the granting agency to share the costs of providing support by the COUNTY, JUNCTION CITY and MILFORD equally. If the rules of the granting agency do not allow such an equal compensation to the COUNTY, JUNCTION CITY and MILFORD, then the split shall be as determined by the granting agency.

XI. Supplemental Agreements

Notwithstanding the provisions of this agreement, any and all parties may enter into supplemental agreements on the same subjects addressed herein when it is deemed appropriate and necessary to carry out the duties and obligations of the parties hereto.

XII. Duration and Effect.

This Agreement shall be perpetual in duration, unless terminated in accordance with Section XII, and be in effect upon approval by the Attorney General pursuant to KSA 12-2904 and filing with the Geary County Register of Deeds and the Kansas Secretary of State pursuant to KSA 12-2905.

XIII. Termination of Agreement

Any party to this agreement may terminate its participation by giving notice to the other parties of its intent to terminate no later than June 1, with the termination being effective on December 31 of that same year.

XIV. Governing Law

This agreement shall be governed by the laws of the State of Kansas.

XV. Entire Agreement

This agreement constitutes the entire and integrated agreement between all parties hereto and supersedes all prior negotiations, representations, understandings, or agreements either written or oral.

This page left blank.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this _____ day of _____, 2014.

GEARY COUNTY, KANSAS

By: _____
R. Ben Bennett, Chair

By: _____
Florence Whitebread, Commissioner

By: _____
Larry Hicks, Commissioner

ATTEST: _____
Rebecca Bossemeyer, County Clerk

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this _____ day of _____, 2014.

CITY OF JUNCTION CITY, KANSAS

By: _____
Cecil Aska, Mayor

ATTEST: _____
Tyler Ficken, City Clerk

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this _____ day of _____, 2014.

CITY OF MILFORD, KANSAS

By: _____
Brad Roether, Mayor

ATTEST: _____
Tim Himelick, City Clerk

This Interlocal Agreement was approved by the Attorney General of the State of Kansas on _____, 2014.

Attorney General

This Interlocal Agreement was filed with the Geary County Register of Deeds on _____, 2014 and with the Kansas Secretary of State on _____, 2014.

Backup material for agenda item:

- i. Consideration and approval of the installation of street lighting on 1400 Block of Pearl Drive, west of Valley View Drive.

City of Junction City City Commission Agenda Memo

April 15, 2014

From: Gregory S. McCaffery, Municipal Services Director
To: City Commissioners and Gerald Smith, City Manager
Subject: **Consideration for the Installation of Street Lighting on Pearl Drive (1400 Block of Pearl Drive, west of Valley View Drive)**

Objective: Consideration and approval of the installation of street lighting on 1400 Block of Pearl Drive, west of Valley View Drive

Explanation of Issue: The City has received a request, signed petition, to have street lighting installed within the 1400 Block of Pearl Drive, west of Valley View Drive.

This request has been before the City Commission on two prior occasions, November 16, 2010 and March 5, 2013. On both occasions the Commission failed to approve the request due to lack of support, primarily as a result of budgeting concerns and lack of support from citizens along the roadway.

City staff has reviewed the most recent request, and developed a layout (see attached), consistent with other street lights within the area. In reviewing the overall area, there is street lighting at most intersections, curves and dead-end streets.

Currently when newer developments are developed within the City, the costs of installation of street lighting are borne by the developer/ property owners. This area of Pearl Drive, a dead street, is within an older section of the City, and was not provided with street lighting at the time of construction.

Vehicle safety and crime deterrent has been the policy of City staff when considering the installation of street lights at intersections, on curves and at the end of cul-de-sacs or dead end streets.

After consulting with WestStar, it was determined that street lights can be installed using the existing overhead wiring system for this area, therefore there would be no installation costs for these 150W High Pressure Sodium (HPS) lights, however a annual costs of \$150.60 per light would be billed the City.

Given the above, staff traffic safety concerns, the current lighting within the area, it is the recommendation of City staff to have installed two (2) street lights (one at the intersection of Pearl Drive & Valley View Drive and one at the dead-end of Pearl Drive) be installed at this time.

Budget Impact: Funding for this street lighting would be through the Street Fund and would increase the lighting costs approximately \$302 per year, if approved.

Special Considerations: City staff has notified, via a form letter (see attached), all property owners/ renters within the immediate area of this proposed street lighting. No comments have been received by staff as this date.

Alternatives: The Commission may approve, deny, modify or postpone this item.

Recommendation: City staff recommends City Commission to approve installation of two street lights as outlined by City staff.

Suggested Motion:

Commissioner _____ approve installation of street lighting as outlined by staff and that the annual energy costs be obtained through the Street Fund.

Enclosures: Street Lighting Petition
 City Commission Resolution R-2751
 Street light layout map
 Notification Form Letter
 City Commission Meeting Minutes (11/16/10 & 3/5/13)

My name is Tony Barnes. My wife and I live at 1413 Pearl Dr. I am trying to get some additional lighting on our little block of 8 homes. Through personal observation, there are some streets across I-77 that have 3-5 street lights with no homes built yet! This problem is in other parts of town as well.

I don't think it's fair but the City of Junction City wants to know how you feel. If you agree that 2 street lights would benefit us for security reasons, please sign below with your address. Thank you & wish me luck!

Signature

Print name & house #

Michael Roberts

Michael Roberts 1407 Pearl Dr
Junction City

Regina N. Rossi

Regina N. Rossi 1419 Pearl Dr
J.C. KS 66441

Rodney Franklin

Rodney FRANKLIN 1449 Pearl Dr

Lorraine Walker

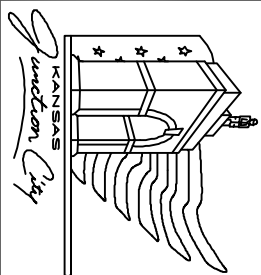
Lorraine Walker 1425 Pearl Dr. JC, KS 66441

TJB

TONY BARNES 1413 Pearl Dr

Robert Judd

Robert Judd 1455 Pearl Dr JCKS 66441

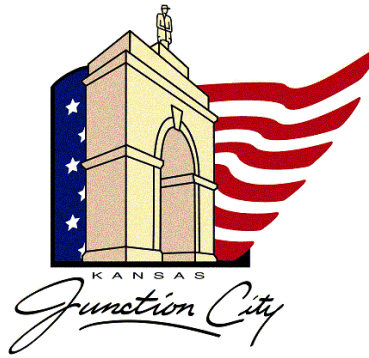


ENGINEERING DEPARTMENT
CITY OF JUNCTION CITY
700 N. JEFFERSON
JUNCTION CITY, KS 66441
(785) 286-3100

CITY OF JUNCTION CITY
AREA LOCATION MAP
DATE: August 2010
DRWN: c. h. mohieu
FILE:

Aerial Location Map
Proposed New Street Light Location
1400 Block Pearl Drive
SCALE: 1" = 100'

Engineering Department



City of Junction City
Engineering Department
700 N. Jefferson Street
PO Box 287
Junction City, KS 66441
www.junctioncity-ks.gov

April 4, 2014

Michelle L Judd
Robert B Judd
1455 Pearl Dr
Junction City, KS 66441

Re: Consideration of New Street Lighting – Pearl Drive (from Valley View Dr, west)

Dear Property Owner/ Resident:

The City of Junction City has received a request to provide street lighting along Pearl Drive from Valley View Dr, west. Per City Ordinance, City Commission approval is required prior to any street lighting being installed within City right of way.

You are receiving this letter as the street lighting is being proposed within the immediate area of your property/ business. Typically costs of street lighting are paid for on a monthly basis through the City Street Fund.

A drawing of the proposed street lighting has been included with this letter for your review and use.

This matter will be before the City Commission for consideration and recommendation on April 15, 2014. The meeting will start at 7:00 p.m. in the Commission Room on the 2nd floor of the Municipal Building, 700 N Jefferson Street.

If you have any questions or concerns you may contact the Engineering Department at (785) 238-3103 prior to the meeting or attend the City Commission meeting on April 15, 2014 in order to provide comment. You may also provide comment to the Engineering Department at the address indicated above.

Sincerely,

Kris Finger
Assistant City Engineer

cc: G. McCaffery, P.E., Municipal Services Director

would be done in house, but some of the large 4 and 5 inch meters would be hired done. Commissioner Sands asked if 2012 funds for meters were spent. Public Services Director McCaffery state that the 2012 budget is closed, and the water fund will purchase the large meters. City Manager Vernon stated that the 2012 funds started the discussion for a longer term solution to the meter issues including auto read. Commissioner Aska moved, seconded by Commissioner Sands to approve the bid for the large water meters to Salina Supply in an amount not to exceed \$105,389.76. Ayes: Aska, Johnson, Landes, Sands, Taylor. Nays: none. Motion carried.

The consideration and approval of two new street lights along the 1400 Block of Pearl Drive. Commissioner Johnson asked if there was a response to the letters that were sent to the property owners. Public Services Director McCaffery stated that there was not a response. Commissioner Johnson stated that there is private lighting is in the area, and is sufficient; other requested lights have been turned down. Commissioner Aska asked who the requestor was. Public Services Director McCaffery stated that one of the property owners made the request; staff is trying to be consistent yet fiscally responsible with light number and placement. Commissioner Sands stated that dark intersections and dead ends are not good, and they lead to crime. Mayor Landes stated that other properties have been denied lights. Commissioner Sands moved to approve installation of the lighting. The motion died to the lack of a second.

Consideration and approval of the permanent traffic control signage on Bradley, Patton, Pierce and Raber. Public Services Director McCaffery stated that the 90 day review has ended; one comment regarding the side of no parking has been received. Mayor Landes stated that the change is working. Commissioner Taylor moved, seconded by commissioner Aska to make the change permanent. Ayes: Aska, Johnson, Landes, Sands, Taylor. Nays: none. Motion Carried.

COMMISSIONER COMMENTS

Commissioner Taylor received an e-mail regarding a problem with the quality of service provided by the travel service Quicksilver; is there an obligation for this service to respond? Chief Brown stated that he has not familiar with the company Quicksilver, but the City does not have jurisdiction over this company. Commissioner Taylor asked for an address or telephone number so he may make a response. Commissioner Taylor will miss the next scheduled Commission Meeting.

Commissioner Aska stated that a Candidate forum will be held at the Opera House for Commission and School Board Candidates on March 6th.

Commissioner Johnson stated that the County transfer station provides a good service to reuse or destroy hazardous materials; keep it out of the ground water.

The consideration and approval of Ordinance **G-1085** to correct the recent update to Section 215.050 of the Municipal code regarding Animal Shelter operations. **Tyler Ficken Presenting.** Commissioner Talley moved, seconded by Commissioner Johnson to approve G-1085 on first reading. Ayes: Heldstab, Johnson, Rhodes, Talley, Taylor. Nays: none. Motion carried. Commissioner Talley moved, seconded by Commissioner Johnson to approve Declaration of Emergency. Ayes: Heldstab, Johnson, Rhodes, Talley, Taylor. Nays: none. Motion carried. Commissioner Talley moved, seconded by Commissioner Johnson to approve G-1085 on final reading. Ayes: Heldstab, Johnson, Rhodes, Talley, Taylor. Nays: none. Motion carried.

The consideration and approval of a **payment in the amount of \$4,855.00** to Ron Strauss for road repair/improvements to the frontage road that leads to his property. **Gerry Vernon Presenting.** City Manager Vernon stated that he cannot justify the City spending more than \$150 per year to maintain this road when alleys in town are as quality. Mr. Strauss stated that he wants a decent road. City Manager Vernon stated that the road would be maintained at a minimum level. Commissioner Johnson stated that it needs to be determined how much money the state gives to maintain this portion of road. Commissioner Heldstab asked if hauling the rock from Price Gregory would be expensive. Steve Hoambrecker stated that some rock on the road is 3 to 4 inches in diameter and is not good for the road. Cheryl Beatty stated that there would be a liability risk if the City allowed Mr. Strauss to take care of the road; she stated that the City is paid by the state per mile, but the state does not direct how those funds are spent. Commissioner Heldstab moved, seconded by Commissioner Taylor to table the item until the City received information from KDOT. Ayes: Heldstab, Johnson, Rhodes, Talley, Taylor. Nays: none. Motion carried.

The consideration and approval of **R-2630** to install three (3) 150W High Pressure Sodium (HPS) street lights along the 1400 Block of Pearl Drive. **Gerry Vernon Presenting.** Item died due to lack of a motion.

The consideration and approval of **Ordinance G-1086** to allow for the sale of fireworks within the corporate city limits of Junction City (First Reading). **Gerry Vernon Presenting.** City Manager Vernon stated that the City budgeted for increases in fees and allowing fireworks is a step in that direction. Commissioner Taylor asked if the stands would be monitored by the Fire Department. City Manager Vernon stated that the Fire Department will inspect. Commissioner Johnson stated that he thought the permit fee is too high. Chief Steinfert stated that fireworks would not be allowed to be sold in a permanent structure. Commissioner Johnson stated that people should not be charged high fees because the City is broke. Commissioner Taylor moved, seconded by Mayor Rhodes to approve G-1086 on first reading. Ayes: Heldstab, Rhodes, Taylor. Nays: Johnson, Talley. Motion carried.

The consideration and approval of Ordinance **G-1083** adopting recommendation of the Junction City/Geary County MPC to amend the Junction City Zoning Regulations (First Reading). **David Yearout Presenting.** Commissioner Heldstab asked if old businesses would be grandfathered in. Dave Yearout stated that they would. Commissioner Heldstab asked if the owners were notified. David Yearout stated that a notice was published in the newspaper. Commissioner Johnson moved, seconded by

RESOLUTION NO. R-2751

WHEREAS, The City of Junction City, Kansas, a municipal corporation, has heretofore granted Westar Energy, A Kansas Corporation, a franchise to use the public streets, alleys, and thoroughfares in the said City for the purpose of supplying electricity to the City of Junction City, Kansas, and the inhabitants thereof, being Ordinance No. G-529, and

Whereas, the said Company is furnishing street lighting service in the City of Junction City, Kansas, and it is the desire of the said City that certain changes and/or extensions be made in the existing street lighting system:

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

Section 1. That the City of Junction City, Kansas, request and authorize Westar Energy to make the following changes and/or additions to the existing street lighting system in the said City:

INSTALL TWO (2) STREET LIGHTS FOR THE PURPOSE OF LIGHTING THE AREA OF THE 1400 BLOCK PEARL DRIVE.

Section 2. That the City of Junction City, Kansas, pay Westar Energy/Kansas Gas Service for the street lighting service and installation charges resulting from the additions or changes described above at prices and terms and conditions set forth in the Company's rate schedule SL, now on file with the State Corporation Commission or other regulatory body having jurisdiction over the rates charged by Company. The prices applicable to the service covered by this resolution and named in said schedule are as follows:

INSTALL TWO (2) STANDARD 40' WOODEN POLES & TWO (2) 150 WATT HPS LAMPS @ \$12.55 PER MONTH EACH.

Passed and approved this _____ day of _____, 2014 by the governing body of the City of Junction City, Kansas.

ATTEST:

Cecil Aska, Mayor

Tyler Ficken, City Clerk

Backup material for agenda item:

- j. Consideration and Award of Bid for FEMA Storm System Repairs - Sutter Woods and Tom Neal Industrial Park.

City of Junction City City Commission Agenda Memo

April 15, 2014

From: Gregory S. McCaffery, Municipal Services Director
To: City Commissioners and Gerald Smith, City Manager
Subject: **Consideration for the Award of Bid for Restoration of Flood Damaged Facilities in Sutter Woods Subdivision and Tom Neal Industrial Park**

Objective: Consideration and approval of the award of bid to L. Blixt Construction Inc. for the restoration of flood damaged facilities within Sutter Woods Subdivision and Tom Neal Industrial Park in the amount of \$250,100.50.

Explanation of Issue: The facilities in question within Sutter Woods Subdivision and Tom Neal Industrial Park were damaged by flooding which occurred as a result of storm events that took place between July 22 and August 16, 2013. These flood damaged facilities were located downstream of City owned on-site detention facilities. The areas damaged were storm water detention basins and exposer of sanitary sewer manholes, from the storm water flooding.

City staff through KAW Valley engineering design advertised and submitted grant reimbursement through Federal Emergency Management Agency (FEMA), in which to obtain reimbursement grant funding through the FEMA and the State of Kansas. Bids were advertised within The Daily Union, placed on the City website and direct solicited for the construction repairs. A bid opening was held on January 21, 2014, for these repairs are summarized below:

Bidder	Bid Amount
*L. Blixt Construction, Inc. (Chapman, KS)	\$250,100.50
Emerson Construction, Inc. (Topeka, KS)	\$283,145.00
Smoky Hill, L.L.C. (Salina, KS)	\$314,417.75

*The low bidder with the Engineer's Opinion of Costs being \$325,494.00.

Budget Impact: The \$250,100.50 construction costs would be funded between FEMA (75%), the State of Kansas (10%) and the City Storm Water and Wastewater Funds (15%). The Sutter Woods Subdivision detention repairs would be obtained from the Storm Water Fund (Approximately \$31,815.08) and the Tom Neal Industrial Park sanitary sewer repairs would be obtained from the Wastewater Fund (Approximately \$5,700). The City's total costs for this project will be \$37,515.08 of the total construction costs of \$250,100.50.

Special Considerations: None

Alternatives: The Commission may approve, deny, modify or postpone this item.

Recommendation: Staff recommends City Commission to approve award of bid to L. Blixt Construction Inc. of Chapman, KS in the amount \$250,100.50, for the restoration of flood damaged facilities within Sutter Woods Subdivision and Tom Neal Industrial Park

Suggested Motion:

Commissioner _____ approves award of bid for restoration of flood damaged facilities to L. Blixt Construction Inc. of Chapman, KS in the amount of \$250,100.50.

Enclosures: Bid Tabulation Sheet
Kaw Valley Recommendation of Award Letter
Location Maps

2319 N. Jackson, PO Box 1304
Junction City, Kansas 66441
www.kveng.com



Tel: 785-762-5040
Fax: 785-762-7744
E-mail: JC@kveng.com

KAW VALLEY ENGINEERING, INC.

January 21, 2014
A13D6615/A13D6670

Mr. Kris Finger, E.I.T.
City of Junction City, Kansas
Post Office Box 287
Junction City, Kansas 66441

**RE: Recommendation of Award of Contract
Restoration of Flood Damaged Facilities for Sutter Woods Subdivision
And a Part of a Replat of Tom Neal Industrial Park and a Replat of
Lot 1, Block 1, a Replat of Tom Neal Industrial Park to
Junction City, Kansas**

Dear Mr. Finger:

Please find attached the Bid Tabulation Sheet for the above-referenced improvements.

L. Blixt Construction, Inc. was the low bidder and was well below the Engineer's Estimate.

We, therefore, recommend award of this contract to L. Blixt Construction, Inc. in the amount of \$250,100.50.

If you could present this to the City Commission for award of contract at their next regular meeting, it would be appreciated.

Sincerely,



Keith D. Beatty, P.E.
Director of Civil Design Services

KDB:slm

Attachment

xc: L. Blixt Construction, Inc.
Emerson Construction, Inc.
Smoky Hill, LLC

\\WCSEVER2\Projects\A13_6615\Design\Correspondence\Ltr To K Finger Re Recommendation Of Award.Docx

other locations

Kansas City, Missouri • Lenexa, Kansas • Salina, Kansas

BID TABULATION SHEET

KAW VALLEY ENGINEERING, INC.
2319 North Jackson, PO Box 1304
Junction City, KS 66441
Tel: 785-762-5040

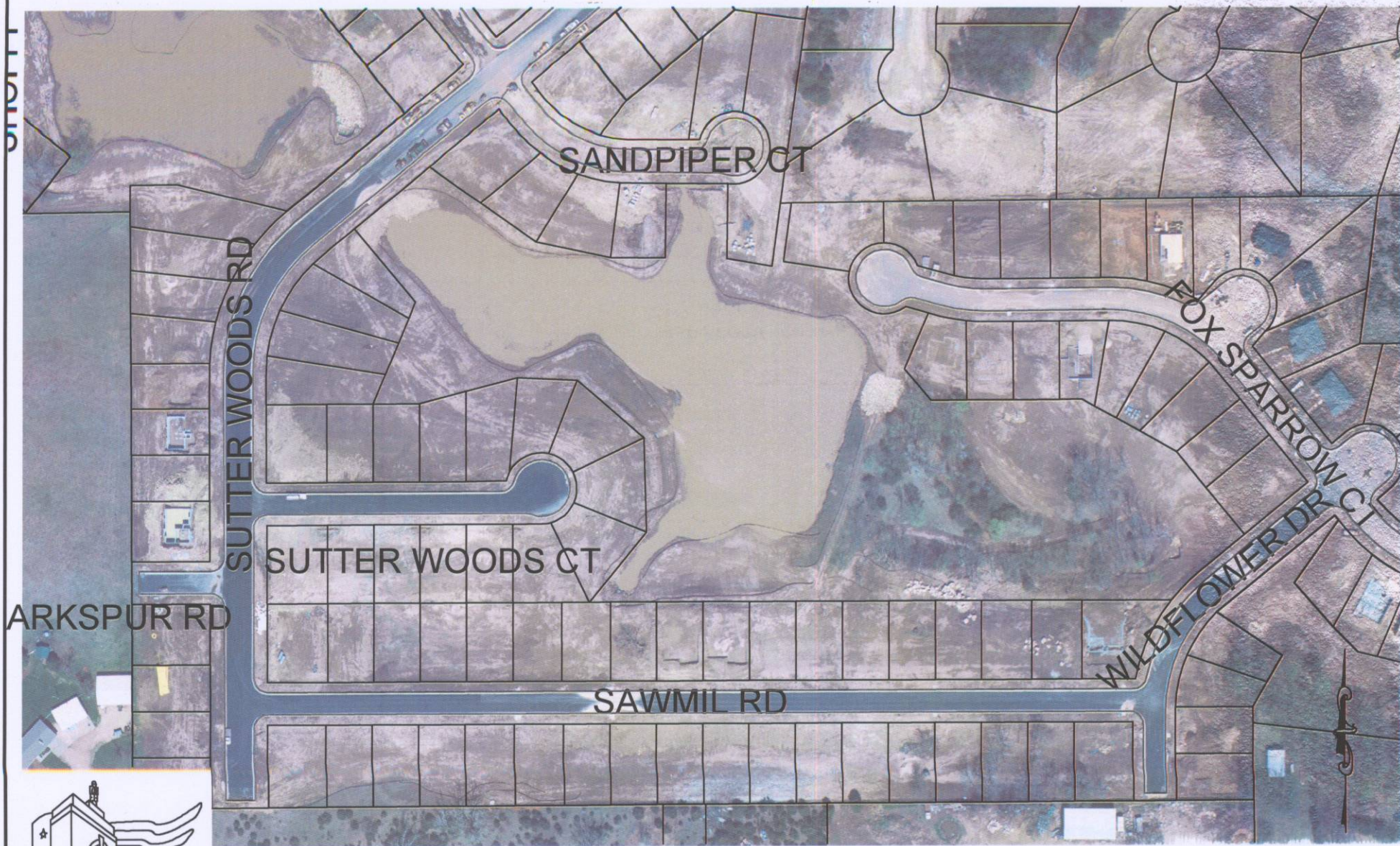
RESTORATION OF FLOOD DAMAGED FACILITIES FOR SUTTER WOODS SUBDIVISION
AND A PORTION OF A REPLAT OF TOM NEAL INDUSTRIAL PARK AND A REPLAT OF
LOT 1, BLOCK 1, A REPLAT OF TOM NEAL INDUSTRIAL PARK TO JUNCTION CITY, KANSAS

Project No.: A13D6615/A13D6670

Date: January 21, 2014

Page: 1 of 1

Item	Qty	Unit	Engineer's Estimate		L. Blixt Construction, Inc.		Emerson Construction, Inc.		Smoky Hill, LLC		Total Price
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1. Mobilization	1	L.S.	\$25,000.00	\$25,000.00							
2. Clearing and Grubbing	1	L.S.	\$10,000.00	\$10,000.00	\$20,600.00	\$20,600.00	\$19,019.00	\$19,019.00	\$9,600.00	\$9,600.00	
3. Excavation	3,450	C.Y.	\$4.50	\$15,525.00	\$12,800.00	\$12,800.00	\$37,824.00	\$37,824.00	\$15,300.00	\$15,300.00	
4. Embankment and Contractor Furnished Fill	757	C.Y.	\$4.50	\$3,406.50	\$4.00	\$13,800.00	\$8.00	\$27,600.00	\$19.95	\$68,827.50	
5. Rip Rap Slope Protection	3,941	Tons	\$62.50	\$246,312.50	\$26.50	\$20,060.50	\$14.00	\$10,598.00	\$40.20	\$30,431.40	
6. Erosion Control	1	L.S.	\$10,250.00	\$10,250.00	\$40.00	\$157,640.00	\$43.00	\$169,463.00	\$44.85	\$176,753.85	
7. Seeding	1	L.S.	\$15,000.00	\$15,000.00	\$18,200.00	\$18,200.00	\$12,759.00	\$12,759.00	\$11,225.00	\$11,225.00	
					\$7,000.00	\$7,000.00	\$5,882.00	\$5,882.00	\$2,280.00	\$2,280.00	
TOTAL BID USING ASPHALT SURFACING				\$325,494.00		\$250,100.50		\$283,145.00		\$314,417.75	



ENGINEERING DEPARTMENT
700 N. JEFFERSON
JUNCTION CITY, KS 66441
(785) 238-3103

CITY OF JUNCTION CITY
AREA LOCATION MAP

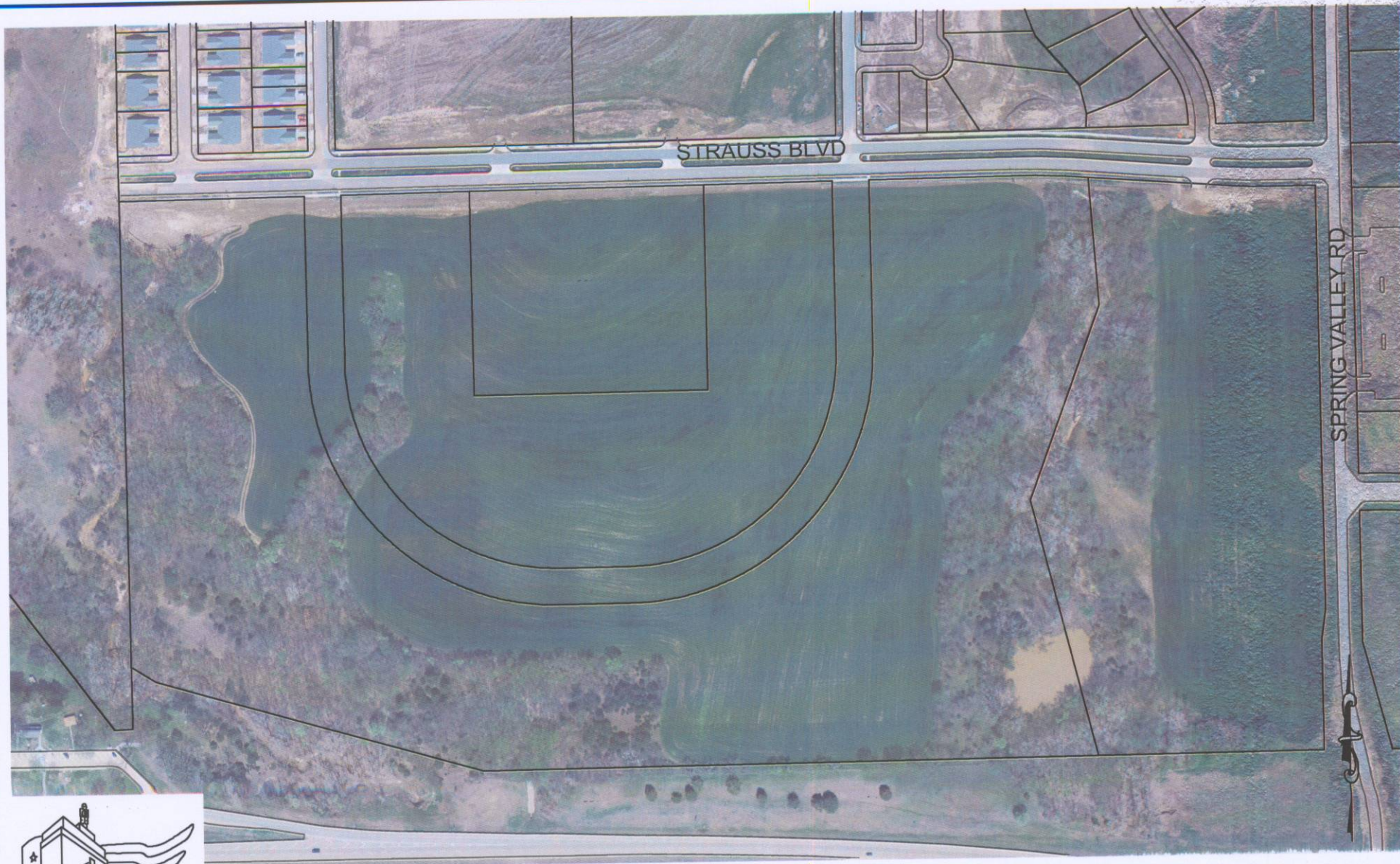
Aerial Location Map
Restoration of Flood Damaged Facilities
Sutter Woods SubDivision Area

DATE: April 2014

DRWN: c. h. mahieu

FILE:

SCALE: Not to Scale



ENGINEERING DEPARTMENT
700 N. JEFFERSON
JUNCTION CITY, KS 66441
(785) 238-3103

CITY OF JUNCTION CITY AREA LOCATION MAP

DATE: April 2014

DRWN: c. h. mahieu

FILE:

Aerial Location Map
Restoration of Flood Damaged Facilities
Tom Neal Industrial Park

SCALE: Not to Scale

Backup material for agenda item:

- k. Consideration and Approval of a Professional Services Contract with Cartegraph for a Water and Sanitary Asset Management Systems

City of Junction City City Commission Agenda Memo

April 15, 2014

From: Gregory S. McCaffery, Municipal Services Director
To: City Commissioners and Gerald Smith, City Manager
Subject: Cartegraph Water and Sanitary Sewer - Professional Services Contract

Objective: Award of Professional Services Contract to Cartegraph for Water and Sanitary Sewer Asset Management Systems

Explanation of Issue: The City of Junction City Engineering and Public Works Departments have undertaken an asset management system over the last two years for the tracking, inventory of the City's work activities within Public Works for all street, water, sanitary and storm systems activities. This was undertaken as part of the City's Department of Public Works assumption in June 2012. This system through Cartegraph and the use of *WorkDirector* allows staff to track work orders, activities and departmental operations through an asset management data basis. This system was further expanded through the use of a *SignView* program for the development of a traffic/ street sign database for the inventorying, tracking and maintenance of the City's over 4,800 signs per a recent Federal mandate.

In 2013, the City budgeted funds, within the 2014 budget water and wastewater funds for the expansion of this asset management system to include and incorporate the City's water distribution and sanitary collection systems.

WaterView is a water system management tool used to map network assets, capture and maintain inventory information, work activities and monitors the age condition of a City's water network components. The system will allow staff to track historical, current, and future conditions of the components including pipes, hydrants, meters, storage tank and valves. This system will also be linked to the City's GIS system and provided for an invaluable tool towards system improvements and prioritization of system needs.

SewerView is the sanitary sewer system counter part of *WaterView*, however providing similar means within a City's sanitary sewer collection system.

As the City looks to move forward in an overall asset management means on inventorying, evaluating and planning for future maintenance and capital improvements within the City's infrastructure, the need to development an interactive asset management system is necessary.

As has been done in the past, Cartegraph has provided the City a proposal for the development, training and implementation of these two asset management systems. An implementation services proposal have been provided to the City for these two systems. This proposal includes software purchases, implementation service and project costs. The proposal is for an amount not to exceed \$37,500.00.

The costs for this implementation are budgeted within the Water and Waterwater Funds. Should the City Commission approve the professional services contract, Cartegraph is prepared to start and complete the implementation of these two systems by mid-May 2014. In doing this, will lend its self to the City being able to implement the water valve exercising program, sewer cleaning program and historical and present related maintenance activities into the City's overall programs

Budget Impact: Funding for the *WaterView* and *SewerView* asset management programs are available within the Water and Waterwater Funds.

Alternatives: The City Commission may Approve, Disapprove, Modify or Table the professional services proposal.

Recommendation: Staff recommends the City Commission approve the professional services proposal with Cartegraph in an amount not to exceed \$37,500.00 for the software products, system implementation and overall project costs, as presented.

Suggested Motion: Commissioner _____move to approve professional services proposal with Cartegraph, of Dubuque, IA in an amount not to exceed \$37,500.00 for the software products, implementation services and project costs for the asset management systems *WaterView* and *SewerView*, as presented.

Enclosures: Cartegraph Professional Services Proposal



3600 Digital Drive | Dubuque, Iowa 52003 | (800) 688-2656 | (563) 556-8120 | fax (563) 556-8149
Federal ID: 42-1419553

Software and Services Contract

Date: April 7, 2014

Contract Expiration Date: May 31, 2014

Contract No.: C1401106-1

Organization	City of Junction City				
Contact	Greg McCaffery				
Department					
Address	700 North Jefferson, P.O. Box 287				
City	Junction City	State/Prov.	KS	Zip/Code	66441

	Purchase Type	Qty.	Unit Price	Total Price	Future Annual Renewal Fee
SOFTWARE PRODUCTS					
CARTElite	Subscription License	2	\$1,750.00	\$3,500.00	\$1,512.00
Implementation Services (Fee for Service)					
Implementation Service	Fixed Fee Service	1	\$30,000.00	\$30,000.00	
PROJECT COST				\$33,500.00	
<i>ESTIMATED EXPENSES</i>				\$4,000.00	
TOTAL PROJECT COST INCL. ESTIMATED EXPENSES				\$37,500.00	
TOTAL FUTURE ANNUAL RENEWAL FEE					\$1,512.00

Not-to-Exceed Contract

Cartegraph will not exceed the total included in this Contract without written approval from **Customer**. In the event it becomes apparent to **Cartegraph** that additional service efforts will be needed due to any changes in the scope of this Contract, **Cartegraph** will notify **Customer** prior to exceeding the approved efforts and obtain written approval if additional software or services are required.

Project Services

City of Junction City, KS - Cartegraph Services Scope of Work

Cartegraph staff will provide project services, listed below, for the specific Implementation of *WATERview*, *SEWERview*, and *WORKdirector*. Specific items include:

- Detailed review of project scope.
- Develop a project timeline based upon the project scope discussion.
- Provide system navigation and administrator training during the set-up of Cartegraph as well as during the go-live stage of the project.
- Cartegraph will provide, through Internet access, expert technical resources to work with your Information Systems personnel to install and configure the software product(s) in your database environment. Installation components include:
 - Pre-Installation: Cartegraph will confirm remote access to ensure appropriate connectivity, confirm Administrator client connection to network environment, conduct system parameter review to ensure

- environment and required topology meet or exceed Cartegraph hardware recommendations, and install and configure the required application License Server.
- Suite Installation: Cartegraph will stage one (1) Administrator PC client and one (1) User PC client with the appropriate Software Products and provide knowledge transfer to allow Customer to stage and maintain any remaining PC clients. Cartegraph will format your database for appropriate Software Product database structure and, when appropriate, with the database standard Administrator security role, will update your License Server with Software Product License codes, and will provide recommendations for database maintenance.
 - Conduct an initial needs assessment to identify key goals and objectives for the plan
 - Configure Cartegraph Navigator environment (forms, filters, and reports) based the modules listed above in conjunction with agreed upon Best Practices.
 - Conduct direct training to end-users (up to 10) or conduct Champion (train-the-trainer) sessions on the Cartegraph application. This training will be scheduled based on mutually agreeable times, to occur both on the Cartegraph training database and your database utilizing any customized forms, filters, and reports as mutually determined. Before the training, both parties will discuss and agree as to who shall provide facilities and any equipment required for the training, including server and client computers as necessary. These services are more particularly described as:
 - The client will approve custom training agendas prior to training delivery, and Cartegraph agrees to consult with the client prior to developing the training agenda.
 - The client will advise Cartegraph as to the number of expected attendees for any particular class.
 - Provide assistance during the production use go-live of Cartegraph
 - Provide a system-check, typically four weeks after go-live
 - Provide project management expertise throughout the duration of the project.
 - The Cartegraph Project Manager will provide guidance in the management of this implementation project and will take responsibility for the resources Cartegraph allocates to the project.
 - The Cartegraph Project Manager will manage all project activities that are the responsibility of Cartegraph, serve as a liaison with the client, and be available and responsible to the client for consultation and assistance.
 - The Cartegraph Project Manager will attend and participate in project status meetings, and will provide timely , informed responses to operational and administrative inquiries arising from the project.
 - Two 3-day onsites to be utilized for needs assessment, training, and/or go-live events as determined mutually by Cartegraph and Client Project Managers.

During the duration of the project, the client will appoint a project coordinator to be responsible for the following aspects of the project:

- Approve the Project Status Report
- Authorize the project work
- Acceptance of deliverables defined in the Project Status Report
- Ensure the project is in compliance with and satisfies the requirements of the Project Status Report
- Consult with the Cartegraph Project Manager on a continuing basis
- Provide leadership on all issues related to the client, such as policy, organization, staff, technical architecture, data, and current systems.
- Monitor progress of the project, including the review of Cartegraph regular status reports and managing internal resources.

Software Subscription, Maintenance and Support Services Terms/Renewal

The initial term of Subscription, Maintenance or Support Services, if included, will commence upon execution of this Contract and will continue for a period of one (1) calendar year from the date of the execution of this Contract, unless noted differently in the pricing table above.

Each subsequent term will commence upon completion of the prior term and will continue for a period of one (1) calendar year there from. **Customer** may terminate their Subscription, Maintenance or Service Support, if applicable, at the end of the Initial Term or any subsequent Renewal Term by notifying **Cartegraph** in writing of their intention to do so at least 60 days prior to the applicable End Date for that term.

Software licensed under a subscription is governed by a license manager and must be renewed prior to the expiration date of the term in order to keep the software active.

For estimated future annual renewal fees, see pricing table above. Annual renewal fees will increase by no more than 5% each year.

Payment Terms and Conditions

In consideration for the Services and Products provided by **Cartegraph** to **Customer**, **Customer** agrees to pay **Cartegraph** Software Costs and Professional Service Fees in U.S. Dollars as described below:

1. **Delivery:** Software Products shall be licensed upon acceptance of this Contract. Project Services will be scheduled and delivered upon your acceptance of this Contract, which will be considered as your notification to proceed.
2. **Services Scheduling:** **Customer** agrees to work with **Cartegraph** to schedule Project Services in a timely manner. All undelivered Project Services shall expire 365 days from the signing of this Contract.
3. **Invoicing:** Invoicing for any given Software Products shall occur upon delivery. Invoicing for Project Services will be due in four (4) equal consecutive monthly payments beginning at the date of the execution of the agreement. If the service is completed prior to the installments being paid then the entire remaining balance will become due.
4. **Expenses:** In providing the services included in this Contract, **Cartegraph** shall be reimbursed for any reasonable out-of-pocket costs, including, but not limited to, travel, lodging, and meals. Out-of-pocket expenses are billed based on actual costs incurred and are due separately. Estimated expenses noted in the table above include two (2) trips to **Customer's** site.
5. **Payment Terms:** All payments are due Net 30 days from date of invoice.

This Contract constitutes the complete and exclusive agreement between Cartegraph Systems, Inc., and the above company, superseding all other Contracts, oral or written and all other communication with respect to the terms of the agreement. Contract must be executed and returned to **Cartegraph** prior to the expiration date shown above or all terms contained herein are invalid and the entire Contract is void.

Customer acknowledges that all materials and documents associated with this project are proprietary in nature. **Customer** further agrees not to copy or otherwise make available such materials outside of **Customer's** organization and its divisions and departments without the prior written consent of **Cartegraph**, except as required by law.

Acceptance

The parties, each acting under due and proper authority, have executed this Contract as of the date written below:

CITY OF JUNCTION CITY, KS

By: _____

Signature

Date: _____

Please
Print

Name

Title

CARTEGRAPH SYSTEMS, INC.

By: _____

Randy Skemp, V.P., Chief Revenue Officer

Date: _____

Cartegraph™

A New Way to Look at Government.

WATERview

Save Money
Maximize Investment
Respond Quickly

FEATURES

WATERview is a water system management tool used to map network assets; capture and maintain inventory information; and monitor the age and condition of your water network components.

With **WATERview**, you maximize the return on your organization's water system by tracking the current and historical conditions of your assets, including pipes, hydrants, meters, backflows, laterals, storage tanks, pumps, and valves. Historical data based on the effects of distress conditions helps you anticipate future network condition, and allows you to schedule proactive maintenance and replacements.

When linked to your ESRI GIS system, **WATERview's** virtual mapping ability gives you a clear, visual understanding of where your assets are, and how they are connected. **WATERview** also works with existing networks within your ESRI environment, keeping you aware of issues regarding connectivity and flow.

Get to work. When you lose water, you lose money.

Get to work. When you lose water, you lose money.

Record: 1 of 1 Date: 09/01/2003

Condition | Suggested Maintenance | Notes

Inspected By: Cay I. Canfield
Reviewed By: Julie Hoskins
Type: Break/Leak

OCI: 84.18
OCR: Acceptable

Inspection Types		Index	Rating	Status	Notes
Condition Category					
Corrosion	35	Failed	Index entered; Rating calculated		
Interior	84	Acceptable	Rating entered; Index calculated		
Joints	54	Failed	Rating entered; Index calculated		
Overall Condition Index (OCI) calculations.					

INSPECTION FORM

WATERview's inspection records allow you to establish multiple characteristic and condition categories to ensure that the right information is being captured. Each category can be assigned an Index or an objective measurement to be used for Overall Condition Index (OCI) calculations.

ID: 0001

Route Ahead: 11TH STREET
Route Back: 10TH STREET
Route: STONEBRIDGE ROAD

Auxiliary Equipment ID: 286

CONNECTIVITY BROWSER

WATERview's Connectivity Browser assists during maintenance and replacement activities by helping you understand where the various components of the water system are located and how they are connected.

Meters ID: 1207, Description: Calibrated 1991

OVERVIEW FORM

WATERview gives you the tools to establish a complete, comprehensive inventory of your water system assets. In addition to basic information — such as component type, location and material — WATERview allows you to attach digital photos, and view information concerning property owners and occupants and the type of water service being provided being provided to them.

Hydrant Information

Features: Model: WWT
Manufacturer: Chrome Y
Body Color: 5
Year to Open: 5

Location: Address: Number: 3900
Subdivision: Ashworth
Route Ahead: FIELDST
Route Back: WOODL

Water Main Information

Features: Type: 14" Ductile Iron
Length: 40 ft
Material: Ductile Iron
Diameter: 14 in

Location: Route: STONEBRIDGE
Subdivision: Ashmore Place
Route Ahead: 11TH STREET
Route Back: 10TH STREET

Inspections | Events
Record: 1 of 5

Details

Inspection Types:
Condition Cat
Cops
Charts
Nozzle
Transformer Mtr

Values | Labels | Filings | Details | Inspections | Events

ID	Distance Along Main
2456	20 R
2456	20 R

Record: 1 of 2

WATERview

Cartograph

Phone: 800.688.2656
Email: info@cartograph.com
www.cartograph.com

HISTORY/EVENT TRACKING/ SUGGESTED MAINTENANCE

Record all activities for assets, reference work order numbers for each event and set repeat intervals for recurring events. Sort and Filter by completed/uncompleted activities, schedule routine and recurring maintenance activities and maintain history of activity logs. Conduct inspections, track suggested maintenance and schedule work accordingly.

INSPECTIONS (OCI)

Record a history of detailed inspections for each asset and use inspection details to calculate OCI.

LOCATION INFORMATION

Manage location information by GPS coordinate, address and street, intersecting street, reference points or general vicinity information. Leverage existing spatial data in GIS.

GASB 34

Standard fields and reports to assist with compliance to Governmental Accounting Standards Board (GASB).

ATTACHMENT

Attach, filter, sort and display digital photos and electronic files — including .PDF, .DOC, .XLS, .AVI, and .MPEG — to individual records.

PREVENTATIVE MAINTENANCE/REPEAT INTERVAL

Create proactive maintenance schedules and automatically create a scheduled event based on time interval.

INTEGRATION WITH GIS

Connect modules with existing geodatabase to allow assets to be mapped, viewed, edited and tracked.

**MOBILE APPLICATION AVAILABLE**

Cartegraph^{mobile} functions on your mobile, handheld devices, enabling your mobile workforce to send and receive current inventory, inspection, and maintenance history, and work order information from any location.

**flexTECHNOLOGY**

Flexible interface easily adjusts to your organization's specific needs allowing you to create custom reports, queries, forms, and fields; add photos, graphics and maps; import, manage, and maximize existing forms and data; manage and track licenses.

CONNECTIVITY BROWSER

The Connectivity Browser displays different assets that are "connected" to the current asset. The Connectivity Browser graphically displays connected assets, and allows users to navigate among those connected assets. Use Connectivity Browser tools to view asset information without opening the asset page.

STANDARD FEATURES

History/Event Tracking
Inspections (OCI)
Suggested Maintenance
Inventory Tracking
Maintenance
Location Information
GASB 34
Attachments
Preventative Maintenance
Mobile Application Available
Repeat Interval
Integration with GIS
Tie to Work Orders
Filters/Sorts
Reports
Forms
flexTECHNOLOGY
Connectivity Browser

Cartegraph™

Phone 563.556.8120
800.688.2656
Email info@cartegraph.com

Technology Park
3600 Digital Drive
Dubuque, Iowa 52003
www.cartegraph.com

Backup material for agenda item:

- I. Consideration and Approval of an Event Agreement for a National Biplane Fly-In Event, June 5-8, 2014 at the Junction City Freeman Field Airport.

City of Junction City City Commission Agenda Memo

April 15, 2014

From: Gregory S. McCaffery, Municipal Services Director
To: City Commissioners and Gerald Smith, City Manager
Subject: **Consideration of an Event Agreement to Allow the Flint Hills Experimental Aircraft Association to Host the 5th Annual National Biplane Fly-In Event at Freeman Field Airport.**

Objective: To approve the event agreement to allow the Flint Hills Experimental Aircraft Association (EAA) to host their annual National Biplane Fly-in Event at City of Junction City Freeman Field Airport.

Explanation of Issue: The EAA is looking to host their 5th annual National Biplane Fly-in Event at City of Junction City Freeman Field Airport during the first weekend in June 2014. This event will start on Thursday, June 5th and end on Sunday, June 8th, 2014. The event brings in biplane and other small aircraft pilots from across the nation to gather and show off their aircraft. Freeman Field has two grass runways that are conducive for biplanes and other small aircraft to taxi from and onto. Grass runways are the preferred landing strip for biplanes making Freeman Field the ideal location to host this national event. Not only does this event bring in pilots and aircraft from across the nation, but this a great tourism event for the airport and City, bringing in the general public from across the state and nation who come to admire the aircraft at this event.

The City Attorney has approved to form this event agreement.

Budget Impact: There is no fee being charged to the EAA organization for hosting this event at the airport. However, the pilots and tourists who attend this event are expected to spend money on both food and fuel (aviation and regular) among other things while in attendance of this event.

Special Considerations: City staff recommends the approval and continued support of this event.

Alternatives: The Commission may approve, deny, modify or postpone this item.

Recommendation: Staff recommends City Commission to approve the event agreement between the EAA and the City for the hosting their 2014 annual National Biplane Fly-in Event at the City Freeman Field Airport.

Suggested Motion:

Commissioner _____ approves the event agreement between the Flint Hills Experimental Aircraft Association and the City for the hosting their 2014 annual National Biplane Fly-in Event at the City Freeman Field Airport.

Enclosures: Event Agreement/ Area Map of Airport

EVENT AGREEMENT

THIS EVENT AGREEMENT (this “**Agreement**”) is made and entered into as of this ____ day of April, 2014, by and between the City of Junction City, Kansas, (the “**City**”), and Chapter 1364 of the Experimental Aircraft Association, Inc. 3707 W. HWY K244, Junction City, Kansas (the “**EAA**”), for the purposes hereinafter set forth.

WHEREAS, the EAA wishes to host the National Biplane Fly In on the dates of June 5 through June 8, 2014 (the “**Event**”), on the area of Freeman Field, which is owned by the City and more particularly depicted on **Exhibit A** attached hereto (the “**Premises**”); and

WHEREAS, upon and subject to the terms and conditions of this Agreement, the City wishes to permit the EAA to use the Premises to host the Event during the period set forth above;

NOW, THEREFORE, in consideration of the premises, and of the mutual promises and agreements herein contained, the parties hereby agree as follows:

1. Permitted Use. Upon and subject to the terms and conditions of this Agreement, the City hereby grants to the EAA the right to use and occupy the Premises, together with a non-exclusive right of access thereto, on the dates of June 5 through June 8, 2014, for the purpose of organizing and hosting the Event. The EAA’s use of the Premises shall be limited to organizing and acting as host of the Event and coordinating or performing other activities in relation thereto. The EAA shall be responsible for providing its own equipment, if any, in connection with the Event and any other activities relating thereto.

2. Rental. No rent shall be charged by the City for EAA’s use and occupation of the Premises for the Event.

3. Condition of Premises. The EAA acknowledges and agrees that (a) the EAA is familiar with the Premises; (b) with the addition of grass to certain portions of the Premises, the current condition of the Premises would be adequate and sufficient for the EAA’s intended use thereof; (c) with the exception of allowing grass to grow and be maintained on and about the Premises as needed for the Event, the City shall not have any duty or obligation to alter or improve the condition of the Premises prior to the Event; and (d) the EAA will accept the Premises in the condition that exists as of the date on which the Event commences.

4. Maintenance and Repair. At all times during the Event, the EAA shall, at its sole cost and expense, maintain and keep up the Premises in good order and repair and in a neat, clean, and sanitary condition, free and clear of all litter, trash, rubbish, and other debris. Following the Event, the EAA shall be responsible, at its sole cost and expense, for restoring the Premises and the surrounding property to their condition existing as of the date on which the Event commenced and shall immediately (a) repair any damage caused to the Premises and any surrounding property as a result of, or otherwise arising out of, the Event or any act or omission by the EAA or any of the participants, invitees, or other guests attending or otherwise connected to the Event; and (b) clean the Premises and ensure that all litter, trash, rubbish, and other debris is bagged and deposited in designated trash receptacles or otherwise removed from the Premises, as determined by the City in its sole discretion. The aforesaid requirements shall not apply in any

manner to the EAA as respects normal maintenance to the premises which would traditionally be the responsibility of the City. Further, the aforesaid requirements shall not apply to any damage, destruction, or impairment in any way to premises as a result of any persons and persons other than those directly connected with and responsible for the activities of the EAA.

5. Disclaimer and Release. The EAA and its invitees and guests attending or otherwise participating in the Event shall be fully responsible for the safety, security, and protection of any property left on or about the Premises before, during, or after the Event. The City shall not be responsible for, and hereby disclaims any liability in connection with, any injury or death to any person which occurs as a result of or otherwise in connection with the Event, or any damage, theft, or loss of any property, whether personal or otherwise, of the EAA or any of the participants, invitees, or other guests attending or otherwise connected to the Event, regardless of the cause and regardless of whether such injury, death, damage, theft, or loss actually occurs during the Event or on the Premises. The EAA, for and on behalf of itself and each of its members, shareholders, directors, officers, managers, employees, volunteers, insurers, affiliates, executors, administrators, representatives, assigns, invitees, guests, and any and all other persons claiming by, through, or under it, does hereby unconditionally waive and release the City from any responsibility or liability, and does hereby covenant not to sue or make any claim or demand against the City or anyone acting on its behalf, in connection with any such injury, death, damage, theft, or loss, regardless of the cause and regardless of whether such injury, death, damage, theft, or loss actually occurs during the Event or on the Premises, except any injury, death, damage, theft or loss resulting directly or indirectly from the gross negligence of the City.

6. Indemnification. The EAA shall indemnify and hold harmless the City and each of its employees, agents, representatives, attorneys, insurers, affiliates, and all other persons or other entities who may be liable or who may be claimed to be liable from and against any and all past, present, and future liabilities, claims, demands, causes of action, actions, or suits of law or equity of whatsoever kind or nature, including all reasonable attorneys' fees arising therefrom, whether in contract, tort, or otherwise, whether known or unknown, whether foreseen or unforeseen, whether direct, contingent, or consequential, and whether for actual, special, or punitive damages, including all economic and non-economic damages, which any of them had, now has, or hereafter may have or may claim to have in connection with, arising out of, or in any way related to the Event or any injury, death, damage, theft, or loss resulting directly or indirectly from the Event, regardless of the cause and regardless of whether such injury, death, damage, theft, or loss actually occurred during the Event or on the Premises, except any injury, death, damage, theft or loss resulting directly or indirectly from the gross negligence of the City.

7. Insurance. The EAA shall procure and maintain, and shall furnish the City with a current, valid certificate evidencing, one or more policies of broad form general liability insurance for personal injury and property damage with combined single limit coverage of at least \$1,000,000.00 per occurrence. All policies of insurance shall name the City as an additional insured by means of an endorsement which states that EAA's insurance coverage is primary to all other coverage the City may have. Each policy shall also contain a waiver of subrogation rights in favor of the City and provide that the City be given at least thirty days' notice before any termination, cancellation or material modification of the policy. A Certificate of Insurance, acceptable to City, evidencing the existence and amount of each insurance policy

required hereunder shall be delivered to City prior to May 31, 2014. Upon request, EAA shall provide City copies of any policy required under this Agreement, including all endorsements thereto.

8. Legal Compliance. All participants, invitees, and other guests attending or otherwise connected to the Event, including, without limitation, the EAA and its staff, members, employees, and volunteers, shall at all times during the Event comply with all laws of the State of Kansas and all ordinances, rules, regulations, and guidelines of the City, including, without limitation, all rules and requests made by the City specifically in connection with the Event and the EAA's use of the Premises. The EAA shall be responsible, at its sole cost and expense, for obtaining any and all permits, licenses, and other governmental approvals required for the EAA's use of the Premises and the conduct of the Event, including, to the extent applicable, costs for any extra traffic, security and life-safety support provided by the City in support of the event.

9. Successors and Assigns. The terms and conditions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, legal representatives, and permitted assigns.

10. No Third-Party Beneficiaries. Except as expressly set forth herein, nothing in this Agreement is intended to confer upon any person or entity, other than the parties hereto and their respective successors, legal representatives, and permitted assigns, any right, benefit, privilege, claim, or remedy by reason of any act or omission resulting from, or arising out of, this Agreement or any of its terms or conditions.

11. Integration; Amendments. This Agreement constitutes the entire agreement between the parties and supersedes all other statements, promises, representations, understandings, and agreements, whether oral or written, express or implied, with respect to the subject matter hereof. This Agreement may not be modified or amended except by a subsequent written instrument signed by each of the parties hereto.

12. Severability. In the event that any term or condition of this Agreement is held to be invalid or unenforceable for any reason, such term or condition shall be given effect to the fullest extent reasonable and practical, and such invalidity or unenforceability shall be limited to the particular term or condition involved and shall not affect the validity or enforceability of this Agreement or the remaining terms and conditions, which shall remain in full force and effect.

13. Headings. The headings in this Agreement have been inserted for convenience of reference only and shall not in any way be construed to define, modify, limit, or expand the scope, extent, or intent of this Agreement or any of its terms or conditions.

14. Counterparts. This Agreement may be executed by the parties in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

15. Governing Law. This Agreement and the rights of the parties hereunder shall be governed by, and construed in accordance with, the laws of the State of Kansas. The rule of construction that a document is to be construed against the drafting party shall have no application to the interpretation or enforcement of this Agreement or any amendments hereto.

Execution

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the day and year first above set forth.

CITY OF JUNCTION CITY, KANSAS

**CHAPTER 1364
EXPERIMENTAL AIRCRAFT
ASSOCIATION, INC.**

By: _____
Cecil Aska
Mayor

By: _____
Name: Jim Clark
Title: _____

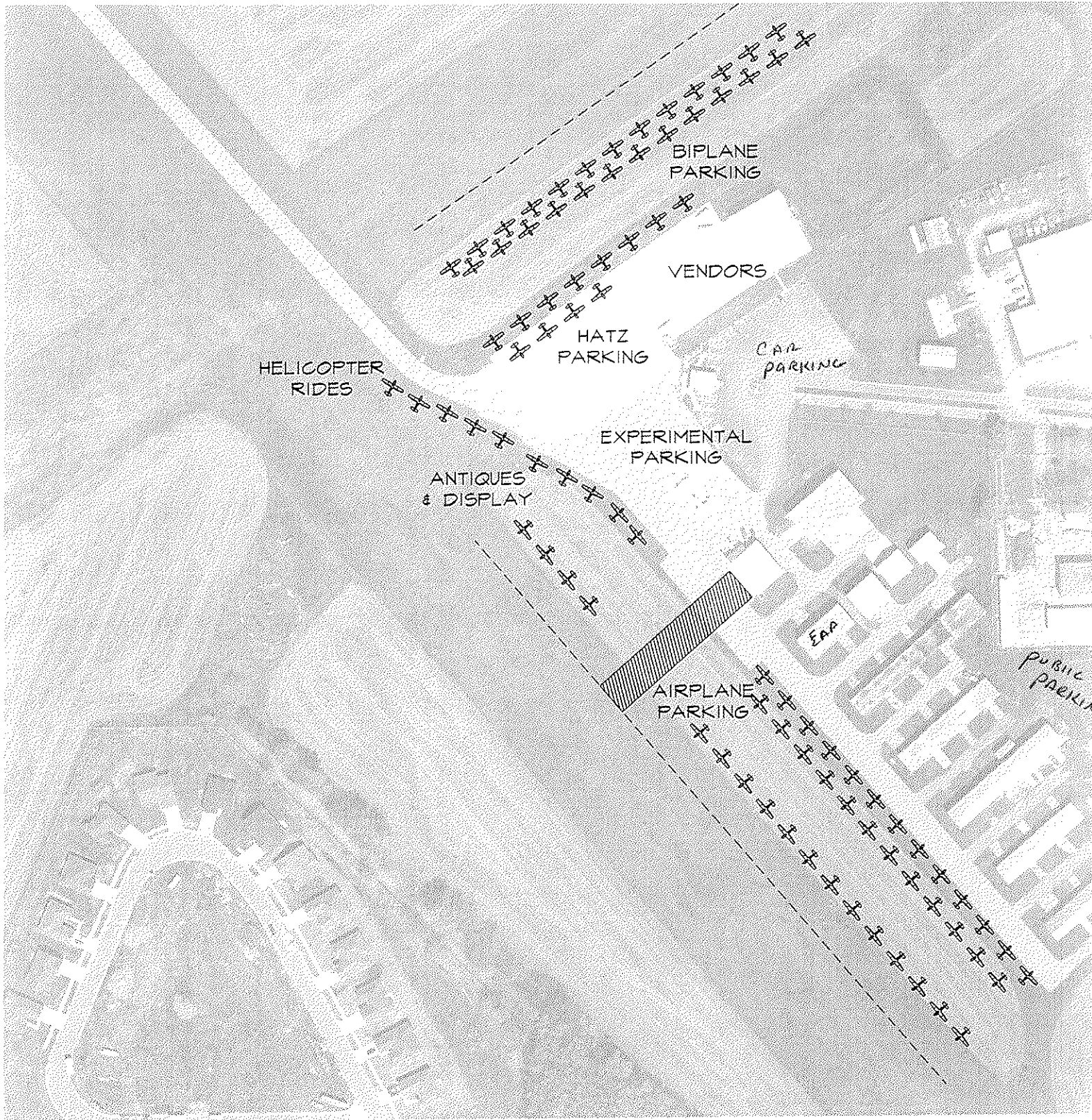
ATTEST:

By: _____
Tyler Ficken
City Clerk

Execution

Exhibit A

Depiction of the Area of Freeman Field where event will be held shown on attached aerial photo



Backup material for agenda item:

- m. Consideration and Approval of Professional Engineering Contract with HDR Engineering - Amour Eckrich/ SW WWTP Improvements.

City of Junction City City Commission Agenda Memo

April 15, 2014

From: Gregory S. McCaffery, Municipal Services Director
To: City Commission and Gerald Smith, City Manager
Subject: **Award of Service Contract for Engineering Services for SW WWTP Analysis – HDR Engineering**

Objective: Award of Service Contract for Engineering Services for SW WWTP Analysis with HDR Engineering, Inc.

Explanation of Issue: HDR Engineering, Inc. (HDR) provided a summary of the analysis and system recommended improvements to the City's water and wastewater treatment plants to the City Commission in February 2014.

Since this time the City has retained Raftelis Financial Consultants, Inc. (RFC) to complete a *Water and Wastewater Financial Business Plan* and water & sewer rate recommendations for the City's water and wastewater treatment plants, water distribution and sanitary collections systems improvements. These documents are being finalized, with the overall recommendations to be presented to the City Commission in the near future.

Also, the City has held preliminary discussions with Armour Ekcrich (AE) plant management staff and their consultants on the City's findings and intent with the Southwest Wastewater Treatment Plant (SW WWTP). During these discussions and further review of the processes from AE, the future SW WWTP improvement needs and the financial costs for these, it was determined that, additional pre-treatment plant review and rate development & analysis is needed by the City. This is necessary in order to work towards an amenable financial means in which to address the immediate and long term improvements at the SW WWTP. It is the intent that the majority of the costs of these SW WWTP improvements are covered by AE through rate adjustments and/ or possible transfer of the pretreatment operations to AE, should the costs analysis be deemed in AE favor.

A service authorization has been developed by HDR Engineering for this needed work in an amount not to exceed \$29,925.00, is attached. As this authorization is greater than \$25,000, the City Fiscal Policy requires approval by the City Commission.

Budget Impact: Funding for this service authorization would be obtained through the budgeted funds within the wastewater funds.

Alternatives: The City Commission may approve, modify, table or deny the service authorization with HDR Engineering, Inc.

Recommendation: Staff recommends approval of service authorization to HDR Engineering, Inc. as presented

Suggested Motion: Commissioner _____ moves to approve the award of the engineering service authorization for needed analysis and rate assistance with the SW WWTP to HDR Engineering, Inc., in the amount not to exceed \$29,925.00, as presented.

Enclosures: HDR Engineering, Inc. Service Authorization – SW WWTP Analysis and Rate Development

**EXHIBIT B
SERVICE AUTHORIZATION**

DATE: _____

CONSULTANT: HDR ENGINEERING INC.

SERVICE AUTHORIZATION NO.: Twelve (12)

CITY PROJECT: Armour Eckrich Rate Negotiation Assistance

- I. PROJECT DESCRIPTION: City Engineering Services – Armour Eckrich Rate Negotiation Assistance
- II. Project Manager: Don Lindeman
- III. Scope of Services to be Performed by CONSULTANT:
 1. HDR Project Manager and HDR Engineer to attend and assist in up to three (3) meetings with the City and/or Armour Eckrich regarding potential modifications to City rates.
 2. Development of Materials for Meetings and Discussions
 3. Assign capital and operation and maintenance costs associated with their portion of the loading at the SW WWTP for up to two design and operation scenarios.
 4. Develop addendum to the engineering report that details the alternative improvements for the SW WWTP to be inline with the Armour Eckrich's understanding of the operation of the industrial pre-treatment system, which relies on chemical addition to the dissolved air flotation (DAF) process with an optimum air to solids ratio. Assumption: Armour Eckrich to provide feedback on preliminary system analysis.
 - 4.1. Industrial Pretreatment Evaluation (Chemical Addition)

Evaluate industrial pretreatment system based on DAF operation with chemical addition and with improved air addition. Develop a projection of the industrial discharge following pretreatment and the solids generated from pretreatment.
 - 4.2. Alternate Liquid Treatment System Sizing

Evaluate liquid treatment process sizing based on updated industrial discharge quality using the previously selected alternative.
 - 4.3. Alternate Solids Handling System Sizing

Evaluate solids treatment process sizing based on updated industrial solids generation using the previously selected alternative.
 - 4.4. Update Cost Analysis

Develop a capital cost analysis alternative using the updated liquid and solids treatment sizing.
 - 4.5. Engineering Report Addendum

Write an addendum to the engineering report that summarizes the results from Tasks 3.3, 3.4, and 3.5. Addendum to include a summary table for the updated process

sizes and a summary table for the updated capital cost of the project.

4.6. Conference Call with Armour Eckrich

5. Assist with the development of an industrial user rate

Review addendum with City staff and support a conference call with Armour Eckrich to discuss the updated costs developed in Task 3.5.

6. Project Management and Administration

6.1. Maintain cost and schedule control

6.2. HDR Project Manager and HDR Engineer to attend project coordination and update meetings, two, (2) meetings included

6.3. Maintain project records for ten (10) years.

IV. Time of Performance:

TASK 1: 120 days from Notice to Proceed

V. Compensation (Refer to Exhibit D for itemized man-hours, wage rates, reimbursable expenses)

BUDGET

TASK 1: \$ 29,925.00

CONSULTANT

HDR ENGINEERING, INC. ("HDR")

By:

Its: Joseph Drimmel

Title: Vice President

Date:

4/3/14

APPROVED BY CITY OF JUNCTION CITY, KANSAS

City Manager

Dated: _____

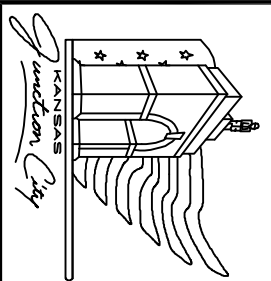
EXHIBIT D

Junction City Task Order 12 - Armour Eckrich Assistance
Scope and Fee

	QAAC	Lindeman, Donald	Process Engineer	Engineer	EIT	Administrative	Expenses	Total
Billing Rates	225.00	225.00	150.00	125.00	90.00	90.00		
TASKS								
1 Meetings with City and Armour Eckrich (3)		16	18	8				\$7,300
2 Development of Materials for Discussions		8	8	8			\$500	\$4,500
3 Assign Capital and O&M Costs		2	4					\$1,050
4 Preparing alternatives evaluations								
4.1. Industrial Pretreatment Evaluation (Chemical Addition)			4					\$600
4.2. Alternate Liquid Treatment System Sizing	1		2	8	2			\$1,705
4.3. Alternate Solids Handling System Sizing	1		2		6			\$1,065
4.4. Update Cost Analysis	1		4	2	2			\$1,255
4.5. Engineering Report Addendum	3	2	8	2	8	4	\$50	\$3,705
4.6. Conference Call with AE		2	2					\$750
Assisting with development of industrial user rate	1	4	4	4				\$2,225
Project Management	2	4	18	8	8			\$5,770
Subtotal Hours	9	38	74	40	26	4		
Subtotal Dollars	2025	8550	11100	5000	2340	360	550	\$29,925

Backup material for agenda item:

- n. Consideration and Approval of A Variance of the City Engineering Design Standards - 439 W. Elm Street Driveway.



ENGINEERING DEPARTMENT
701 N. JEFFERSON
JUNCTION CITY, KS 66441
(785) 726-3100

CITY OF JUNCTION CITY
AREA LOCATION MAP

Aerial Location Map
Proposed New Drive Approach
439 W. Elm Street

DATE: April 2014

DRWN: c. h. mohieu

FILE:

SCALE: Not to Scale



City of Junction City City Commission Agenda Memo

April 15, 2014

From: Gregory S. McCaffery, Municipal Services Director
To: City Commissioners and Gerald Smith, City Manager
Subject: **Consideration of a Variance to the City of Junction City - Engineering Design Standards - Driveway at 439 W. Elm Street**

Objective: To obtain a variance to the City of Junction City - Engineering Design Standards for the allowable maximum width of a driveway within the City's right-of-way.

Explanation of Issue: An application for a right-of-way permit for residential driveway was submitted to the Engineering Department at the end of day March 25, 2014 for the above address. The applicant was advised the maximum driveway width allowed was 30 feet at the curb-line, however, upon review of the site staff became aware of the driveway having been partially poured to a width of 36 feet at the time of review. The applicant chose to finish pouring the remaining driveway area with a width of 36 feet; as the area had been framed and concrete had already been ordered to the job site. The applicant indicated they were not aware of the City's standard at the time of the start of construction activity. Given this, and through discussions with the applicant, it is their desire to seek a variance of the City Engineering Design Standards before the City Commission.

City staff has reviewed the workmanship of the driveway, and finds the work to be in compliance with standard construction methods; however the driveway width within the right-of-way is 6 feet wider than the maximum standard width of 30 feet within the City right-of-way.

Budget Impact: N/A

Special Considerations:

Alternatives: The Commission may approve, deny, modify or postpone the variance request.

Recommendation: Given the has recently undergone an significant amount of effort in the development of sound engineering designs standards for various infrastructure related items, including driveways, City staff is not supportive of this variance request, and feels the standards should be maintained. Further, the driveway should be set to a maximum of 30 feet within the right-of-way area.

Suggested Motion:

Commissioner _____, given need to preserve sound engineering design standards within the City, recommends the variance request of the City Engineering Design Standards for 439 W. Elm Street of the maximum driveway width of 30 feet be denied, and further the driveway as constructed, be reconstructed to conform to City standards.

Enclosures: Location Map – 439 W. Elm Street - Driveway

Backup material for agenda item:

- o. Request to Schedule a Workshop for the Water and Sewer Financial Business Plan and Water & Sewer Rate Recommendation Summary

City of Junction City

City Commission

Agenda Memo

April 15, 2014

From: Gregory S. McCaffery, Municipal Services Director
To: City Commission and Gerald Smith, City Manager
Subject: **Workshop Scheduling – Water and Wastewater Financial Business Plan and Water & Sewer Rate Recommendations Summary**

Objective: Scheduling a City Commission Workshop for the Water and Wastewater Financial Business Plan and Water & Sewer Rate Recommendations Summary.

Explanation of Issue: The City in February 2014 retained the services of Raftelis Financial Consultants, Inc. (RFC) to complete a *Water and Wastewater Financial Business Plan* and water & sewer rate recommendations for the City's water and wastewater treatment plants, water distribution and sanitary collections systems improvements. This *Financial Business Plan* and water & sewer rate recommendations summary was developed and completed with the intent to identify financial means to fund immediate, short & long term needs within the City water and wastewater systems.

The City, through HDR Engineering (HDR), has identified various improvements at the three treatment plants which need to be undertaken. Further, a review of the City's Master Water & Wastewater Plans, discussions with HDR and RFC, needed water distribution and sanitary collection systems replacement needs were identified.

City staff is looking to schedule a workshop with the City Commission in which to present a brief summary of *Water and Wastewater Financial Business Plan* and water & sewer rate recommendations.

City staff is looking to present this summary the week of April 21 or May 5, 2014, with the overall program being approximately 1-1/2 hrs. in length, allowing for the presentation and a questions & answer period.

Backup material for agenda item:

- p. Consideration of the purchase of two Police vehicles.

City of Junction City

City Commission

Agenda Memo

04-17-14

From: Tim Brown, Chief of Police
To: Gerald Smith, City Manager
Subject: Police Department Vehicle Purchase

Objective: The Police Department seeks approval to purchase a 2013 Chevrolet Tahoe and a 2012 Chevrolet Tahoe and to declare a 2000 Chevrolet Impala and a 2002 Toyota Tacoma pickup as surplus and approve the sale of the vehicles by auction. A 2009 Dodge Charger previously declared as surplus will remain in the fleet.

Explanation of Issue: The Police Department seeks approval to purchase a 2013 Chevrolet Tahoe in the amount of \$19,500. The vehicle has mileage under 50,000. This vehicle will replace a 2000 Chevrolet Impala currently being used as a Drug Operations Group vehicle. The vehicle was obtained through an asset forfeiture seizure in 2006. Mileage on the vehicle is 103,262. Maintenance costs for this vehicle total \$4,998.33. The Police Department is proposing the 2000 Chevrolet Impala be declared as surplus and sold at auction.

The Police Department seeks approval to purchase a 2012 Chevrolet Tahoe in the amount of \$18,500. The vehicle has mileage under 50,000. This vehicle will replace a 2002 Toyota Tacoma Pickup currently being used by the Community Involvement Unit. The vehicle was obtained through an asset forfeiture seizure in 2005. Mileage on the vehicle is 69,105. Maintenance costs for this vehicle total \$1,152.47. The Police Department is proposing the 2002 Toyota Tacoma be declared as surplus and sold at auction.

The Police Department previously declared a 2009 Dodge Charger as surplus and received approval to dispose of the vehicle by selling at auction on December 3, 2013. The Police Department now requests that the vehicle not be sold at auction but be allowed to remain in the fleet. It has been determined that it would be in the best interest of the City to keep the 2009 Dodge Charger and dispose of a 2001 Ford Crown Victoria. Staff received approval to declare the 2001 Crown Victoria as surplus and to dispose of the vehicle by selling at auction on March 18, 2014.

Budget Impact: Purchase of the 2013 Chevrolet Tahoe and the 2012 Chevrolet Tahoe will be made with asset forfeiture funds. The purchase of the two vehicles totals \$38,000.00. Purchase will be made through the Kansas Highway Patrol Fleet Sales program. No money will be expended from the General Fund. There should be additional income from the sale of the 2000 Chevrolet Impala and the 2002 Toyota Tacoma pickup which will be deposited into the Special Law Enforcement Fund. There is no charge to the City of Junction City by the auction company to list the item for sale.

Special Considerations: There are no special considerations.

Alternatives: The Commission may approve, deny or postpone this item.

Recommendation: Staff recommends the purchase of the 2013 Chevrolet Tahoe and the 2012 Chevrolet Tahoe and to declare the 2000 Chevrolet Impala and 2002 Toyota Tacoma Pickup as surplus and approve the sale of the vehicles by auction. Staff recommends keeping the 2009 Dodge Charger in the Police Department fleet.

Enclosures: Kansas Highway Patrol vehicle pricing



KANSAS HIGHWAY PATROL

Kansas Highway Patrol

Fleet Sales

930 NE Strait Ave.

Topeka, KS 66618

(785) 296-8535

Fax (785) 368-6459

Agency	Junction City Police Department			Invoice #:	2014-2409
Address	210 East 9th St			Date:	3/25/2014
City	Junction City	State	KS	Zip	66441
Phone	(502) 485-3111	Fax	(785) 762-3931	Attn:	Phil Waters

Model Year	Description	Unit #	Qty	Unit Price	Total
2012	Chevy Tahoe PPV 2WD	12-505	1	\$19,000.00	\$19,000.00
	Discount for Previously Repaired Damage		1	-\$500.00	\$18,500.00
	Color: White VIN: 1GNLC2E01CR187572 Mileage: Under 50,000				
2013	Chevy Tahoe PPV 2WD	13-857	1	\$19,500.00	\$38,000.00
	Color: White VIN: 1GNLC2E05DR197675 Mileage: Under 50,000				
				Total this page	\$38,000.00
				Invoice Total	\$38,000.00

Purchasers Signature

Date